DELHI POLICE

CIRCULAR ORDER No. 26 /2022

SPECIAL DRIVE FOR TRACING OF MISSING PERSONS

Missing Reports are generally lodged when a person (above the age of 18 years) has not returned to his home or place of stay for quite some time and is not contact with his family members, relatives, or acquaintances. In some cases, the missing person return home within a few hours of lodging the report. However, if he or she is not traced, then the IO takes some preliminary steps in order to trace the missing person like WT message to all SSPs, uploading details on ZIPNET, verification from neighbouring police stations, hospitals, etc. This is followed by telecast on *Doordarshan*, publication in newspapers, etc.

It has been observed that in several cases, the missing persons return to their respective home after a few days or weeks or even months. But the IOs, after doing preliminary formalities, don't take pain to visit the house of the victim or contact the family members. The family members also don't inform the IO or police station about the safe return of the victim. With the result, the missing reports remain pending and the police station's data on ZIPNET shows so many persons are missing and not traceable or police failed to trace them.

It is, therefore, directed that all police stations in Delhi shall download the untraceable missing reports of **last 07 years** of their respective police station from ZIPNET or CCTNS and 4/5 missing reports shall be assigned to each Beat Officer or MPV staff to visit the given address of the missing persons and make enquiries. If the missing person has returned, then a tracing report (*Ittla Dastyabi)* shall be lodged in the Daily Diary or GD and, thereafter, the records of ZIPNET and CCTNS shall be rectified. In case the missing person has returned, but not residing at the given address and shifted to somewhere else out of the district area, then further enquiries shall be got conducted from the concerned police station through phone or WhatsApp or in writing and a report shall be obtained and records in the police station shall be updated as above.

Similar exercise shall also be conducted in respect of missing of a child (a person of or below 18 years), where a regular FIR u/s 363 IPC is invariably registered.

This special drive should be **launched immediately** and supervisory officers shall monitor it on a daily basis. The entire process shall be properly documented and District-wise **review shall be done after a month**.

3/9/22

(Sanjay Arora),
Commissioner of Police,
Delhi.

No. 3601-3750 /Record Branch/PHQ, dated New Delhi the 3/9/**2022**.

Copy restricted to:-

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3. All Additional Commissioner of Police, Delhi, including OSD to CP, Delhi.1
4. All Deputy Commissioners of Police, Districts & Units, Delhi, including PRO, Delhi Police, Delhi.
5. All Deputy Commissioners of Police, CP Secretariat, including LA to CP and Reader to CP, Delhi.
6. All Assistant Commissioners of Police, Sub-Divisions, Delhi.
7. All Station House Officers, Delhi.
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