OFFICE OF THE COMMISSIONER OF POLICE: DELHI
POLICE HEADQUARTERS, JAI SINGH ROAD, NEW DELHI-110001

CIRCULAR

(Constitution of JJ Cluster Committees)

No. 29 /2025

This is in continuation of this office Circular No. 16/2025 dated 10/03/2025 titled 'Constitution of JJ Cluster Committee'.

For operational purposes, following supplementary instructions for **Monitoring and Performance Assessment of JJ Cluster Committees** are hereby issued to enable performance assessment of JJ Cluster Committees based on objective, quantifiable, and measurable outcomes:

1. **Monthly Performance Assessment**

   A Monthly Performance Assessment Matrix to evaluate the outcomes and performance of JJ Cluster Committees has been designed . The format is annexed herewith at ***Annexure-I.*** The monthly report shall be prepared and submitted by the Chairman of the JJ Cluster Committee (ATO of the Police Station concerned) to the concerned ACP/Sub-Division, who in turn shall record his/her comments or observations on the performance, and forward the same to the **DCP/District** for his/her supervision, comments and record.

   The monthly performance report in the prescribed format shall be submitted by 7th of every month to the DCP/District.

2. **Resolving issues pertaining to the Civic Agencies**

   Issues pertaining to civic amenities or services as raised by committee members shall be communicated in writing to the DM/DC/District In-Charge of the concerned department or agency. A copy of the same should also be sent to the Head of Department (HoD) of the respective agency. Proper record of such correspondence be also made for future reference.

These issues must be specific, precise, and actionable in nature, not generic or vague. The issues should be categories as per the nature, agency and presented in the format annexed herewith at ***Annexure-II.***

3. **Impact Assessment**

The Impact Assessment of each JJ Cluster Committee shall be carried out on quarterly basis, primarily on the basis of the Monthly Performance Reports by the concerned DCP as mandated vide above Circular. All other instructions/guidelines as elaborated in the Circular No. 16/2025, shall remain in force for effective compliance.

(SANJAY ARORA)
Commissioner of Police
Delhi

No. 4551-4700/Record Branch/PHQ, Delhi, dated 05/05/2025

Copy to:

1. All Special Commissioners of Police, Delhi.
2. All Joint Commissioners of Police, Delhi including Joint Director, Delhi Police Academy, Delhi/New Delhi.
3. All Additional Commissioners of Police, Delhi.
4. OSD to C.P., Delhi.
5. All Deputy Commissioners of Police, Districts/Units including PHQ, C.P. Sectt., FRRO and Deputy Director/Delhi Police Academy, Delhi/New Delhi.
6. DCP/HQ(IV)/PHQ with the direction to upload the Circular on Intra-DP.
7. LA to CP and FA to C.P., Delhi.
8. All ACsP/Insprs./PHQ.
9. PS/Reader to C.P., Delhi.
10. HAR/PHQ
11. Librarian/PHQ.

Annexure-I

JJ CLUSTER COMMITTEE
MONTHLY PERFORMANCE ASSESMENT REPORT

For the Month of___

PS_____

DISTRICT_____

S.No	Head		For the month ending March, 25	For the month ending April, 25	For the month ending May, 25	For the month ending June, 25
1.	**Impact on Crime[1]:**					
	PCR Calls(No.)					
	FIR Registered	Heinous				
		Non-Heinous				
		Total				
2.	**Impact on Complaints:**					
	Total No. of Complaints Received from JJ Cluster Area[2]					
	Complaints pertaining to	Quarrel				
		Bootlegging				
		Encroachment				
		Domestic Violence				
		Drinking in Public Place				
		Eve-Teasing				
		Gambling				
		Unauthorized Guest House/Restaurant				
		Drugs				
	Complaints resolved with the intervention of JJ Cluster Committee:					
3.	**Crime PreventiveMeasures:**					
	A. Preventive Action					
	DP Act	65 DP Act				
		66 DP Act				
		92/93 DP Act				

[1]Data as on 31 March, 2025 is the baseline data which will be used to measure the performance and impact assessment on monthly basis.

[2] It means complaints generated from that particular area covered by JJ Cluster Committee for the month.

		28/112 DP Act					
		Total					
	Excise Act	40A/40B Excise Act					
	BNSS	126/169 BNSS (107/150 CrPC)					
		126/170 BNSS (107/151 CrPC)					
		128 BNSS (109 CrPC)					
		129 BNSS (110 CrPC)					
		Total					
	Action against BC	History Sheet Opened					
		Externment Initiated					

	B. Substantive Action												
		C	PA	R	C	PA	R	C	PA	R	C	PA	R
	Arms Act												
	Delhi Excise Act												
	Gambling Act												
	NDPS Act												
	Total												

4.	**Juvenile Reformation:**				
	Pink File Opened				
	Activities meant for CCL/ 'At-risk' Youth such as Sports, Yoga, SkillTrg, Workshop, Counseling, Interaction Prog. etc.				
	Visit to school and interaction with students				
5.	**Crime Awareness Prog. (**Such as Nukad Natak, Counseling, Competition etc.)				
	Drug Awareness Prog.				
	Cases Ref. to Rehabilitation Centre for deaddiction				
	Awareness on Crime Against Women/POCSO etc.				
	Cyber Hygiene				
	Personal Safety				
	Any other Prog.				

6.	**Improvement in feeling of Public Safety:**							
	Installation/Repair of Street Lights for removal of dark patch							
	Installation/Repair of CCTVs							
	Increased Joint Police Patrolling and Visibility of Police							
	Tenant/Servant Verification -No. of Verification done	New	Cum.	New	Cum	New	Cum.	New Cum
	Senior Citizens Registration- New Registration							
	No. of Community Outreach Prog. Conducted							
	JJ Cluster Meeting							

7.	**Impact of Civic Problem/Issues**								
	No. of civic issue raised and Action Taken for resolution	N[3]	A[4]	N	A	N	A	N	A
	➢ Issues pertaining to DJB								
	➢ Issues pertaining to MCD								
	➢ Issues pertaining to PWD								
	➢ Issues pertaining to BSES								
	➢ Issues pertaining to Health								
	➢ Issues pertaining to Edu. Deptt.								
	➢ Issues pertaining to other Deptt.								

(Insp./ATO)
Chairperson of the Committee

Date: _____

[3]N means no. of issues raised
[4]A means action taken by the concerned Department to resolve the same.

Comments of ACP/Sub-Division

Comments of DCP

Annexure-II

Format for Communicating the issues pertaining to Civic Agencies

S. No.	Nature of Issue	Description	Location-Street/Junction

Note:

The above format shall be enclosed alongwith the forwarding letter addressed to the DM/DC/District In-charge of the department/agency concerned.