DELHI POLICE

STANDING ORDER NO. 43/2021

DIRECT RECRUITMENT FOR ISOLATED POSTS IN VARIOUS RANKS & CADRES (TECHNICAL/NON-TECHNICAL) IN DELHI POLICE THROUGH STAFF SELECTION COMMISSION

SECTION – 1
(PRE-EXAMINATION PROCESS)

1. INTRODUCTORY

The Ministry of Home Affairs, Govt. of India, New Delhi, vide letter No. E.14014/20/2020-UTP, dated 12.10.2020, has conveyed approval of the competent authority for conducting direct recruitment of all categories of vacancies presently available for recruitment in Delhi Police through Staff Selection Commission (SSC).

This Standing Order (S.O) deals with direct recruitment of isolated posts (technical & non-technical) in various ranks and cadres through Staff Selection Commission in accordance with relevant Recruitment Rules of Delhi Police (Appointment & Recruitment) Rules, 1980 (***Annexure 'A'***) and amendments as well as Govt. of India's rules and instructions issued from time to time. This Standing Order covers various aspects of recruitment, including roles and responsibilities of Staff Selection Commission and Delhi Police during the recruitment process. However, any contradiction/issue between SSC and Delhi Police in the roles and responsibilities, interpretation, meaning and operation shall be resolved through mutual consultation.

DCP/Recruitment, Delhi will intimate the number of vacancies along with pay-scale to Staff Selection Commission for filling up these posts through direct recruitment.

The Scheme of Examination containing eligibility conditions, physical standards, qualifying standards for Physical Endurance & Measurement Tests (PE&MT), Skill/Trade Tests and medical standards will be provided to the Staff Selection Commission well before publication of the Notice.

The Staff Selection Commission will issue Examination Notice with usual terms & conditions for posts which will also be uploaded on its website and a link will also be provided to Delhi Police for uploading on the website of Delhi Police i.e. www.delhipolice.nic.in.

The Staff Selection Commission will conduct 'Computer Based Examination' (CBE) for Paper-I on 'Pan India' basis throughout the Country depending on the number of applicants from different States and UTs. Admit Card or Admission Certificate for Computer Based Examination, PE&MT and other tests/examinations will be prepared by Staff Selection Commission as per the schedule provided by Delhi Police and make available for candidates to download from the website of the Commission. The link for downloading the Admit Card will also be provided to Delhi Police. The SSC will also provide data of all shortlisted candidates, in soft copy, to the Delhi Police for the smooth conduct of PE&MT and other tests.

2. CONSTITUTION OF RECRUITMENT BOARD

A Special Commissioner of Police and one or more Joint/Addl. Commissioner of Police shall be nominated by the Commissioner of Police, Delhi to exercise overall supervision over the entire recruitment process.

One or more Recruitment Boards shall be nominated by the Commissioner of Police for conducting Written Test (Paper-II), Physical Endurance & Measurement Test (PE&MT) and Trade/Skill Tests etc., as prescribed for the posts. The Recruitment Board(s) shall comprise of one Joint CP/Addl. CP assisted by two DCsP to be nominated by the Commissioner of Police, Delhi. If necessary, a panel of Joint CsP, Addl. CsP and DCsP may be nominated to work on different dates, especially during large scale recruitments. Requisite number of officers and subordinate staff to assist the Board (s) shall be deputed by the Police Headquarters with the approval of Commissioner of Police, Delhi. Changes will be made amongst the staff connected with the physical tests and measurements/Skill/Trade tests, if considered necessary, even by calling officers and men from other Districts, Units and Battalions.

3. MODE OF RECRUITMENT

The selection process shall consist of the following compulsory tests in the given order mentioned against each:-

Sl. No.	Name of post	Tests/Exams prescribed for the post			
		Computer Based Exam (By SSC) (1)	PE&MT (By Delhi Police) (2)	Paper-II (By Delhi Police) (3)	Name of Trade/ Skill Test(s)-Marks/Qualifying nature (By Delhi Police) (4)
1.	Statistician (Sub-Inspector) –(Male)	200 marks	Qualifying	200 marks	Computer(Formatting) Test-Qualifying
2.	Draftsman (Sub-Inspector) -Male/Female	200 marks	Qualifying	200 marks	-
3.	Sub-Inspector (Computer)-Male/Female	200 marks	Qualifying	200 marks	Practical Programming Test-100 marks
4.	Sub-Inspector (Shorthand Reporter/Hindi)-Male/Female	200 marks	Qualifying	100 marks	(i) Shorthand Test (Hindi)-25 marks. (ii) Typing Test-25 marks (iii) Computer(Formatting) Test-Qualifying

5.	Assistant Sub-Inspector (Shorthand Reporter/Hindi)-Male/Female	200 marks	Qualifying	100 marks	(i) Shorthand Test (Hindi)-25 marks. (ii) Typing Test-25 marks. (iii) Computer(Formatting) Test- Qualifying
6.	Assistant Sub-Inspector (Stenographer)-Male/Female	200 marks	Qualifying	-	(i) Shorthand Test (English or Hindi)-25 marks. (ii) Typing Test (English or Hindi)-25 marks. (iii) Computer(Formatting) Test- Qualifying
7.	Radio Technician (Assistant Sub-Inspector) -Male/Female	200 marks	Qualifying	100 marks	Trade Test-Qualifying
8.	Store Clerk (Head Constable)- Male/Female	200 marks	Qualifying	-	(i) Trade Test-Qualifying (ii) Typing Test(English or Hindi)-25 marks (iii) Computer (Formatting) Test-Qualifying
9.	Telephone Exchange Operator(Head Constable)- Male/Female	200 marks	Qualifying	-	(i) Trade Test-Qualifying (ii) Typing Test(English)-25 marks (iii) Computer (Formatting) Test-Qualifying
10.	Draftsman (Head Constable) (Tracer)-(Male)	200 marks	Qualifying	-	Trade Test-Qualifying
11.	Mast Lasker (Head Constable) -Male/Female	200 marks	Qualifying	-	Trade Test-Qualifying
12.	Fitter (Battery) (Head Constable) -Male/Female	200 marks	Qualifying	-	Trade Test-Qualifying
13.	Head Constable (Carpenter) (Communication)-(Male)	200 marks	Qualifying	-	Trade Test(Practical)-Qualifying
14.	Head Constable (MT/Electrician)-(Male)	200 marks	Qualifying	-	Trade Test-Qualifying
15.	Fitter Electrician (Head Constable) -Male/Female	200 marks	Qualifying	-	Trade Test-Qualifying
16.	Constable (Photographer)-(Male)	200 marks	Qualifying	-	-
17.	Workshop Hand (Constable) -Male/Female	200 marks	Qualifying	-	Trade Test-Qualifying
18.	M.T. Helper (Constable) (Mechanical)-(Male)	200 marks	Qualifying	-	Trade & Proficiency Test-Qualifying
19.	M.T. Storeman(Constable) (Male)	200 marks	Qualifying	-	-do-
20.	M.T. Helper Constable (Electrician) (Male)	200 marks	Qualifying	-	-do-
21.	M.T. Helper Constable (Battery Chargeman)-(Male)	200 marks	Qualifying	-	-do-
22.	M.T. Helper Constable (Welder)-(Male)	200 marks	Qualifying	-	-do-
23.	M.T. Helper Constable (Painter)-(Male)	200 marks	Qualifying	-	-do-
24.	M.T. Helper Constable (Vacuum /Tyreman) (Male)	200 marks	Qualifying	-	-do-
25.	M.T. Helper Constable (Denter)-(Male)	200 marks	Qualifying	-	-do-
26.	M.T. Helper Constable (Upholster)-(Male)	200 marks	Qualifying	-	-do-

27.	M.T. Helper Constable (Blacksmith)-(Male)	200 marks	Qualifying	-	-do-
28.	M.T. Helper Constable (Carpenter)-(Male)	200 marks	Qualifying	-	-do-

4. RESERVATION POLICY

Vacancies in a recruitment year shall be reserved as follows:-

(i) 15% for Scheduled Caste candidates.
(ii) 7½% for Scheduled Tribe candidates.
(iii) 27% for OBC candidates as per Central List and List issued by the Govt. of NCT of Delhi.
(iv) 10% for Economically Weaker Sections (EWSs).
(v) 3% for Persons with Disabilities (PwD) (Locomotors) only for the posts of ASI (Stenographer) and HC (Store Clerk). Only the persons having locomotor disability of 40% and above (either one or both leg affected) shall be allowed. Their post will be civilian in nature and they will not wear uniform of Delhi Police.
(vi) 10% for Ex-Servicemen as per rule.
(vii) Reservation for women candidates as per GOI's instructions issued from time to time.

The vacancies of SC/ST/OBC/EWSs shall be reserved on the basis of post based roster as per Government of India's instructions/rules issued from time to time.

The educational qualification and other physical standards for the post shall be the same as prescribed in the rules/this S.O. for direct recruitment to such posts. No relaxation other than those provided in this Standing Order, will be given in any qualifications or standards, except in the cases and manner laid down in the Delhi Police [Appointment & Recruitment] Rules, 1980.

5. ESSENTIAL QUALIFICATIONS

(A) Educational Qualification

Sl. No.	Name of post	Essential Qualification
1.	Statistician (Sub-Inspector) –(Male)	(i) Bachelor's degree in Mathematics, Science or Economics with one paper in Statistics. (ii) Working knowledge of Hindi.
2.	Draftsman (Sub-Inspector) -Male/Female	(a) Higher Secondary or equivalent. (b) Diploma in Draftsman course (Civil) from a Govt. recognized Institution.
3.	Sub-Inspector (Computer) - Male/Female	(A) (i) Degree in Computer Applications/Computer Science or Degree in Electronics and Communications Engineering from a recognized university or equivalent. (ii) 01 year experience in Electronic Data Processing Work including experience of actual programming. Or (B) (i) "A" Level Diploma under DOEACC Programme or Post Graduate Diploma in Computer Application offered under University Programme/Post Polytechnic Diploma in Computer Application awarded by State Council of Technical Education or equivalent. (ii) 01 year experience of Electronic Data Processing Work including experience of actual programming.

		Desirable:- (i)Candidates should have knowledge of fundamentals and at least one of the following Front-end, Back-end and Operating Systems: Fundamentals, Visual Basic, MS-Access, D2K, ASP, SQL Server, Oracle Windows based Desktop and Network based Operating System, UNIX, LINUX, Data Structures. (ii)Candidates working in Crime/Criminal/PIS information System, in Police Organizations will be preferred.
4.	Sub Inspector (Shorthand Reporter/Hindi) -Male/Female	(i) Graduate from a recognized University. (ii) Professional attainments:- • Speed in Hindi Shorthand-100 words per minute. • Speed in Hindi Typing-30 words per minute.
5.	Assistant Sub-Inspector (Shorthand Reporter/Hindi) -Male/Female	(i) Senior Secondary (10+2) from a recognized board or equivalent. (ii) Professional attainments : • Speed in Hindi Shorthand-80 words per minute. • Speed in Hindi typing-25 words per minute.
6.	Assistant Sub-Inspector (Stenographer)-Male/Female	(i) Graduate from a recognized University or equivalent. (ii) Professional Attainments:- • Speed in English Shorthand - 80 words per minute. • Speed in English Typing - 40 words per minute. Or • Speed in Hindi Shorthand - 80 words per minute. • Speed in Hindi Typing - 30 words per minute.
7.	Radio Technician (Assistant Sub-Inspector) - Male/Female	(a) Matriculation with Science and Mathematics from a recognized Board or its equivalent. (b)Three years diploma in Electronics/Communication from a recognized Institute. Desirable: Experience of one year in the repair and maintenance of wireless, telephone and other telecommunication equipments from a Government Department/Public Sector undertaking/reputed communication organization. Or Having passed Grade-II proficiency test of Radio Technician conducted/approved by the directorate of Coordination Police Wireless, Ministry of Home Affairs, Government of India with three years practical experience in the Armed-Forces/Govt. Department/any other recognized commercial communication training organization. Or Degree in Electronics/Communication from a recognized University/Institute or its equivalent.
8.	Store Clerk (Head Constable)-Male/Female	(a)Passed 10+2 (Senior Secondary/Intermediate) pass from a recognized Board with Science or equivalent. (b) Minimum 02 (Two) years practical experience from Public Sector Undertaking/reputed commercial organizations in the field of radio stores work procedure including indenting, accounting, payments of bills and important returns etc. and thorough knowledge of radio/electrical/electronic spare parts. (c) English Typing Speed of 30 WPM Or Hindi Typing speed of 25 WPM.
9.	Telephone Exchange Operator(Head Constable) Male/Female	(a) Passed 10+2 (Senior Secondary) from a recognized Board with Science and Mathematics as subjects. Or National Trade Certificate (NTC) in the trade of Information Technology and Electronic System maintenance. Or National Trade Certificate in the trade of Mechanic-cum-operator electronic, Communication System. Or National Apprenticeship Certificate in the trade of call center assistant. (b) English typing speed on 30 W.P.M.

10.	Draftsman (Head Constable) (Tracer)-(Male)	(a) Matriculation from a recognized board or equivalent. (b) I.T.I. Certificate of 2 (two) years duration in Draftsman (Mechanical) trade from a Government recognized ITI/ITC with 2 (two) years of work experience in the trade from Govt. Department/Public Sector undertaking/ reputed concern. Or National Trade Certificate (NTC) of 2 (two) years duration in Draftsman (Mechanical) trade under the Craftsman Training Scheme from a Government recognized ITI/ITC with 2 (two) years of work experience in the trade from Govt. Department/Public Sector Undertaking/reputed concern. Or National Apprenticeship Certificate (NAC) of 3 (three) years duration in Draftsman (Mechanical) trade under the Apprenticeship Training Scheme from a Government recognized ITI/ITC with 1 (one) year of work experience in the trade from Govt. department/Public Sector Undertaking/ reputed concern.
11.	Mast Lasker (Head Constable) - Male/Female	(a) Matriculation or equivalent. (b) I.T.I. Certificate of 2 (two) years duration in Electronics Mechanic/Electrician trade from a Government recognized ITI/ITC with 2 (two) years of work experience in the trade from Government Department/Public Sector Undertaking/reputed concern. Or National Trade Certificate (NTC) of 2 (two) years duration in Electronics Mechanic/Electrician trade under the Craftsman Training Scheme from a Government recognized ITI/ITC with 2 (two) years of work experience in the trade from a Government Department/Public Sector Undertaking/reputed concern. Or National Apprenticeship Certificate (NAC) of 3 (three) years duration in Electronics Mechanic/Electrician trade under the Apprenticeship Training Scheme from a Government recognized ITI/ITC with 1 (one) year of work experience in the trade from Government Department/Public Sector Undertaking /reputed concern.
12.	Fitter (Battery) (Head Constable) - Male/Female	(a) Matriculation or equivalent. (b) I.T.I. Certificate of 2 (two) years duration in Electronics Mechanic/Electrician trade from a Government recognized ITI/ITC with 2 (two) years of work experience in the trade from Govt. Department/Public Sector Undertaking/reputed concern. Or National Trade Certificate (NTC) of 2 (two) years duration in Electronics Mechanic/ Electrician trade under the Craftsman Training Scheme from a Government recognized ITI/ITC with 2 (two) years of work experience in the trade from Govt. Department/Public Sector Undertaking/reputed concern. Or National Apprenticeship Certificate (NAC) of 3 (three) years duration in Electronics Mechanic/Electrician trade under the Apprenticeship Training Scheme from a Government recognized ITI/ITC with 1 (one) year of work experience in the trade from Govt. Department/Public Sector Undertaking/ reputed concern.
13.	Head Constable (Carpenter) (Communica-tion)-(Male)	(a) Matriculation from a recognized board or equivalent. (b) I.T.I. Certificate of 1 (one) year duration after matriculation in Carpenter trade from a Government recognized ITI/ITC with 3 (three) years of work experience in the trade from Govt. Department/Public Sector Undertaking/reputed concern. Or National Trade Certificate (NTC) of 1 (one) year duration in Carpenter trade under the Craftsman Training Scheme from a Government recognized ITI/ITC with 3 (three) years of work experience in the trade from Govt. Department/Public Sector Undertaking/reputed concern.

		Or National Apprenticeship Certificate (NAC) of 3 years duration in Carpenter trade under the Apprenticeship Training Scheme from a Government recognized ITI/ITC with 1 (one) year of work experience in the trade from Govt. Department/ Public Sector Undertaking/ reputed concern.
14.	Head Constable (MT/Electrician) (Male)	(a) Matriculation or equivalent. (b) I.T.I. or Apprentice-ship Certificate in the trade of Auto-Electrician with one year experience in a Automobile Garage or workshop of repute. Or 3 years experience of repairing electric system of automobile including Armature re-winding in an Automobile Garage or workshop of repute.
15.	Fitter Electrician (Head Constable) - Male/Female	(a) Matriculation or equivalent. (b) I.T.I. Certificate of 2 (two) years duration in Electronics Mechanic/Electrician trade from a Government recognized ITI/ITC with 2 (two) years of work experience in the trade from Government Department/Public Sector undertaking/reputed concern. Or National Trade Certificate (NTC) of 2 (two) years duration in Electronics Mechanic/Electrician trade under the Craftsman Training Scheme from a Government recognized ITI/ITC with 2 (two) years of work experience in the trade from Government Department/Public Sector Undertaking/reputed concern. Or National apprenticeship Certificate (NAC) of 3 (three) years duration in Electronics Mechanic/Electrician trade under the Apprenticeship Training Scheme from a Government recognized ITI/ITC with 1 (one) year of work experience in the trade from Government Department/Public Sector Undertaking/reputed concern.
16.	Constable (Photographer)-(Male)	(i) Senior Secondary examination with Science from recognized Board or its equivalent. (ii) Diploma minimum six months photography Course Certificate from Govt./recognized Institute Or I.T.I. Electronics/Photography passed Certificate Or Serving Photographers having work experience of two years in Govt. aided Institution
17.	Workshop Hand (Constable) - Male/Female	(a) Matriculation or equivalent. (b) I.T.I. Certificate of 2 (two) years duration in Electronics Mechanic/ Electrician/ Instrument Mechanic trade from a Government recognized ITI/ITC. Or National Trade Certificate (NTC) of 2 (two) years duration in Electronics Mechanic/Electrician/Instrument Mechanic trade from a Government recognized ITI/ITC. Or National Apprenticeship Certificate (NAC) of 3 (three) years duration in Electronics Mechanic/Electrician/Instrument Mechanic trade from a Government recognized ITI/ITC
18.	M.T. Helper (Constable) (Mechanical)-(Male)	(a) Matriculation passed or equivalent from recognized institution; (b) ITI certificate and Apprenticeship Certificate in the trade of Motor Mechanic with one year experience as Motor Mechanic in an Automobile Garage/Workshop of repute. Or Having National Trade Certificate (NTC) in the trade of Motor Mechanic with one year experience in a automobile garage/workshop of repute.
19.	M.T. Storeman (Constable)-(Male)	(a) 10+2 passed or equivalent from recognized institution. (b)(i) Should have worked as a Storeman of M.T. stores for at least one year in any private workshop of repute/Govt. Automobile Workshop. (ii) Should have the basic diploma in computer.
20.	M.T. Helper Constable (Electrician)-(Male)	(a) Matriculation passed or equivalent from recognized institution. (b) ITI certificate and Apprenticeship Certificate in the trade of Auto Electrician with one year experience of Auto Electrician in an Automobile Garage/ Workshop of repute.

		Or National Trade Certificate in the trade of Auto Electrician with one year experience in an automobile garage/workshop of repute.
21.	M.T. Helper Constable (Battery Chargeman)-(Male)	(a) Matriculation passed or equivalent from recognized institution. (b) ITI Certificate and Apprenticeship Certificate in the trade of Auto Electrician or Battery Chargeman with one year experience as Auto Electrician or Battery Chargeman in an Automobile Garage/Workshop of repute. Or Having National Trade Certificate (NTC) in the trade of Auto Electrician with one year experience in an automobile garage/workshop of repute.
22.	M.T. Helper Constable (Welder)-(Male)	(a) Matriculation passed or equivalent from recognized institution. (b) ITI certificate and Apprenticeship Certificate in the trade of Welder with one year experience as a Welder in an Automobile Garage/Workshop of repute. Should have through knowledge of Arc & Gas welding. Or Having National Trade Certificate (NTC) in the trade of Welder with one year experience in the same field.
23.	M.T. Helper Constable (Painter)-(Male)	(a) Matriculation passed or equivalent from recognized institution. (b) ITI certificate and Apprenticeship Certificate in the trade of Dent Beating and Spray painting with one year experience as a Denter/Spray Painter in an Automobile Garage/Workshop of repute. Or Having National Trade Certificate (NTC) in the trade of Denter/Painter with one year experience in the same field.
24.	M.T. Helper Constable (Vacuum /Tyreman) (Male)	(a)Matriculation passed or equivalent from recognized institution. (b) ITI certificate and Apprenticeship Certificate in the trade of Motor Mechanic and knowledge of Tyreman works with one year experience as Helper to Vacuum/Tyreman in an Automobile Garage/Workshop of repute. Or Having National Trade Certificate (NTC) in Motor Mechanic and having knowledge of Tyreman works with one year experience.
25.	M.T. Helper Constable (Denter)-(Male)	(a) Matriculation passed or equivalent from recognized institution. (b) ITI and Apprenticeship Certificate in the trade of Dent beating and spray painting with one year experience as a Denter in a Workshop of repute. Or Having National Trade Certificate (NTC) in the trade of Denter with one year experience of denting and related job in automobile workshop.
26.	M.T. Helper Constable (Upholster) (Male)	(a) Matriculation passed or equivalent from recognized institution; (b) ITI in the trade of Upholster with one year experience or three years experience as Upholster in an Automobile Garage/Workshop of repute. Or Having National Trade Certificate (NTC) in the trade of Upholster with one year experience in the related field.
27.	M.T. Helper Constable (Blacksmith) (Male)	(a) Matriculation passed or equivalent from recognized institution. (b) ITI Certificate and Apprenticeship Certificate in the trade of Welder/Blacksmith with one year experience as Blacksmith/Welder in a Workshop of repute Or Having National Trade Certificate (NTC) in the trade of Blacksmith/ Welder with one year experience in the related field.
28.	M.T. Helper Constable (Carpenter) (Male)	(a) Matriculation passed or equivalent from recognized institution. (b) ITI and Apprenticeship Certificate in the trade of Carpenter with one year experience as a Carpenter in an Automobile Garage/workshop of repute. Or Having National Trade Certificate (NTC) in the trade of Carpenter with one year experience in the related field.

(B) Age Limit

SL. No.	Name of post	Age (UR)
1.	Statistician (Sub-Inspector)-(Male)	18 to 25 Yrs.
2.	Draftsman (Sub-Inspector) -Male/Female	18 to 25 Yrs.
3.	Sub-Inspector (Computer) -Male/Female	18 to 32 Yrs.
4.	Sub-Inspector (Shorthand Reporter/Hindi)-Male/Female	18 to 25 Yrs.
5.	Assistant Sub-Inspector (Shorthand Reporter/Hindi)-Male/Female	18 to 25 Yrs.
6.	Assistant Sub-Inspector (Stenographer)-Male/Female	18 to 25 Yrs
7.	Radio Technician (Assistant Sub-Inspector) -Male/Female	20 to 27 Yrs.
8.	Store Clerk (Head Constable) Male/Female	20 to 27 Yrs.
9.	Telephone Exchange Operator(Head Constable) Male/Female	20 to 27 Yrs.
10.	Draftsman (Head Constable) (Tracer)-(Male)	18 to 27 Yrs.
11.	Mast Lasker (Head Constable) -Male/Female	18 to 27 Yrs.
12.	Fitter (Battery) (Head Constable) -Male/Female	18 to 27 Yrs.
13.	Head Constable (Carpenter) (Communication) -(Male)	18 to 27 Yrs.
14.	Head Constable (MT/Electrician) -(Male)	18 to 30 Yrs.
15.	Fitter Electrician (Head Constable) -Male/Female	18 to 27 Yrs.
16.	Constable (Photographer)- (Male)	18 to 27 Yrs.
17.	Workshop Hand (Constable) -Male/Female	18 to 27 Yrs.
18.	M.T. Helper (Constable) (Mechanical-(Male)	18 to 25 Yrs.
19.	M.T. Storeman (Constable)-(Male)	18 to 25 Yrs.
20.	M.T. Helper Constable (Electrician)-(Male)	18 to 25 Yrs.
21.	M.T. Helper Constable (Battery Chargeman)-(Male)	18 to 25 Yrs.
22.	M.T. Helper Constable (Welder)-(Male)	18 to 25 Yrs.
23.	M.T. Helper Constable (Painter)-(Male)	18 to 25 Yrs.
24.	M.T. Helper Constable (Vacuum /Tyreman)-(Male)	18 to 25 Yrs.
25.	M.T. Helper Constable (Denter)-(Male)	18 to 25 Yrs.
26.	M.T. Helper Constable (Upholster)-(Male)	18 to 25 Yrs.
27.	M.T. Helper Constable (Blacksmith)-(Male)	18 to 25 Yrs.
28.	M.T. Helper Constable (Carpenter)-(Male)	18 to 25 Yrs.

RELAXATIONS IN AGE

The upper age limit as prescribed above will be relaxable only in the following cases:-

a) Up to a maximum of 5 years if a candidate belongs to a Scheduled Caste or a Scheduled Tribe category.

b) Up to a maximum of 3 years if a candidate belongs to an OBC category. This relaxation is admissible for those castes notified in the Central List and the List issued by the Govt. of NCT of Delhi.

c) Up to 35 years for general category, 38 years for OBC and 40 years for SCs/STs for widows/divorced women and women judicially separated from their husbands and who are not re-married.

d) Up to a maximum of 5 years for sportsmen/sportswomen of distinction who have represented a State at the National level or the Country at the

International level in sports during preceding three years from the date of advertisement of vacancies. The discipline of sports for which relaxation is available is mentioned in the ***Annexure 'B'***. The Sports Certificate shall be issued in the proforma attached at ***Annexure-'C' & 'D'*** having photograph of the candidate duly attested by the Secretary of the State/National Sports Federation. If a candidate belongs to SC/ST category and fulfills the above criteria, he/she is eligible for 5 years relaxation in upper age limit over and above the relaxation prescribed at Clause B-(a). In effect, he/she qualifies for relaxation in the upper age limit upto a maximum of 10 years

e) Relaxation in the upper age limit is admissible upto 40 years for general category, 43 years for OBC & 45 years for SCs/STs in case of departmental candidates of Delhi Police. A "departmental candidate" means a person who has rendered a minimum three years regular and continuous service in Delhi Police who otherwise fulfills all educational and other physical qualifications.

f) Age concession to Ex-Servicemen will be allowed in accordance with the orders issued by the government from time to time. They will be permitted to deduct the period served in the armed forces from their actual age and the resultant age, so derived, should not exceed the prescribed age limit by more than three years.

g) Up to a maximum of 10 years for general category, 13 years for OBC & 15 years for SCs/STs Persons with Disability (PwD) candidates for the posts of ASI(Stenographer) and HC(Store Clerk). Only the persons having locomotor disability of 40% and above (either one or both leg affected) shall be allowed.

Note1: Candidates claiming benefits under OBC category shall be in accordance with castes notified in the Central List. This relaxation will also be admissible for candidates who are issued OBC certificate by the Govt. of NCT of Delhi. The Certificate should be in the prescribed format issued by the competent authority empowered for the purpose. No other certificate will be accepted as sufficient proof.

Note 2: Candidates seeking reservation benefits for SC/ST/OBC must ensure that they are entitled to such reservation as per eligibility. They should also be in possession of the certificates in the prescribed format.

Note 3: Candidates seeking reservation benefits for Economically Weaker Sections (EWSs) must ensure that they are entitled to such reservation as per eligibility. They should also be in possession of the certificates in the prescribed format in support of their claim

Note 4: Candidates seeking reservation benefits for Persons with Disabilities (PwD) must ensure that they are entitled to such reservation as per eligibility. They should also be in possession of the certificates in the prescribed format issued by the competent authority/medical board in support of their claim.

Definition of Ex-Servicemen:

The definition of Ex-servicemen as defined in Govt. of India. Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training, New Delhi's O.M. No. 36034/5/85-Estt.(SCT) dated 14-4-1987 is given as under :-

"An ex-serviceman" means a person, who has served in any rank whether as a Combatant or non-combatant in the Regular Army, Navy and Air Force of the Indian Union and

i) who retired from such service after earning his/her pension; or
ii) whose discharge book has the endorsement of Ex-servicemen; or
iii) who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
iv) who has been released, otherwise than on his own request, from such service as a result of reduction in establishment; or
v) who has been released from such service after completing the specific period of engagements, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity; and includes personnel of the Territorial Army of the following categories, namely:-

a) Pension holders for continuous embodied service,
b) Persons with disability attributable to military service; and
c) Gallantry award winners."

The **Territorial Army personnel** will, however, be treated as ex-servicemen w.e.f. 15.11.86.

Ex-Servicemen who are paid from the Central revenues are eligible to be re-enlisted for the posts at the discretion of the appointing authority if their discharge certificate shows previous service as Good or of higher classification/grading, provided that they conform to the educational standards laid down for the posts from open competition and qualify such endurance/efficiency tests as prescribed by the Commissioner of Police, from time to time by issuing necessary Standing Orders. They are medically fit for police service according to standards prescribed for recruits.

Note 1: Ex-Servicemen who have already secured employment under Central Government (including State Govt./Public Sector Undertakings/Autonomous Bodies/Statutory Bodies/Nationalized Banks etc.) in Group 'C' & 'D' posts on regular basis after availing of the benefits of reservation given to Ex-Servicemen for their re-employment are NOT eligible for fee concession or for claiming benefits of reservation under Ex-Servicemen category. However, they are eligible for the age relaxation only.

Note 2: The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation.

Note 3: For any serviceman of the three Armed Forces of the Union to be treated as Ex-Serviceman for the purpose of securing the benefits of reservation, he must have already acquired, at the relevant time of submitting his application for the Post/Service, the status of ex-serviceman and /or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces within the stipulated period of one year from the closing date of the application form.

Explanation

The persons serving in the Armed Forces of the Union, who on retirement from service, would come under the category of "ex-serviceman" may be permitted to apply for re-employment, one year before the completion of the specified terms of engagement and avail themselves of all concessions available to Ex-Servicemen but shall not be permitted to leave the uniform until they complete the specified term of engagement in the Armed Forces of Union.

All such candidates who are serving in the Armed Forces and intend to apply under Ex-Servicemen category will be required to submit NOC from the department which shall clearly mention their date of discharge from the Armed Forces. The date of discharge/ date of completion of specified term of engagement with the Armed Forces must be within one year from the closing date of application form. NOC having no mention of the date of discharge from the Armed forces will not be entertained and their Application forms will be rejected without assigning any further reasons.

A matriculate Ex-Serviceman (which term include an ex-serviceman, who has obtained the Indian Army Special Certificate (Graduation Certificate) of the corresponding certificate in the Navy or the Air Force) who has not put in not less than 15 years of service on closing date of application form with the Armed Forces of the Union will be eligible for applying for the post.

6. STANDARD OF PHYSICAL MEASUREMENT FOR MALE AND FEMALE CANDIDATES

Sl. No.	Name of post	Physical Standard (Male and Female candidates)
1.	Statistician (Sub-Inspector)-(Male)	**Male** **Height**-165 cms. Relaxable by 5 cms for residents of Hill Areas and ST candidates. **Chest**-78-82 cms. Relaxable by 5 cms for residents of Hill Areas and ST candidates.
2.	Draftsman (Sub-Inspector) - Male/Female	**Male** **Height**-165 cms. Relaxable by 5 cms for residents Hill Areas and ST candidates. **Chest**-78-82 cms. Relaxable by 5 cms for residents Hill Areas and ST candidates.

		Female **Height**-157 cms. Relaxable by 5 cms for residents Hill Areas and SC/ST candidates.
3.	Sub-Inspector (Computer) - Male/Female	**Male** **Height**-165 cms. Relaxable by 5 cms for Hill Area and ST candidates. **Chest**-78-82 cms. Relaxable by 5 cms for Hill Area and ST candidates. **Female** **Height**-157 cms. Relaxable by 5 cms for Hill Area and SC/ST candidates.
4.	Sub Inspector (Shorthand Reporter/Hindi)-Male/Female	**Male** **Height**-165 cms. Relaxable by 5 cms for residents of Hill Areas and ST Candidates. **Chest**-78-82 cms. Relaxable by 5 cms for residents of Hill Areas and ST Candidates. **Female** **Height**-157 cms. Relaxable by 5 cms for residents of Hill Areas and SC/ST Candidates.
5.	Assistant Sub-Inspector (Shorthand Reporter/Hindi)-Male/Female	**Male** **Height**-165 cms. Relaxable by 5 cms for residents of Hill Areas and ST Candidates. **Chest**-78-82 cms. Relaxable by 5 cms for residents of Hill Areas and ST Candidates. **Female** **Height**-157 cms. Relaxable by 5 cms for residents of Hill Areas and SC/ST Candidates.
6.	Assistant Sub-Inspector (Stenographer)-Male/Female	**Male** **Height**-165 cms. Relaxable by 5 cms for residents of Hill Areas, ST and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-78-82 cms. Relaxable by 5 cms for residents of Hill Areas, ST and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Female** **Height**-157 cms. Relaxable by 5 cms for Hill Area, SC/ST and daughters of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.
7.	Radio Technician (Assistant Sub-Inspector) - Male/Female	**Male** **Height**-165 cms. Relaxable by 5 cms for residents Hill Areas. **Chest**-81-85 cms. Relaxable by 5 cms for residents Hill Areas. **Female** **Height**-157 cms. Relaxable by 5 cms for residents Hill Areas.

8.	Store Clerk (Head Constable) Male/Female	**Male** **Height**-165 cms. Relaxable by 5 cms for residents of Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-81-85 cms. Relaxable by 5 cms for residents of Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Female** **Height**-157 cms. Relaxable by 5 cms for residents of Hill Areas and Daughters of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.
9.	Telephone Exchange Operator(Head Constable) Male/Female	**Male** **Height**-170 cms. Relaxable by 5 cms for residents of Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-81-85 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Female** **Height**-157 cms. Relaxable by 5 cms for residents of Hill Areas and Daughters of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police
10.	Draftsman (Head Constable) (Tracer)-(Male)	**Male** **Height**-165 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-81-85 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.
11.	Mast Lasker (Head Constable) - Male/Female	**Male** **Height**-165 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-81-85 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Female** **Height**-157 cms. Relaxable by 5 cms for residents Hill Areas and Daughters of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.
12.	Fitter (Battery) (Head Constable) - Male/Female	**Male** **Height**-165 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-81-85 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Female** **Height**-157 cms. Relaxable by 5 cms for residents Hill Areas and Daughters of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.

13.	Head Constable (Carpenter) (Communication)- (Male)	**Male** **Height**-165 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-81-85 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.
14.	Head Constable (MT/Electrician) (Male)	**Male** **Height**-165 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-81-85 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.
15.	Fitter Electrician (Head Constable) - Male/Female	**Male** **Height**-165 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-81-85 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Female** **Height**-157 cms. Relaxable by 5 cms for residents Hill Areas and daughters of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.
16.	Constable (Photographer)- (Male)	**Male** **Height**-170 cms. Relaxable by 5 cms for residents Hill Areas, ST and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-81-85 cms. Relaxable by 5 cms for residents Hill Areas, ST and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.
17.	Workshop Hand (Constable) - Male/Female	**Male** **Height**-165 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-81-85 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Female** **Height**-157 cms. Relaxable by 5 cms for residents Hill Areas and Daughters of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.
18.	M.T. Helper (Constable) (Mechanical) (Male)	**Male** **Height**-165 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-81-85 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.
19.	M.T. Storeman (Constable) (Male)	**Male** **Height**-165 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.

		Chest-81-85 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.
20.	M.T. Helper Constable (Electrician) (Male)	**Male** **Height**-165 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-81-85 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.
21.	M.T. Helper Constable (Battery Chargeman) (Male)	**Male** **Height**-165 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-81-85 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.
22.	M.T. Helper Constable (Welder) (Male)	**Male** **Height**-165 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-81-85 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.
23.	M.T. Helper Constable (Painter) (Male)	**Male** **Height**-165 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-81-85 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.
24.	M.T. Helper Constable (Vacuum /Tyreman) (Male)	**Male** **Height**-165 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-81-85 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.
25.	M.T. Helper Constable (Denter) (Male)	**Male** **Height**-165 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-81-85 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.
26.	M.T. Helper Constable (Upholster) (Male)	**Male** **Height**-165 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-81-85 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.
27.	M.T. Helper Constable (Blacksmith) (Male)	**Male** **Height**-165 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-81-85 cms. Relaxable by 5 cms for residents Hill Areas

		and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.
28.	M.T. Helper Constable (Carpenter) (Male)	**Male** **Height**-165 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police. **Chest**-81-85 cms. Relaxable by 5 cms for residents Hill Areas and Sons of either serving, retired or deceased Delhi Police Personnel/MTS of Delhi Police.

Note 1:- "Residents of Hill Areas" means Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir region of J&K and Ladakh (Candidates claiming this relaxation would have to produce a certificate to this effect **(Hill area certificate) (Annexure 'E')** from the competent authority i.e. DC/DM/SDM or Tehsildar of their place of residence at the time of Physical Measurement Test).

Note 2:- There has to be minimum 04 cms expansion in chest measurement for all categories of candidates.

Note 3:- The relaxation in physical standards (Height/Chest) once granted at the time of initial appointment in Delhi Police will hold good till the individual concerned remains in Delhi Police.

7. PHYSICAL ENDURANCE TEST (QUALIFYING)

A) Male Candidates

For male candidates including ex-servicemen and departmental candidates (age-wise) will be as under:-

Age	Race 1600 Meters	Long Jump	High Jump
Upto 30 years	07 minutes	12½ feet (12' 6")	3½ feet (3'6")
Above 30 to 40 years	08 minutes	11½ feet (11' 6")	3¼ feet (3'3")
Above 40 years	09 minutes	10 ½ feet (10' 6")	3 feet

B) Female Candidates

For Female candidates including departmental candidates and widow/ divorced/judicially separated women candidates (age-wise) will be as under:-

Age	Race (800 Meters)	Long Jump	High Jump
Upto 30 years	05 minutes	9 feet	3 feet
Above 30 to 40 years	06 minutes	8 feet	2½ feet (2'6")
Above 40 years	07 minutes	7 feet	2¼ feet (2'3")

Note 1:- Those who qualify in the race will be eligible to appear in Long Jump and then High Jump. Long Jump and High Jump are to be cleared in any one of the three chances that will be given. There shall be no appeal against disqualification in race, long jump and high jump.

Note 2:- The female candidates, who are pregnant, at the time of PE&MT may not be allowed to participate in Physical Endurance Test. Her Physical Endurance Test may be conducted after "the period of confinement" and till then result of such cases may be kept in a sealed cover.

8. PHYSICAL MEASUREMENTS

Physical Measurement Test shall be taken only of those who qualify the Endurance Tests.

9. NO PHYSICAL ENDURANCE & MEASUREMENT TESTS FOR PERSONS WITH DISABILITIES (PwD) CANDIDATES

The Persons with Disability (PwD) candidates (Male/Female) shall be exempted from Physical Endurance & Measurement Tests for the posts of ASI(Stenographer) and HC(Store Clerk).

10. MEDICAL STANDARD

SL. No.	Name of post	Medical Standard
1.	Statistician (Sub-Inspector) –(Male)	The candidates should be of sound state of health, free from defect, deformity, disease and colour blindness. Vision 6/12 with or without glasses (both eyes).
2.	Draftsman (Sub-Inspector)-Male/Female	The candidates should be sound health, free from disease/ defect/ debility and colour blindness. Better eye 6/6 without glasses. Worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes).
3.	Sub-Inspector (Computer)-Male/Female	The candidate should be of sound health, free from defect/ deformity/disease.
4.	Sub-Inspector (Shorthand Reporter/Hindi)-Male/Female	The candidates should be of sound state of health, free from defect, deformity or disease. Both eyes should have a vision 6/12 with or without glasses.
5.	Assistant Sub-Inspector (Shorthand Reporter/Hindi)-Male/Female	The candidates should be of sound state of health, free from defect, deformity or disease. Both eyes should have a vision 6/12 with or without glasses.

<table>
<tr><td>6.</td><td>Assistant Sub-Inspector (Stenographer)- Male/Female</td><td>The candidate should be of sound state of health, free from defect, deformity or disease. Both eyes should have a vision of 6/12 with or without glasses.
<u>For Persons with Disabilities</u>:- Sound state of health, vision of 6/12 with or without glasses in both eyes. Locomotor disability of 40% and above (either one or both leg affected) shall be allowed. The physical requirements for the post is as under:-
<table><tr><td colspan="2">(F, PP, L, B, S, BL)</td></tr><tr><td>Code</td><td>Physical Requirements</td></tr><tr><td>F</td><td>Work performed by manipulating (with Fingers)</td></tr><tr><td>PP</td><td>Work performed by pulling & pushing.</td></tr><tr><td>L</td><td>Work performed by lifting.</td></tr><tr><td>B</td><td>Work performed by bending.</td></tr><tr><td>S</td><td>Work performed by sitting (on bench or chair)</td></tr><tr><td>BL</td><td>Both leg affected but not arms.</td></tr></table></td></tr>
<tr><td>7.</td><td>Radio Technician (Assistant Sub-Inspector) - Male/Female</td><td>(a) The candidates should be sound health, free from any disease, defect or deformity.
(b) Better eye 6/6 without glasses, worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness.</td></tr>
<tr><td>8.</td><td>Store Clerk (Head Constable)- Male/Female</td><td>(a) The candidate should be of sound health, free from disease, defect or deformity.
(b) Better eye 6/6 without glasses, worse eye 6/36 corrected with glasses 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness.
<u>For Persons with Disabilities</u>:- Sound state of health. Better eye 6/6 without glasses, worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness. Locomotor disability of 40% and above (either one or both leg affected) shall be allowed. The physical requirements for the post is as under:-
<table><tr><td colspan="2">(F, PP, L, B, S, BL)</td></tr><tr><td>Code</td><td>Physical Requirements</td></tr><tr><td>F</td><td>Work performed by manipulating (with Fingers)</td></tr><tr><td>PP</td><td>Work performed by pulling & pushing.</td></tr><tr><td>L</td><td>Work performed by lifting.</td></tr><tr><td>B</td><td>Work performed by bending.</td></tr><tr><td>S</td><td>Work performed by sitting (on bench or chair)</td></tr><tr><td>BL</td><td>Both leg affected but not arms.</td></tr></table></td></tr>
</table>

9.	Telephone Exchange Operator (Head Constable)- Male/Female	(a) The candidates should be of sound health, free from any disease, defect or deformity. (b) Better eye 6/6 without glasses, worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness.
10.	Draftsman (Head Constable) (Tracer)– (Male)	(a) The candidates should be of sound health, free from disease, defect or deformity. (b) Better eye 6/6 without glasses, worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness.
11.	Mast Lasker (Head Constable)- Male/Female	(a) The candidates should be of sound health, free from disease, defect or deformity. (b) Better eye 6/6 without glasses. Worse eye 6/36 corrected with glasses 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness.
12.	Fitter (Battery) (Head Constable)- Male/Female	(a) The candidates should be of sound health, free from disease, defect or deformity. (b) Better eye 6/6 without glasses. Worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness.
13.	Head Constable (Carpenter) (Communication)- (Male)	(a) The candidates should be of sound health, free from disease, defect or deformity. (b) Better eye 6/6 without glasses, worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness.
14.	Head Constable (MT/Electrician)- (Male)	(a) The candidate should be of sound health, free from disease, defect or deformity. (b) Better eye 6/6 without glasses. Worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes).
15.	Fitter Electrician (Head Constable)- Male/Female	(a) The candidates should be of sound health, free from disease, defect or deformity. (b) Better eye 6/6 without glasses. Worse eye 6/36 corrected with glasses 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness.
16.	Constable (Photographer)- (Male)	(i) Better eye 6/6 without glasses, worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness. (ii) Tattoos on various parts of body :- (a) Content – Tattoos depicting religious symbol or figure and the name, as followed in Indian Army, shall be permitted. (b) Location – Tattoos marked on traditional sites of the body like inner aspect of forearm, but only

		left forearm, being non saluting limb or dorsum of the hands shall be allowed. (c) Size – Size must be less than ¼ of the particular part (Elbow or Hand) of the body."
17.	Workshop Hand (Constable)-Male/Female	(a) The candidates should be of sound health, free from disease, defect or deformity. (b) Better eye 6/6 without glasses, worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness.
18.	M.T. Helper (Constable) (Mechanical)-(Male)	(a) The candidates should be of sound health, free from disease, defect or deformity. (b) Better eye 6/6 without glasses. Worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness.
19.	M.T. Storeman (Constable)-(Male)	(a) The candidates should be of sound health, free from disease, defect or deformity. (b) Better eye 6/6 without glasses. Worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness.
20.	M.T. Helper Constable (Electrician)-(Male)	(a) The candidates should be of sound health, free from disease, defect or deformity. (b) Better eye 6/6 without glasses. Worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness.
21.	M.T. Helper Constable (Battery Chargeman) -(Male)	(a) The candidates should be of sound health, free from disease, defect or deformity. (b) Better eye 6/6 without glasses. Worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness.
22.	M.T. Helper Constable (Welder)-(Male)	(a) The candidates should be of sound health, free from disease, defect or deformity. (b) Better eye 6/6 without glasses. Worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness.
23.	M.T. Helper Constable (Painter)-(Male)	(a) The candidates should be of sound health, free from disease, defect or deformity. (b) Better eye 6/6 without glasses. Worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness.
24.	M.T. Helper Constable (Vacuum /Tyreman) (Male)	(a) The candidates should be of sound health, free from disease, defect or deformity. (b) Better eye 6/6 without glasses. Worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness.

25.	M.T. Helper Constable (Denter)-(Male)	(a) The candidates should be of sound health, free from disease, defect or deformity. (b) Better eye 6/6 without glasses. Worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness.
26.	M.T. Helper Constable (Upholster)-(Male)	(a) The candidates should be of sound health, free from disease, defect or deformity. (b) Better eye 6/6 without glasses. Worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness.
27.	M.T. Helper Constable (Blacksmith)-(Male)	(a) The candidates should be of sound health, free from disease, defect or deformity. (b) Better eye 6/6 without glasses. Worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness.
28.	M.T. Helper Constable (Carpenter)-(Male)	(a) The candidates should be of sound health, free from disease, defect or deformity. (b) Better eye 6/6 without glasses. Worse eye 6/36 corrected with glasses to 6/9 or 6/12 without glasses (both eyes). The candidate should be free from colour blindness.

11. CRUCIAL DATE FOR DETERMINING AGE-LIMIT

The crucial date for determining the age/service of a candidate will be as fixed by the Staff Selection Commission and will be mentioned in the Examination Notification.

12. RELAXATIONS FOR WARDS OF POLICE PERSONNEL/ MULTI-TASKING STAFF OF DELHI POLICE ONLY FOR ALL CADRES OF CONSTABLE/HEAD CONSTABLE AND ASI(STENOGRAPHER):-

In case of sons/daughters of either serving, retired or deceased Delhi Police personnel/Multi-Tasking Staff of Delhi Police, who do not fulfill the general conditions of physical standard(Height./Chest), the following relaxations are admissible in all cadres of Constable/Head Constable and ASI(Stenographer):-

1. Height (Male/Female) : Relaxable by 5 centimeters.
2. Chest (Male only) : Relaxable by 5 centimeters.

NOTE

(i) The relaxation will be extended to the sons and daughters of only those Delhi Police personnel/Multi-Tasking Staff, who have not been awarded punishments of dismissal/removal/termination or compulsory retirement by way of penalty.

(ii) Wards of police personnel and Multi-Tasking Staff of Delhi Police belonging to SC/ST/OBC/Hill area category will not be entitled to get double relaxation. They can either avail relaxation in their own category or as a ward of police personnel & Multi-Tasking Staff of Delhi Police.

(iii) Candidates in this category can be allowed to take the test provisionally on production of certificate in prescribed format as per ***Annexure-'F'***, issued only by the DCP/Addl. DCP/ACP (HQ) of the concerned Districts/Units (DCP/HQ or ACP/HQ (C&T) in respect of PHQ staff), where the Police/MTS personnel had last served, after verification of the relevant service records. This certificate would be required to be produced at the time of physical measurement test.

SECTION-2

(EXAMINATION PROCESS)

13. MODE OF SUBMISSION OF APPLICATION FORM

The application forms will be made available "online" by the Staff Selection Commission on its official website. Application from candidates will be accepted through ON-LINE-MODE ONLY. Detail information shall be given in the Notification of vacancies by the Staff Selection Commission.

14. ADMIT CARD/ADMISSION CARD

The Admit Card/Admission Card for Computer Based Examination (Paper-I), PE&MT, Written Test (Paper-II, if any), Skill/Trade Tests, as prescribed for the posts will be uploaded by the Staff Selection Commission. The candidates will have to download and print hard copy of the Admit Card/Admission from the website. No separate Admit Card/Admission Card will be sent to the candidates.

15. CCTV COVERAGE, VIDEOGRAPHY, PHOTOGRAPHY, MANUAL SIGNATURE, SPECIMEN OF HANDWRITING AND BIOMETRIC DURING TESTS/ EXAMINATIONS

To ensure absolute transparency in the process of selection and in order to eliminate any possibility of impersonation/malpractice during tests/examination, all the events can be covered by CCTV/Videographed and footage may be kept in archives for five years. Similarly, biometric system may be used for capturing finger prints of the candidates/manual signature/ specimen of handwriting to fix and verify their identities at different stages of recruitment and joining training as well. The photographs and biometric records of each candidates shall be kept for five years. All these records shall be maintained by DCP/Recruitment (Recruitment Cell/NPL), Delhi.

16. COMPUTER BASED EXAMINATION

(i) All the eligible candidates shall be put through a "Computer Based Examination"(CBE).

(ii) There will be three separate Computer Based Examinations consisting of Objective Type Multiple Choice Questions, for the posts with minimum Educational Qualification of Matriculation, Higher Secondary and Graduation & above levels.

(iii) The Staff Selection Commission will conduct "Computer Based Examination" (CBE) with following Scheme of Examination:-

Part	Subject	No. of Questions (Objective Type Multiple choice)	Maximum Marks	Duration
A	General Intelligence	25	50	60 Minutes
B	General Awareness	25	50	
C	Quantitative Aptitude	25	50	
D	English Language	25	50	
Total		**100**	**200**	

(iv) No scribe will be provided to Persons with Disabilities (PwD) candidates for the posts of ASI(Stenographer) and HC(Store Clerk).

(v) The detail information regarding Scheme of Computer Based Examination shall be given by the Commission in the Examination Notification.

(vi) Providing adequate security at examination venues for maintaining proper Law & Order arrangements etc. will be got made by Staff Selection Commission from the concerned Department/Organization.

(vii) The Staff Selection Commission will ensure absolute transparency in the process of Computer Based Examination and in order to eliminate any possibility of impersonation/malpractice during the examination.

17. DECLARATION OF THE RESULT OF COMPUTER BASED EXAM.

The result of the Computer Based Examination shall be prepared by the Staff Selection Commission and uploaded on its official website. The candidates who come within the range of merit of Computer Based Examination equal to twenty (20) times the number of vacancies advertised in each category i.e. General/SC/ST/OBC/EWSs and Ex-serviceman shall be called for appearing in the Physical Endurance & Measurement Tests (PE&MT). Persons with Disabilities (PwD) shall be qualified in Computer Based Examination twenty (20) times of the number of vacancies, directly for Skill/Trade Tests for the posts of ASI(Stenographer) and HC(Store Clerk) as they are exempted from Physical Endurance & Measurement Tests (PE&MT). In case requisite number of candidates have not qualified, the Staff Selection Commission can lower the minimum marks secured in aggregate for each category separately.

Any representation of candidates relating to Computer Based Examination will be decided by the Staff Selection Commission.

18. PHYSICAL ENDURANCE & MEASUREMENT TEST (PE&MT)

(i) The Staff Selection Commission (SSC) will provide data of candidates qualified in the Computer Based Examination to Delhi Police for conducting Physical Endurance & Measurement Tests(PE&MT).

(ii) The biometric finger prints of candidates captured at the time of Computer Based Examination shall also be provided by SSC to Delhi Police for identification of candidates at the time of PE&MT.

(iii) PE&MT will be conducted by Delhi Police at Delhi only. The schedule of PE&MT will be prepared by Delhi Police and intimated to SSC. The SSC will prepare Admit Cards as per the schedule and make available for candidates to download from the website of SSC. The link for downloading the Admit Card will also be provided to Delhi Police. The SSC will also provide data of all shortlisted candidates, in soft copy only, to the Delhi Police for the smooth conduct of PE&MT.

(iv) DCP/Recruitment will schedule PE&MT and allot its centres to the candidates.

(v) PE&MT shall be conducted by Boards consisting of one DCP/Addl.DCP assisted by 2/3 ACsP and other subordinate staff to be nominated by the Commissioner of Police, Delhi. The subordinate staff for assistance will be detailed by DCP/Recruitment, Delhi.

(vi) The DCsP/Addl. DCsP/ACsP detailed for physical measurement and endurance tests will personally supervise the same and will be responsible for the correctness of measurement and its recording.

(vii) The DCP In-charge of each PE&MT Board shall supervise the work and carry out test checks to ensure that the work is done properly and honestly. He will also clearly brief all the ACsP/Inspectors and other staff detailed for the task.

(viii) The candidates who are coming to appear in PE&MT should first report to the Holding area. The Holding area staff will check the photograph on the Admit Card of the candidates to avoid impersonation. Thereafter, chest number may be allotted to the candidates and holding staff will prepare the batch for the racing event.

(ix) RFID Tags (Radio Frequency Identification) on the candidates will be used in race.

(x) Height and Chest will be measured through digital equipments.

(xi) The Endurance Test and Physical Measurement shall be recorded on the spot by the GO/Incharge in his own hand writing. No over-writings/corrections should be made under any circumstances. The PE&MT test sheets and all legitimate corrections, if any, would be personally attested by the G.O. concerned with his name in capital letters in brackets and his office stamp with date. The PE&MT sheet shall be prepared and maintained as per prescribed format annexed as ***Annexure-'G'***. The PE&MT sheet shall be handed over to DCP/Recruitment, who will scrutinize the records for its correctness and keep them in safe custody for keeping with the dossiers of candidate.

(xii) The entire PE&MT process shall be covered by CCTV/videography and the video recordings shall be kept in safe custody of

DCP/Recruitment (Recruitment Cell/NPL), Delhi for a period of five years.

(xiii) After conduct of PE&MT, DCP/Recruitment, Delhi will provide data of qualified candidates to Staff Selection Commission and also maintain its records. Accuracy of data in all respect will be the sole responsibility of Recruitment Cell, NPL Delhi.

19. APPELLATE BOARD FOR PHYSICAL MEASUREMENT TESTS

An Appellate Board for each venue consisting of one Joint Commissioner of Police or Addl. Commissioner of Police and one or more officer(s) of appropriate ranks shall be constituted by the Commissioner of Police, Delhi to consider the appeals filed by candidates against physical measurement (Height and Chest) and carry out re-measurement on the same day. The decision of the Appellate Authority will be final and no further appeal or representation in this regard will be entertained thereafter. There is no appeal in Physical Endurance Test.

20. WRITTEN TEST (PAPER-II) TO BE CONDUCTED BY DELHI POLICE

The candidates qualified in Physical Measurement and Endurance Tests (PE&MT) shall be called for Written Test (Paper-II) for the following posts only:-

Sl. No	Name of post	Syllabus of Written Test (Paper-II)	Max. Marks and Duration of Paper-II
1	Statistician (Sub-Inspector)-(Male)	**Descriptive Type:** 1. Introduction and overview The distinction between populations and samples and between population parameters and sample statistics 2. Elementary probability theory Sample spaces and events; probability axioms and properties; counting techniques; conditional probability and Bayes' rule; independence 3. Random variables and probability distributions Defining random variables; probability distributions; expected values and functions of random variables; properties of commonly used discrete and continuous distributions (uniform, binomial, exponential, Poisson, hypergeometric and Normal random variables) 4. Random sampling and jointly distributed random variables Density and distribution functions for jointly distributed random variables; computing expected values of jointly distributed random variables; covariance and correlation coefficients 5. Point and interval estimation,	200 marks. 120 minutes duration

		Estimation of population parameters using methods of moments and maximum likelihood procedures; properties of estimators; confidence intervals for population parameters. 6. Hypothesis testing Defining statistical hypotheses; distributions of test statistics; testing hypotheses related to population parameters; Type I and Type II errors; power of a test; tests for comparing parameters from two samples	

2 Draftsman (Sub-Inspector)- Male/Female

Written Test (Paper-II) (Descriptive):

Subject	No. of Question	Marks of each questions	Max Marks	Duration
(1) Post specific subjects (Descriptive Type)	05	10 marks	50	01 Hours
(2) (i) Post specific Subject (Drawing Practical) on Computer	01	75 Marks	75	1.5 Hours
2(ii) Post specific Subject (Drawing Practical) on drafting machine	01	75 Marks	75	1.5 Hours
Total	**07**	**-**	**200**	**04 Hours**

SYLLABUS FOR WRITTEN TEST (PAPER-II)

(1) Post Specific Subject(Descriptive)(50 marks): The questions will consist of post specific subject related to the nature of duty/responsibility of the post as Draftsman in Delhi Police and will be of the same level as per the qualifications e.g. building materials, masonry, Soil & Foundations, Floors and Floorings, Arches & Lintels, Doors, Windows, Ventilators, stairs, roofs, steel structures, Reinforced Cement concrete, roads, railways, bridges etc.

(2) Post specific Subject(Drawing Practical)(150 marks):-

(i) Draw plan, elevation and section view of a building/apartment/roads on Computer by using AutoCAD software (75 marks)

(ii) Draw site scene of road accident/murder or any incident on drafting machine (75 marks).

Note 1: For preparation and evaluation of Written Test/Drawing Practical Test, the services of outside Government Agency like PWD/CPWD may be utilized.

<table>
<tr><td></td><td></td><td colspan="2">Note 2: The candidates shall bring drafting machine with them for the test.</td></tr>
<tr><td>3</td><td>Sub-Inspector (Computer)-Male/Female</td><td colspan="2">Objective Type:
<table>
<tr><th>Sl. No.</th><th>Subject</th><th>No. of question</th><th>Max. Marks</th></tr>
<tr><td>1</td><td>Computer Fundamentals</td><td>10</td><td>10</td></tr>
<tr><td>2</td><td>Data structures</td><td>20</td><td>20</td></tr>
<tr><td>3</td><td>algorithm</td><td>10</td><td>10</td></tr>
<tr><td>4</td><td>programming in languages used by Delhi Police,</td><td>30</td><td>30</td></tr>
<tr><td>5</td><td>concept of operating system</td><td>20</td><td>20</td></tr>
<tr><td>6</td><td>Networking</td><td>20</td><td>20</td></tr>
<tr><td>7</td><td>database management</td><td>30</td><td>30</td></tr>
<tr><td>8</td><td>computer security tools and concepts</td><td>20</td><td>20</td></tr>
<tr><td>9</td><td>concepts of internet communication</td><td>20</td><td>20</td></tr>
<tr><td>10</td><td>Android based Mobile Application concepts and programming</td><td>20</td><td>20</td></tr>
<tr><td colspan="2">Total</td><td>200</td><td>200</td></tr>
</table></td><td>200 marks.

180 minutes duration.</td></tr>
<tr><td>4</td><td>Sub-Inspector (Shorthand-Reporter Hindi)-Male/Female</td><td colspan="2">Objective Type:
Correct usages and knowledge of Hindi language and will be based on error recognition, fill in the blanks (using verb, prepositions, etc.), Shabdawali, vartani, vyakran vaakya sanrachna, paryayvachi, vilom shabda, vakya samapan, vyakansh, and muhavra etc.</td><td>100 marks.

60 minutes duration.</td></tr>
<tr><td>5</td><td>Assistant Sub-Inspector (Shorthand-Reporter/Hindi)-Male/Female</td><td colspan="2">Objective Type:
Correct usages and knowledge of Hindi language and will be based on error recognition, fill in the blanks (using verb, prepositions, etc.), Shabdawali, vartani, vyakran vaakya sanrachna, paryayvachi, vilom shabda, vakya samapan, vyakansh, and muhavra etc.</td><td>100 marks.

60 minutes duration.</td></tr>
</table>

6	Radio Technician (Assistant Sub-Inspector)- Male/Female	**Objective Type** Electronics and Telecommunication Applied Mathematics, Linear Algebra, Sequence & Series, Algebra and Matrix Algebra, Applied Physics, Units of measurements, Ohm's Law, Number systems, Electrical and Electronic devices, Instrumentations, Digital devices & Circuits, Micro processer (8085). Microwave devices and their utility Analog communication systems, Different Modulation and Demodulation Systems, Super-heterodyne receivers, signal-to-noise ratio (SNR). frequency shift keying schemes (ASK PSK,FSK) Basics of TDMA, FDMA, CDMA and GSM, EM waves Propagation, Reflection and refraction, Transmission lines, characteristic Impedance, Impedance transformation, Impedance matching. Waveguides, Basics of propagation in dielectric waveguide and optical fibbers, Basics of Antennas Different types antennas, radiation pattern, Antenna gain.	100 marks. 60 minutes duration

Note 1: The Written Test (Paper-II) will be conducted by Delhi Police at Delhi only.

Note 2: The Written Test(Paper-II) will be Objective Type or Descriptive Type or both Objective and Descriptive Types in English or Hindi language or both languages. The Objective Type Written Test (Paper-II) will be OMR based.

Note 3: The candidates who secure less than 40% marks in Written Test(Paper-II) (35% for SC/ST/OBC/EWS and 30% for Ex-Servicemen category) will not be eligible for Skill/Trade Test and final result. In case the requisite number of candidates have not qualified in the Written Test (Paper-II), the Commissioner of Police, Delhi may lower the minimum marks for qualifying in the Written Test(Paper-II) for each category separately.

21. PROCEDURE FOR CONDUCTING WRITTEN TEST (PAPER-II) AND EVALUATION OF ANSWER SHEETS

The Written Test (Paper-II) will be conducted at the designated Venue(s) at Delhi by Delhi Police. The Written Test (Paper-II) will be conducted by DCsP/Addl. DCsP (Ground In-charge) under the overall supervision of Joint CP/Addl. CP (Venue In-charge). Other supporting officers/staff shall be nominated by the PHQ. The detailed officers will be responsible for the smooth conduct of examination at the venue. The DCsP/ Addl. DCsP/Grounds In-charge, with supporting staff and officers deployed on invigilation duty will ensure that the examination is conducted in a fair manner without any malpractice. Any candidate found, indulging in any unfair practice will be summarily removed from the written test and debarred from the examination. Necessary legal action may also be taken as per requirement.

DCP/Recruitment, shall make seating arrangements at the grounds in accordance with the Seating Plan provided by the DCP/IT(PHQ). DCP/Recruitment shall also make all other necessary logistics arrangements for smooth conduct of the Test, in co-ordination with the concerned Units.

The Commissioner of Police, Delhi shall nominate an officer of the rank of Spl. CP or Joint CP as Paper Setter-cum-Secrecy Officer to set the Question Paper(s) for the exam. He will be responsible for setting the Question Papers either by himself or assisted by other officers of his choice. He may, if he so chooses, entrust this task to any independent agency while maintaining absolute secrecy. He shall prepare the Question Booklets in series of A/B/C/D in order to ensure that adjacent candidates do not have the same series (A/B/C/D) of Question Booklet in order to avoid copying or any other malpractice. He will be assisted by DCP/IT (PHQ) to ensure that the Question Booklets are arranged as per the Seating Plan. After preparation of sufficient number of Question Booklets as per the instructions of PHQ, he will hand them over to the Venue In-charge either personally or through DCsP/Addl. DCsP nominated by him as per requirement, in a double sealed cover, on the day of the Test. After conclusion of the Test, the Venue In-charge will collect all the OMR sheets/Answer Sheets from the Grounds In-charge and hand over the same to the DCsP/Addl. DCsP nominated by the Paper Setter-cum-Secrecy Officer after sealing the same. They will carry the sealed boxes to the pre designated Strong Room selected by the Paper Setter-cum-Secrecy Officer and keep them in safe custody.

The Commissioner of Police, Delhi shall also nominate an officer of the rank of Spl. CP or Joint CP as Evaluation Officer for evaluation of answer sheets and preparation of the result. The OMR sheets/Answer Sheets along with Answer Key will be handed over by the Paper Setter-cum-Secrecy Officer to the Evaluation Officer for evaluation and preparation of result. The Evaluation Officer may be assisted by other officers of his choice as required. He shall maintain absolute secrecy in selection of agency and compilation of result. After evaluation, the list of qualified candidates (category-wise) will be prepared and sent to Joint CP/Hdqrs. for conducting the Skill/Trade Test.

After conducting the written test, the Answer Key for the examination **(Only OMR Based/Objective Type)** will be displayed/uploaded by the Paper Setter-cum-Secrecy Officer as early as possible on the website of the Delhi Police i.e. www.delhipolice.nic.in. The candidates who are not satisfied with the captured response, may challenge by filing application/representation along with proof/documents/solution in support of their claim within 15 days of uploading of the answer key, to DCP/Recruitment, New Police Lines, Kingsway Camp, New Delhi-110009 along with Rs. 100/- per question/answer challenged. The representation after the stipulated period will not be entertained in any circumstances. The decision of the Commissioner of Police, Delhi shall be final in this regard.

22. SKILL/TRADE TESTS TO BE CONDUCTED BY DELHI POLICE

The candidates qualified in Physical Endurance & Measurement Tests (PE&MT) or Written Test (Paper-II) will be called for Skill/Trade Tests which will be conducted by Delhi Police at Delhi. The Skill/Trade tests will be conducted at the designated venue. The Commissioner of Police, Delhi will constitute Board for

conducting the Trade/Skill Tests. The Board will ensure that the Trade Test is conducted in a fair manner without any malpractice. Any candidate found indulging in any unfair practice will be summarily removed from the Trade/Skill Test and debarred from the examination. Necessary legal action may also be taken as per required.

The question papers of Skill Tests i.e. Shorthand Test, Typing Test on Computer and Computer(Formatting) Test will be got set by the **Secrecy Officer** already nominated by C.P., Delhi through an outside agency/any government organization for setting of question papers and evaluation. After evaluation, the **Secrecy Officer** shall get the data of qualified candidates fed on the data field of candidates and send the result of qualified candidates in Shorthand Test, Typing Test on Computer and Computer (Formatting) Test to Joint CP/Hdqrs., Delhi in sealed cover for declaration. The print-out of the Shorthand Test, Typing Test and Computer (Formatting) Test will be signed by the candidates, Invigilation Staff and also **Chairman/Conducting Officer**, nominated by C.P., Delhi. The candidates of Stenography/Typing Test in Hindi language will be allowed to bring the Hindi font.

Candidates will have to give Shorthand/Typing option (English Or Hindi) for the posts of ASI (Stenographer) and HC (Store Clerk) at the time of applying for the posts.

(1) SUB-INSPECTOR AND ASSISTANT SUB-INSPECTOR (SHORT HAND REPORTER -HINDI)

The marks of Shorthand Test (Hindi) and Typing Test on Computer (Hindi) will be taken into account while preparing the final result. The Shorthand Test in Hindi and Typing Test on Computer in Hindi will be conducted by DCP level officer(s) assisted by ACsP to be nominated by C.P., Delhi and shall be conducted under the overall supervision of Recruitment Board.

(A) Shorthand Test (Hindi)-25 Marks

Minimum qualifying speed shall be 100 words per minutes for SI(SHR/Hindi) and 80 words per minute for ASI(SHR/Hindi). The dictation of Shorthand Passage (Hindi) will be of 05 minutes duration and the time allowed for transcription of Shorthand Passage will be 45 minutes. Five (5%) percent of the mistakes of the total test dictated i.e. 500 words for the post of SI(SHR/Hindi) and 400 words for the post of ASI(SHR/Hindi) at the time of the test are allowed to the candidates. If the mistakes are more than 5% i.e. above 25 mistakes for the post of SI (SHR/Hindi) and 20 mistakes for the post of ASI(SHR/Hindi), he/she is considered having failed in the test. A maximum 25 marks has been allotted for the shorthand test and marking shall be done as under:-

HINDI STENOGRAPHY			
SI (SHR/HINDI)		**ASI (SHR/HINDI)**	
Above 5% mistakes	Disqualify	Above 5% mistakes	Disqualify
5% mistakes (21 to 25 mistakes)	10 marks	5% mistakes (17 to 20 mistakes)	10 marks
4% mistakes (16 to 20 mistakes)	12 marks	4% mistakes (13 to 16 mistakes)	12 marks
3% mistakes (11 to 15 mistakes)	15 marks	3% mistakes (09 to 12 mistakes)	15 marks

2% mistakes (06 to 10 mistakes)	18 marks	2% mistakes (05 to 08 mistakes)	18 marks
1% mistake (01 to 05 mistakes)	21 marks	1% mistake (01 to 04 mistakes)	21 marks
0% mistake (0 mistake)	25 marks	0% mistake (0 mistake)	25 marks

(B) Typing Test on Computer (Hindi)-25 Marks

Minimum qualifying speed shall be 30 words per minutes for SI(SHR/Hindi) and 25 words per minutes for ASI(SHR/Hindi). The test shall be of 10 minutes duration. Candidates will be provided with a printed passage containing a minimum of 400 words or 2000 strokes in Hindi. The passage should indicate the number of strokes at the end of each line, each para and at the end of the passage. A maximum 25 marks has been allotted for the Typing Test and marking shall be done as under:-

SI(SHR/HINDI)		ASI(SHR/HINDI)	
Below 30 w.p.m.	Disqualify	Below 25 w.p.m.	Disqualify
30 w.p.m.	10 Marks	25 w.p.m.	10 Marks
From 31 to 35 w.p.m.	12 Marks	From 26 to 30 w.p.m.	12 Marks
From 36 to 40 w.p.m.	15 Marks	From 31 to 35 w.p.m.	15 Marks
From 41 to 45 w.p.m.	18 Marks	From 36 to 40 w.p.m.	18 Marks
From 46 to 50 w.p.m.	21 Marks	From 41 to 45 w.p.m.	21 Marks
Above 50 w.p.m.	25 Marks	Above 45 w.p.m.	25 Marks

PROCEDURE FOR EVALUATION HINDI TYPING SPEED

DURATION — **10 MINUTES**

(i) Total strokes/5 — Words
(ii) Total words /time of test — 400 words/10 minutes

MISTAKES — 1 word for each mistakes

Chook, pratishthapan, sankalan, viram chinh, akshar ka galat tankan, ek shabad ke beech antar aur do shabdon ke beech adhik antar tatha paragraph nahi banana.

EXAMPLE

(i) Total No. of Strokes typed - 2000
(ii) Words - 2000÷5= 400 words
(iii) No. of mistakes done - 10
(iv) Tentative speed - Words/time of the test 400/10= 40 w.p.m.

(v) ACTUAL SPEED - 40-10= 30 w.p.m.

(2) ASSISTANT SUB-INSPECTOR (STENOGRAPHER)

The marks of Shorthand Test (English or Hindi) and Typing Test on Computer(English Or Hindi) will be taken into account while preparing the final result. The Shorthand Test in English or Hindi and Typing Test on Computer in English Hindi will be conducted by DCP level officer(s) assisted by ACsP to be

nominated by C.P., Delhi and shall be conducted under the overall supervision of Recruitment Board.

(A) Shorthand Test (English Or Hindi)-25 Marks

Minimum qualifying speed shall be 80 words per minutes in English or Hindi language. The dictation of Shorthand Passage (English or Hindi) will be of 05 minutes duration and the time allowed for transcription of Shorthand Passage will be 45 minutes. Five (5%) percent of the mistakes of the total test dictated (400 words) at the time of the test are allowed to the candidates. If the mistakes are more than 5% i.e. above 20 mistakes, he/she is considered having failed in the test. A maximum 25 marks has been allotted for the shorthand test and marking shall be done as under:-

English or Hindi Stenography	
Above 5% mistakes	Disqualify
5% mistakes (17 to 20 mistakes)	10 marks
4% mistakes (13 to 16 mistakes)	12 marks
3% mistakes (09 to 12 mistakes)	15 marks
2% mistakes (05 to 08 mistakes)	18 marks
1% mistake (01 to 04 mistakes)	21 marks
0% mistake (0 mistake)	25 marks

(B) Typing Test on Computer (English or Hindi)-25 Marks

The candidates shall have to take the typing test on Computer either in English or in Hindi Language. The test shall be of 10 minutes duration. Minimum qualifying speed shall be 40 words per minutes in English or 30 w.p.m. in Hindi. Candidates will be provided with a printed passage containing a minimum of 500 words (2500 strokes) in English or 400 words (2000 strokes) in Hindi. The passage should indicate the number of strokes at the end of each line, each para and at the end of the passage. A maximum 25 marks has been allotted for the Typing Test and marking shall be done as under:-

English Typing		Hindi Typing	
Below 40 w.p.m.	Disqualify	Below 30 w.p.m. .	Disqualify
40 w.p.m.	10 Marks	30 w.p.m.	10 Marks
From 41 to 45 w.p.m.	12 Marks	From 31 to 35 w.p.m.	12 Marks
From 46 to 50 w.p.m.	15 Marks	From 36 to 40 w.p.m.	15 Marks
From 51 to 55 w.p.m.	18 Marks	From 41 to 45 w.p.m.	18 Marks
From 56 to 60 w.p.m.	21 Marks	From 46 to 50 w.p.m.	21 Marks
Above 60 w.p.m.	25 Marks	Above 50 w.p.m.	25 Marks

PROCEDURE FOR EVALUATION TYPING SPEED

DURATION	**10 MINUTES**
(i) Total strokes/5	Words
(ii) Total words /time of test	500 words/10 minutes

MISTAKES ENGLISH TYPING **1 word for each mistakes**

Omission, substitution, addition of punctuation marks, wrong typing of "letter" i.e. "capital letter" instead of "small letter" and vice versa, gap in a word and more gap between two words and not making paragraph(s).

MISTAKES HINDI TYPING **1 word for each mistakes**

Chook, pratishthapan, sankalan, viram chinh, akshar ka galat tankan, ek shabad ke beech antar aur do shabdon ke beech adhik antar tatha paragraph nahi banana.

EXAMPLE

(i)	Total No. of Strokes typed	-	2500
(ii)	Words	-	2500÷5= 500 words
(iii)	No. of mistakes done	-	10
(iv)	Tentative speed	-	Words/time of the test 500/10= 50 w.p.m.
(v)	**ACTUAL SPEED**	-	**50-10= 40 w.p.m.**

(3) SUB-INSPECTOR (COMPUTER)

Practical Programming Test-100 Marks

The Practical Programming Test will be conducted by Addl. CP/DCP level officer(s) assisted by ACP of Computer Cadre to be nominated by C.P., Delhi and shall be conducted under the overall supervision of the Recruitment Board. Candidates will be tested on programming and databases design. The Practical Programming Test will be of 100 marks and the candidate securing less than 50 marks (50%) will be eliminated while preparing the final result. The marks will be taken into account while preparing the final result.

O.S.- Unix, Linux, UBANTU, Microsoft Windows Server, 2008 & above and Desktop O.S e.g. Windows 10 & above etc.

Databases –Oracle9i and with log, MS SQL Server- 2008 & above and MS Access 2007 and above.

Reports - Crystal and inbuilt report writers of databases.

Languages/Front Ends - Core Java, JSP, Visual Basic, ASP, VB.NET, ASP.NET, C++, MVC, C#(Sharp).Net, Oracle Developer etc.

Desirable :-

For this post, the candidates should be well versed with:

O.S. - Both Linux and Microsoft Windows Server 2008 & above operating systems or higher version.

Databases - Good experience on both Oracle9i/Oracle log as well as MS SQL Server 2008 or higher version and also to know how to take out reports from inbuilt report writers of databases.

Languages/Front Ends- Should know both VB.NET/ASP.NET/C#.Net/MVC and Oracle9i/Oracle log Developer, Android Studio.

(4) RADIO TECHNICIAN (ASSISTANT SUB-INSPECTOR)

TRADE TEST-QUALIFYING NATURE

(a) Those candidates passed the Written Test (Paper-II) would be called for a 'trade test' which will be conducted by DCP assisted by ACsP and would be of a qualifying nature.

(b) One Member of the board must be an expert in the trade. The trade test shall comprise of identifying faults, analysis and repair of faults in the wireless communication equipments used in Delhi Police.

(c) Specific faults will be introduced in a working set by the Board which to be repaired and made operational by the candidates.

(d) Similarly, the candidates will be tested for repairing of power supply, public address system and various tests/measuring equipment's.

(e) The trade test will be of 100 marks and the candidate securing less than 50 marks (50%) will be eliminated while preparing the final result.

(5) STORE CLERK (HEAD CONSTABLE)

(A) TRADE TEST (QUALIFYING)

The Trade Test is to assess candidate's capability (in accounting and indenting of Radio Spare Parts) essential for job. The Trade Test will be of 100 marks and the candidate securing less than 50 marks (50%) will be eliminated for appearing in Typing Test on Computer. The Trade Test will be conducted by a Board Consisting of 01 DCP/Addl.DCP and 02 ACsP under the overall supervision of 01 Joint CP/Addl. CP nominated by C.P., Delhi.

(B) TYPING TEST ON COMPUTER-25 MARKS

The candidates shall have to take the typing test on Computer either in English or in Hindi Language. The test shall be of 10 minutes duration. Minimum qualifying speed shall be 30 words per minutes in English or 25 w.p.m. in Hindi. Candidates will be provided with a printed passage containing a minimum of 400 words (2000 strokes) in English or 250 words (1500 strokes) in Hindi. A maximum 25 marks has been allotted for the Typing Test and marking shall be done as under:-

English Typing		**Hindi Typing**	
Below 30 w.p.m.	Disqualify	Below 25 w.p.m.	Disqualify
30 w.p.m.	10 Marks	25 w.p.m.	10 Marks
From 31 to 35 w.p.m.	12 Marks	From 26 to 30 w.p.m.	12 Marks
From 36 to 40 w.p.m.	15 Marks	From 31 to 34 w.p.m.	15 Marks
From 41 to 45 w.p.m.	18 Marks	From 35 to 40 w.p.m.	18 Marks
From 46 to 50 w.p.m.	21 Marks	From 41 to 44 w.p.m.	21 Marks
Above 50 w.p.m.	25 Marks	Above 45 w.p.m.	25 Marks

PROCEDURE FOR EVALUATION TYPING SPEED

DURATION	**10 MINUTES**
(i) Total strokes/5	Words
(ii) Total words /time of test	400 words/10 minutes

MISTAKES ENGLISH TYPING **1 word for each mistake**

Omission, substitution, addition of punctuation marks, wrong typing of "letter" i.e. "capital letter" instead of "small letter" and vice versa, gap in a word and more gap between two words and not making paragra(s).

MISTAKES HINDI TYPING **1 word for each mistakes**

Chook, pratishthapan, sankalan, viram chinh, akshar ka galat tankan, ek shabad ke beech antar aur do shabdon ke beech adhik antar tatha paragraph nahi banana.

EXAMPLE

(i)	Total No. of Strokes typed	-	2000
(ii)	Words	-	2000÷5= 400 words
(iii)	No. of mistakes done	-	10
(iv)	Tentative speed	-	Words/time of the test 400/10= 40 w.p.m.
	(i) ACTUAL SPEED	-	**40-10= 30 w.p.m.**

(6) TELEPHONE EXCHANGE OPERATOR (HEAD CONSTABLE)

(A) TRADE TEST (READING AND DICTATION) (QUALIFYING)

The Trade Test (Reading and Dictation) is to assess candidate's capability to transmit and receive messages. This Test will be taken in the form of reading and dictation. The dictation, both in Hindi and English languages, will be given to the candidates in groups comprising of suitable number of candidates taking dictation in a group. The candidate having more than 50% mistakes in Hindi or English Dictation stand disqualified. The reading test will require each candidate to read a passage from the given text both in Hindi and English, which will be video-graphed.

The Trade Test will be conducted by a Board consisting of 01 DCP/Addl. DCP and 02 ACsP under the overall supervision of 01 Joint CP/Addl. CP nominated by C.P., Delhi.

(B) TYPING TEST ON COMPUTER-25 MARKS

The candidates who qualify in the Trade Test shall have to take the typing test on Computer in English Language. The test shall be of 10 minutes duration. Minimum qualifying speed shall be 30 words per minutes in English. Candidates will be provided with a printed passage containing a

minimum of 400 words (2000 strokes) in English. A maximum 25 marks has been allotted for the Typing Test and marking shall be done as under:-

English Typing	
Below 30 w.p.m.	Disqualify
30 w.p.m.	10 Marks
From 31 to 35 w.p.m.	12 Marks
From 36 to 40 w.p.m.	15 Marks
From 41 to 45 w.p.m.	18 Marks
From 46 to 50 w.p.m.	21 Marks
Above 50 w.p.m.	25 Marks

PROCEDURE FOR EVALUATION TYPING SPEED

DURATION **10 MINUTES**

(iii) Total strokes/5 Words
(iv) Total words /time of test 400 words/10 minutes

MISTAKES ENGLISH TYPING **1 word for each mistake**

Omission, substitution, addition of punctuation marks, wrong typing of "letter" i.e. "capital letter" instead of "small letter" and vice versa, gap in a word and more gap between two words and not making paragra(s).

EXAMPLE

(i) Total No. of Strokes typed - 2000
(ii) Words - 2000÷5= 400 words
(iii) No. of mistakes done - 10
(iv) Tentative speed - Words/time of the test
400/10= 40 w.p.m.
(v) ACTUAL SPEED - 40-10= 30 w.p.m.

(7) MAST LASKER (HEAD CONSTABLE)

TRADE TEST-QUALIFYING

(a) The trade test (Practical) will be of 100 marks and will also be of a qualifying nature. The candidate securing less than 35% marks in practical test will be eliminated while preparing the final result.
(b) The Practical Trade Test will be related to Mast used for Antenna in Wireless Communication.
(c) The Trade Test will be conducted by a Board consisting of 01 DCP/Addl. DCP and 02 ACSP under the overall supervision of 01 Joint CP/Addl. CP nominated by C.P., Delhi.

(8) DRAFTSMAN (HEAD CONSTABLE) (TRACER)

TRADE TEST (QUALIFYING)

(a) Trade Test will be on the subjects relating to Draftsman's work by a Trade Test Board. Those who do not appear in the Trade Test or do not pass the same shall stand disqualified.
(b) The Practical Trade Test shall comprise to create technical drawing based on given specification and calculation.
(c) The Trade Test (Practical) will be of 100 marks and will also be of a qualifying nature. The candidate secure less than 35 marks (Qualifying marks) in Practical will be eliminated while preparing the final result.
(d) The Trade Test will be conducted by a board consisting of 01 DCP/Addl. DCP and 02 ACsP under the overall supervision of 01 Joint CP/Addl. CP nominated by CP, Delhi.

(9) HEAD CONSTABLE(CARPENTER)

TRADE TEST (QUALIFYING)

(a) The candidates will be called for Trade Test on the subject relating to Carpenter's work by a trade test board. Those who do not appear in the Trade Test or do not pass the same shall stand disqualified
(b) The trade test (Practical) will be of 100 marks and will also be of a qualifying nature. The candidate securing less than 35 marks (qualifying marks) in practical will be eliminated while preparing the final result.
(c) The Trade Test will be conducted by a Board consisting of 01 DCP/Addl. DCP and 02 ACSP under the overall supervision of 01 Joint CP/Addl. CP nominated by C.P., Delhi.

(10) FITTER ELECTRICIAN (HEAD CONSTABLE)

TRADE TEST (QUALIFYING)

(a) The trade test will be of 100 marks and the candidate securing less than 35 marks (qualifying marks) will be eliminated while preparing the final result
(b) The Trade test shall comprise of Uses of multi-meter, Changeover Switch, insulators, Megger, resistance, Capacitance, Inductance, short circuit, Current/Voltage leakage, earthling, voltage stabilizers, Chargers, wiring in electrical boards, Neutral, Electrical panel boards, fuse boxes, Generators, transformers and auto-transformers.
(c) The Trade Test will be conducted by a Board consisting of 01 DCP/Addl.DCP and 02 ACsP under the overall supervision of 01 Joint CP/Addl. CP nominated by C.P., Delhi. One member of the board must be an expert in the trade.

(11) HEAD CONSTABLE-(MT/ELECTRICIAN)

TRADE TEST (QUALIFYING)

(a) The trade test will be of 100 marks and the candidate securing less than 35 marks (qualifying marks) will be eliminated while preparing the final result.
(b) Tools and equipment identification.
(c) Electric Parts identification of the vehicles used in Delhi police.
(d) Fault detecting in the vehicles.
(e) Trade related oral test/ procedure of fault finding.
(f) DCP/Addl.DCP and 02 ACsP under the overall supervision of 01 Joint CP/Addl.CP nominated by C.P., Delhi. One member of the board must be an expert in the trade.

(12) FITTER (BATTERY) (HEAD CONSTABLE)

TRADE TEST (QUALIFYING)

1. The Trade Test will be of 100 marks and will also be of a qualifying nature The candidate securing less than 35 marks (Qualifying marks) will be eliminated while preparing the final result.
2. The Trade Test shall comprise of use of hydrometer, multi-meter, voltmeter, check fluid level, specific gravity of electrolyte cells, inspect battery defects, inspect electrical connections, wiring charging relays, damaged carbon rods and terminals, battery poles, defective seals, SMF batteries, Ah of battery, distilled water & how to prepare electrolyte, L.A. batteries, Li ion, Ni mh, Ni cd battery, AAA battery, AA battery and Battery jelly.
3. The Trade Test will be conducted by a Board consisting of 01 DCP/Addl. DCP and 02 ACsP under the overall supervision of 01 Joint CP/Addl. CP nominated by C.P., Delhi. One member of the board must be an expert in the trade.

(13) WORKSHOP HAND (CONSTABLE)

TRADE TEST (QUALIFYING)

1. The practical trade test will be of 100 marks and will also be of a qualifying nature The candidate securing less than 35 marks (Qualifying marks) will be eliminated while preparing the final result.
2. The Practical Trade Test shall be comprised to wireless equipments, accessories and batteries used in Delhi Police, based on given instructions.
3. The Trade Test will be conducted by a Board consisting of 01 DCP/Addl. DCP and 02 ACsP under the overall supervision of 01 Joint CP/Addl. CP nominated by C.P., Delhi. One member of the board must be an expert in the trade.

(14) MT-HELPER CONSTABLES

TRADE TEST AND PROFICIENCY TEST- CONSTABLE(MT-HELPERS): QUALIFYING

(a) The trade test (Practical) will be of 100 marks and will also be of a qualifying nature. The candidate securing less than 35 marks (Qualifying marks) in practical test will be eliminated while preparing the final result.

(b) The Trade Test will be conducted by a Board consisting of 01 DCP/Addl. DCP and 02 ACsP (including 01 ACP-MT/Technical) and one Inspector (OPS/TECH) under the overall supervision of 01 Joint CP/Addl. CP nominated by C.P., Delhi. In case of non-availability of ACP/MT (Tech.) from P&L Unit, one representative from DTC or I.T.I. of the equivalent post, Delhi will be called.

(c) A panel of DCsP/ACsP shall be prepared to work on different dates. Requisite number of officers and subordinate staff to assist the Recruitment Board(s) shall be deputed by the PHQ with the approval of the Commissioner of Police, Delhi.

(d) Frequent changes will be made amongst the subordinate staff connected with the Trade & Proficiency Test in their trade.

(e) Trade & Proficiency Test of a candidate shall be conducted simultaneously by the Board assigned the task.

Professional Attainments: Trade & manner: Proficiency Test in their particular trade in the following manner:-

(a) M.T. HELPER (CONSTABLE) (MECHANICAL)

1. Tools and equipment identification.
2. Parts identification of vehicles used
3. Fault finding in the vehicles in Delhi police.
4. Trade related oral test/procedure of fault finding.

(b) M.T. STOREMAN (CONSTABLE)

1. Vehicles spare parts catalogue-wise practical test and Tools and vehicles parts identification.
2. Computer knowledge test decided by the technical board.
3. Knowledge of manually operating stock registers and inventory system
4. Trade related oral test

(c) M.T. HELPER CONSTABLE (ELECTRICIAN)

1. Tools and equipment identification.
2. Electric Parts identification of the vehicles used in Delhi police.
3. Fault detecting in the vehicles.
4. Trade related oral test/ procedure of fault finding

(d) M.T. HELPER CONSTABLE (BATTERY CHARGEMAN)

1. Tools and equipment identification
2. Battery identification of vehicles used in Delhi police.
3. Knowledge about battery faults.
4. Trade related oral test.

(e) M.T. HELPER CONSTABLE (WELDER)

1. Tools and equipment identification.
2. Arc and gas welding, practical job decided by technical board.
3. Knowledge of different types of metal welding (arc and gas welding).
4. Trade related oral test.

(f) M.T. HELPER CONSTABLE (PAINTER)

1. Tools and equipment identification
2. Vehicle spray painting, writing, practical job decided by technical board.
3. Knowledge of different types of paint materials, stickers fitting and stove painting for different types of vehicles.
4. Trade related oral test.

(g) M.T. HELPER CONSTABLE (VACUUM/ TYREMAN)

1. Tools and equipments identification.
2. Vehicles tyre fitting/opening, practical job decided by technical board.
3. Knowledge of different types of tyres/tyre air pressure (vehicle-wise) and wheel balancing/wheel alignment.
4. Trade related oral test.

(h) M.T. HELPER CONSTABLE (DENTER)

1. Tools and equipment identification.
2. Denting/gas welding/patching and vehicle door setting, practical job decided by technical board.
3. Knowledge of different types of metals/accessories fitting use in different type of vehicles and gas welding.
4. Trade related oral test.

(i) M.T. HELPER CONSTABLE (UPHOLSTER)

1. Tools and equipment identification.
2. Vehicles' upholstery, practical job decided by technical board.
3. Knowledge of different types of upholstery material/ accessories fitting used in different types of vehicles.
4. Trade related oral test.

(j) M.T. HELPER CONSTABLE (BLACKSMITH)

1. Tools and equipment identification.
2. Blacksmith/arc and gas welding practical job decided by technical board.
3. Knowledge of different types of metal arc and gas welding.
4. Trade related oral test.

(k) M.T. HELPER CONSTABLE (CARPENTER)

1. Tools and equipment identification.
2. Carpenter practical job decided by technical board.
3. Knowledge and identification of different of woods.
4. Trade related oral test.

23. COMPUTER (FORMATTING) TEST (QUALIFYING)

FOR THE POSTS OF (i) STATISTICIAN (SUB-INSPECTOR), (ii) SI (SHORTHAND REPORTER-HINDI), (iii) ASI (SHORTHAND REPORTER-HINDI), (iv) ASI (STENOGRAPHER), (v) STORE CLERK (HEAD CONSTABLE) AND (vi) TELEPHONE EXCHANGE OPERATOR (HEAD CONSTABLE)

The candidates qualified in Written Test (Paper-II) for the posts of Statistician (Sub-Inspector), SI(Shorthand Reporter-Hindi)), ASI(Shorthand Reporter-Hindi) and PE&MT for the post of ASI(Stenographer), Store Clerk (HC) and Telephone Exchange Operator (Head Constable) will be called for Computer (Formatting) Test of qualifying nature. The Computer (Formatting) Test will be conducted by Delhi Police at Delhi.

The candidates will be tested on MS-Word, MS-Power Point and MS-Excel which will be of qualifying nature. The Computer (Formatting) Test will be conducted by DCP level officer(s) assisted by ACsP to be nominated by C.P., Delhi and shall be conducted under the overall supervision of the Recruitment Board.

The candidates will be given 10 minutes time for each tests separately. The conducting officer and **Outsourced Agency** should strictly ensure that no candidate is allowed/continue to type the passage after the duration of 10 minute is over. The candidate shall have to format in the same way as it is in the supplied hand-out and to print the same in the printer.

The following formatting features used in routine should be tested:-

MS-Word **Time:10 minutes**

(i)	Indenting of paragraphs	(xi)	Superscript
(ii)	Underline	(xii)	Subscript
(iii)	Using different font type	(xiii)	Page numbering
(iv)	Inserting of paragraph numbers	(xiv)	Insertion of symbol
(v)	Setting of left/ right margin	(xv)	Draw/ Insertion of table
(vi)	Select text in bold	(xvi)	Bullets/ Numbering
(vii)	Italics	(xvii)	Change case

(viii)	Using different font size	(xviii)	Setting of paragraphs
(ix)	Centre, left, right, justification	(xix)	Some text as Header
(x)	Line spacing of the passage, viz. single, double etc.	(xx)	Some text as Footer

MS-PowerPoint **Time:10 minutes**

(i)	Insert Header	(xi)	Background style of slide
(ii)	Use text box	(xii)	Design of Slide
(iii)	Create Hyperlink	(xiii)	Print handout
(iv)	Insert Chart/Graph	(xiv)	Insert clipart
(v)	Drawing of Table	(xv)	Insert Footer
(vi)	Insert auto number in table	(xvi)	Slide Numbering
(vii)	Insert bullet in table	(xvii)	Insert Picture
(viii)	Insert shapes	(xviii)	Publish handout with MS Word
(ix)	Insert Smart art	(xix)	Insert action
(x)	Insert text with WordArt	(xx)	Alignment of text

MS-Excel **Time:10 minutes**

(i)	Insert Chart/Graph	(xi)	Format cell as rupee
(ii)	Wrap text	(xii)	Insert clipart
(iii)	Merge cells	(xiii)	Font size
(iv)	Centre a Text	(xiv)	Font style
(v)	Centre align as text	(xv)	Font colour
(vi)	Orientation of text	(xvi)	Insert footer
(vii)	Bold a text	(xvii)	Sort data
(viii)	Underline a text	(xviii)	Insert formula
(ix)	Italics	(xix)	Insert shapes
(x)	Insert header	(xx)	Format cell as number and decimal places

20 features of formatting, as listed above may be tested in each test with 1/2 mark each for every feature of formatting. In case of formatting features if the candidates carry out the formatting as per the specimen, 1/2 mark each should be given. Otherwise, no marks should be given. Out of the 10 marks for the formatting features for each test, a candidate should secure at least 6 marks in each test to qualify. There is no bar to candidates correcting the mistakes by use of editing tools.

After completion of Computer (Formatting) Test, the result of Computer (Formatting) Test will be provided by DCP/Recruitment to Staff Selection Commission for declaration of final result.

24. DOCUMENT VERIFICATION

All candidates qualified in Skill/Trade Test will be called for Document Verification by Delhi Police at Delhi before declaration of final result. All the original documents/certificates pertaining to age, education, experience, caste, hill areas, NOC/Discharge Certificate (in case of Ex-Servicemen), Persons with Disability (PwD) and Ward of Police Personnel Certificates etc. would be checked by user Units of Delhi Police before declaration of the final result. The candidates will also be required to submit self attested copies of all the documents/certificates. The names of only those candidates who are found eligible and produce relevant documents during Document Verifications will be sent to Staff Selection Commission for preparation of final result.

25. RESOLUTION OF TIE CASES

In case where more than one candidate secure the equal aggregates marks, tie will be resolved by applying the following methods one after another:-

1. The older candidates shall be given preference.
2. In case, the date of birth is also same, the candidate who secured higher marks in Computer Based Examination (Paper-I) shall be given preference.
3. If date of birth and marks in Computer Based Examination are also same, higher marks in Paper-II(If any) will be given preference otherwise higher marks secured in Skill/Trade Tests will be given preference.
4. If date of birth, marks in Computer Based examination and marks in Written Test (Paper-II)/Skill Test is also same, alphabetical order in which first names of the candidates appear will decide the case.

26. DECLARATION OF FINAL RESULT

The list of provisionally selected candidates (as per the number of vacancies advertised) ***(category-wise)*** for the posts will be prepared and announced by the Staff Selection Commission strictly on the basis of merit of Computer Based Examination carrying 200 marks and marks as prescribed for the posts/examinations as under:-

Sl. No	Name of post	Marks of Written Test (Paper-II)	Marks of Trade/ Skill Test	Final Result Total Marks
1.	Statistician (Sub-Inspector) -Male	200 marks	Computer(Formatting) Test-Qualifying	400 marks
2.	Draftsman (Sub-Inspector) - Male/Female	200 marks	NA	400 marks
3.	Sub-Inspector (Computer) - Male/Female	200 marks	Practical programming Test-100 marks	500 marks

4.	Sub Inspector (Shorthand Reporter/Hindi)-Male/Female	100 marks	(i) Shorthand Test-25 marks (ii) Typing Test-25 marks. (iii) Computer(Formatting) Test-Qualifying	350 marks
5.	Assistant Sub-Inspector (Shorthand Reporter/Hindi)-Male/Female	100 marks	(i) Shorthand Test-25 marks (ii) Typing Test-25 marks. (iii) Computer(Formatting) Test-Qualifying	350 marks
6.	Assistant Sub-Inspector (Stenographer)-Male/Female	NA	(i) Shorthand Test-25 marks (ii) Typing Test-25 marks. (iii) Computer(Formatting) Test-Qualifying	250 marks
7.	Radio Technician (Assistant Sub-Inspector) - Male/Female	100 marks	Trade Test-Qualifying	300 marks
8.	Store Clerk (Head Constable)-Male/Female	NA	(i) Trade Test-Qualifying (ii) Typing Test-25 marks. (iii) Computer(Formatting) Test-Qualifying	225 marks
9.	Telephone Exchange Operator(Head Constable) Male/Female	NA	(i) Trade Test-Qualifying (ii) Typing Test-25 marks. (iii) Computer(Formatting) Test-Qualifying	225 marks
10.	Draftsman (Head Constable) (Tracer) – (Male)	NA	Trade Test-Qualifying	200 marks
11.	Mast Lasker (Head Constable) - Male/Female	NA	Trade Test-Qualifying	200 marks
12.	Fitter (Battery) (Head Constable) - Male/Female	NA	Trade Test-Qualifying	200 marks
13.	Head Constable (Carpenter) (Communication)-(Male)	NA	Trade Test-Qualifying	200 marks
14.	Head Constable (MT/Electrician)-(Male)	NA	Trade Test-Qualifying	200 marks
15.	Fitter Electrician (Head Constable) - Male/Female	NA	Trade Test-Qualifying	200 marks
16.	Constable (Photographer) –(Male)	NA	NA	200 marks
17.	Workshop Hand (Constable) - Male/Female	NA	Trade Test-Qualifying	200 marks
18.	M.T. Helper (Constable) (Mechanical)-(Male)	NA	Trade Test-Qualifying	200 marks
19.	M.T. Storeman (Constable) (Male)	NA	Trade Test-Qualifying	200 marks
20.	M.T. Helper Constable (Electrician)-(Male)	NA	Trade Test-Qualifying	200 marks
21.	M.T. Helper Constable (Battery Chargeman)-(Male)	NA	Trade Test-Qualifying	200 marks

22.	M.T. Helper Constable (Welder)-(Male)	NA	Trade Test-Qualifying	200 marks
23.	M.T. Helper Constable (Painter)-(Male)	NA	Trade Test-Qualifying	200 marks
24.	M.T. Helper Constable (Vacuum /Tyreman)-(Male)	NA	Trade Test-Qualifying	200 marks
25.	M.T. Helper Constable (Denter)-(Male)	NA	Trade Test-Qualifying	200 marks
26.	M.T. Helper Constable (Upholster)-(Male)	NA	Trade Test-Qualifying	200 marks
27.	M.T. Helper Constable (Blacksmith)-(Male)	NA	Trade Test-Qualifying	200 marks
28.	M.T. Helper Constable (Carpenter)-(Male)	NA	Trade Test-Qualifying	200 marks

(i) SC, ST, OBC candidates, who are selected on their own merit without relaxed standards, along with candidates belonging to other communities, will not be adjusted against the reserved share of vacancies. Such SC, ST, OBC candidates will be accommodated against the general/unreserved vacancies as per their position in the overall Merit List. The reserved vacancies will be filled up separately from amongst the eligible SCs, STs, OBCs candidates which will thus comprise of SC, ST, OBC candidates who are lower in merit than the last general candidate on merit list of unreserved category but otherwise found suitable for appointment even by relaxed standard.

(ii) A person belonging to EWS cannot be denied the right to compete for appointment against an unreserved vacancy. Persons belonging to EWS who are selected on the basis of merit and not on account of reservation are not to be counted towards the quota meant for reservation.

(iii) The candidates will be selected provisionally subject to police verification of their character and antecedents and medical fitness as prescribed for the post. The concealment of facts/misrepresentation of any type in Attestation Form may result into cancellation of candidature. In case the concealment of facts/misrepresentation of any type in Attestation Form, is detected after joining, action will be taken against the candidate as per the provisions of Standing Order No.**398/2018** and he/she will also be liable to refund the amount spent on his/her training given to him/her from the State Exchequer. He/She shall also be debarred from serving in Delhi Police. Legal action shall also be initiated against him/her.

(iv) As per the procedure of the Staff Selection Commission, "Reserve List" will be prepared and maintained by the SSC (NWR) as per procedure in vogue. If any candidate does not join the post, Delhi Police cancel his/her candidature and after that, request will be made to SSC (NWR) for a fresh candidate in place of non-joining candidate. Accordingly, Reserve List will be operated and a fresh candidate will be provided to Delhi Police. As per validity of the Commission, validity period of Reserve List is one year from date of approval of result by the Staff Selection Commission.

(v) Just after the declaration of final result of provisionally selected candidates, the SSC will provide the same to Delhi Police in a soft/hard copy to enable Delhi Police to start subsequent stages of codal formalities i.e. medical examination and police verification by filling up/depositing of police verification/medical examination form etc.

(vi) DCP/Recruitment, New Police Lines, Delhi upload the schedule for filling up/depositing of requisite forms on the website of Delhi Police.

(vii) To maintain transparency in the recruitment process and to avoid frequent visit of candidate in the office of Recruitment Cell, New Police Lines, Delhi, the status of all provisionally selected candidates will be made available on the website of Delhi Police with complete information i.e. Name, Father's Name, Roll No. Category, Status of Medical Examination, Police Verification (PVR) and Joining Date etc.

(viii) A "Call Letter" shall be issued to the selected candidates for receiving the "Offer of Appointment" letters. This letter will be issued to the selected candidates only after due completion of all codal formalities i.e. subject to medical fitness, verification of Character and Antecedents and final checking of documents etc.

(ix) "Offer of Appointment" letters will only be issued by the Competent Authority to the candidate, who successfully submitted all required documents (in original).

(x) "Agreement Form/Bond" (F-81) will, thereafter, be given to the candidates, who shall submit the same at the time of joining their training. The same shall be handed over to DCP/Recruitment by the Training Institution.

Note:- Cases of all selected candidates against whom any criminal case is registered/pending investigation/pending trial in the court will be considered as per law in view of the provisions of S.O.No.398/2018. Cases of departmental selected candidates against whom any DE, PE, Criminal case, Vigilance enquiry etc. is pending will be kept pending till the finalization of their cases and their cases will be decided on merit after finalization of the cases.

SECTION-3

(POST EXAMINATION PROCESS)

27. MEDICAL EXAMINATION

The candidates so selected shall undergo Medical Examination by doctors in selected Government hospitals in Delhi as per the prescribed standards in the Rules and Rule-24(Appendix XXX) of the Delhi Police (Appointment & Recruitment) Rules, 1980.

28. VERIFICATION OF CHARACTER AND ANTECEDENTS

The verification of Character and Antecedents of the candidates will be conducted through concerned authorities expeditiously. If need be, special teams shall be sent to liaise with district authorities to expedite the police verification.

29. VERIFICATION OF GENUINENESS OF EDUCATIONAL QUALIFICATION AND SC, ST, OBC, EWS ETC. CERTIFICATES ETC.

(i) The verification of the genuineness of Educational Qualification/ SC/ST/OBC/EWS certificate etc. of all selected candidates will be got done using "DigiLocker" online by DCP/Recruitment (Recruitment Cell/NPL).

(ii) If documents are not available in "DigiLocker" online, DCP/ Recruitment to get it verified from the issuing authorities by post or any other appropriate means.

(iii) The verification record of Educational Qualification/SC/ST/ OBC/EWS certificate etc. shall be kept with the service book of the candidates.

30. PROVISIONAL APPOINTMENT SUBJECT TO VERIFICATION.

Even where the prescribed certificates have been produced, the appointing authority shall include a clause in the offer of appointment as follows:-

"The appointment is provisional and is subject to verification of the Educational Qualification and SC, ST, OBC, EWS, Certificates. In case the verification reveals that the above document/certificate is false, necessary pursuant action against such police personnel will be taken by the Disciplinary Authority concerned and in the event of forgery of document(s), then in addition to the departmental action, a criminal case may also be registered against the individual as per law in view of the provisions of S.O. No. ***398/2018****".*

31. POLICY FOR PREGNANT WOMEN CANDIDATE

A women candidate, who as a result of tests is found to be pregnant of 12 weeks standing or over, shall be declared temporarily unfit and appointment be held in abeyance until the confinement is over. The vacancy against which a woman candidate was selected will be kept reserved for her. She will be re-examined for Physical Efficiency Test (PET) six weeks after the date of confinement, subject to the production of medical certificate of fitness from a registered medical practitioner. If she is found fit, she may be appointed to the post kept reserved for and allowed the benefit of seniority in accordance with the instructions of the government, as amended from time to time.

32. MAINTENANCE OF RECRUITMENT RECORDS

(i) All records pertaining to the recruitment of Computer Based Examination including tests/skill tests conducted by Delhi Police will be maintained by DCP/Recruitment (Recruitment Cell/NPL) in safe custody.

(ii) Application forms/dossiers of candidates who fail in the examination and application forms/dossiers of candidates who are included in the merit list will be retained for a period of three years from the date of declaration of final results. Records relating to court cases shall be kept till the finalization of the case.

(iii) Application forms/dossiers of such candidates, whose appointment has not been done for one reason or the other, should be retained for a period of five years or till such time that the matter is finally disposed of.

(iv) Representations received against the result announced should be retained in a separate file along with candidate's data/record if available for a period of five years from the date of announcement of final result. The period can be extended beyond five years till the matter is finally disposed of in specific cases. Application forms/dossiers of selected/appointed candidates may be sent to their respective places of posting for preparing their service record.

(v) The records will be destroyed after the given period with due approval of the competent authority.

33. BASIC TRAINING AND JOINING ON OR AFTER FIXED DATE.

(i) The detail of Selected candidates(Name, Father's Name & Roll No.), who are found fit for joining, will be uploaded on the Delhi Police Website and Intra DP (INTRANET of Delhi Police) clearly stating the dates for collection of "Offer of Appointment" letters and joining of the basic training. These candidates may also be informed through registered post/courier service and SMS/E-mail.

(ii) On appointment, the candidates shall be required to undergo and successfully complete basic training course as prescribed from time to time by the Commissioner of Police, Delhi and pass out of the Police Training College as per training Standing Order. The training courses will be conducted in Hindi medium for all candidates and they will have to learn and pass the test/examination in Hindi.

(iii) The Persons with Disabilities (PwD) candidates shall be exempted from Outdoor training. However, they will undergo Indoor training as per the training Standing Order for the post.

(iv) The candidate should be specifically directed in the appointment letter to report at the PTC/PTS, Delhi for training. They may be attached to any District /Unit for pay purposes, but their lien with the District/Unit starts and ends there. They should be under the disciplinary control of the Principal/PTS/PTC and they should not join any Distt./Unit unless they have passed out. In case any person is medically unfit then he/she proceeds on leave without pay and should re-join with the next batch.

(v) No recruit trainee shall be sent to the District/Units to which he/she is allocated for drawal of pay for any purpose whatsoever, unless he/she has successfully completed the training and has passed out of the PTC.

(vi) Ordinarily, the services of those trainees who fail to qualify in the final examination will be terminated under Rule 5 of Central Civil Services Temporary Services Rules, 1965 by the Principal/PTC.

However, one additional chance will be given to the failed trainees and if he/she does not pass in all the papers even after availing the additional chance, his/her services will be terminated by the Principal/PTC.

(vii) The Principal/PTC shall be the competent authority for initiating/finalizing (if the trainee is still in the PTC) disciplinary action against the trainee. He shall also be the competent authority to pass order regarding termination of the services of a trainee. In order to eliminate an unsuitable trainee from the force at the stage of his/her training itself, any one of the following grounds shall be sufficient for termination of services:-

(a) Frequent absence of the trainee from outdoor/indoor programme leading to a conclusion that he/she is an un-devoted trainee and a habitual absentee, not likely to become a good police officer.

(b) Submission of false Medical Certificate from any doctor for availing leave or light duty or rest.

(c) Gross misconduct with the Indoor/Outdoor Instructors or with other trainees/staff.

(d) If the performance of a trainee in the monthly tests and mid-term examination is found to be very poor i.e. he/she is continuously obtaining less than 40% marks in monthly test.

(e) If he/she commits any mischief or any crime involving his/her moral turpitude during his/her training.

(f) If any information submitted by the trainee in his/her job application is found to be false, fabricated or manipulated to gain employment.

(g) Any other ground which adversely reflects his/her behaviour and the officer is otherwise found unsuitable for Police services.

(viii) A trainee shall not be allowed to take final examination, until he/she has successfully undergone a stipulated period of training at Police Training School/ College. 90% attendance in indoor/outdoor periods is compulsory, relaxable by 5% in exceptional circumstances by Principal/DCP in-charge Training, failing which he/she will be debarred from appearing for the final examination. In all such cases where the attendance falls short of the requirement, he/she shall be considered for termination of his/her services or ordered to undergo further training with the next batch.

However, Joint Commissioner of Police/Training, Delhi can allow a further relaxation of 5% in deserving cases of short attendance on representation by the individual.

(ix) No trainee shall be allowed to join the basic training 10 days after the commencement of training, except in exceptional circumstances and that too with the prior approval of the Commissioner of Police, Delhi.

(x) The selected candidates who do not join the training on time, even within 10 days after the date fixed for commencement of the training, will be deemed to be disqualified unless he/she seeks exemption on extreme medical/compassionate grounds etc. for permission to join

with the next batch with the approval of the Commissioner of Police, Delhi. Under no circumstances will this permission be extended beyond the commencement of training of the next batch.

(xi) The women trainees are expected to undergo the rigorous outdoor training. Pregnant women trainees will not be allowed to join training. If she is pregnant or becomes pregnant during the period of training she shall not be allowed to continue the training and will be directed to proceed on leave with or without pay as per her entitlement and join in the subsequent batch.

34. INTER-SE SENIORITY

The inter-se seniority for the posts shall be fixed as per the provisions of Rule 22 of Delhi Police (Appointment & Recruitment) Rules, 1980. A gradation list shall be prepared and maintained by DCP/Recruitment (Recruitment Cell/NPL).

35. ENQUIRY CALL CENTRE

DCP/Recruitment, Delhi shall provide a Helpdesk Telephone Number which shall be published in the schedule of Physical Endurance & Measurement Test (PE&MT) and tests to be conducted by Delhi Police. The Helpdesk Telephone Number shall be manned from 09:30 AM to 06:00 PM every day except on Sundays and on National Holidays by trained persons to guide and help the applicants and also answer their queries. A list of FAQs (Frequently Asked Questions) will be prepared by DCP/Recruitment, Delhi and uploaded on the website of Delhi Police and will also be available with the Helpdesk Telephone Number Operators.

36. FINAL AUTHORITY

In case of any dispute in any clause of this Standing Order, the decision of the Commissioner of Police, Delhi will be final.

37. SUPERSESSION CLAUSE

This Standing Order supersedes following Standing Orders and amendments made therein subsequently:-

1.	S.O. No. 422/2013 issued vide No. 4098-4218/RB/PHQ dated 6/5/2013
2.	S.O. No.95/2015 issued vide No. 2182-2300/HAR/PHQ dated 14/32013 and amendment issued vide No. 7439-7771/HAR/PHQ dated 23/12/2015.
3.	S.O. No.322/2020 issued vide No. 5051-5200/HAR(AC-I)PHQ dated 30/07/2020.
4.	S.O.No.323/2020 issued vide No. 2101-2250/HAR(AC-I)PHQ dated 13/04/2020.
5.	S.O. No.83/2020 issued vide No. 3401-3550/HAR/PHQ dated 15/06/2020.
6.	S.O. No.136 /2020 issued vide No. 3551-3700/HAR(AC-I)PHQ dated 15/06/2020.
7.	S.O.No.424/2020 issued vide No. 4301-4450/HAR(AC-I)PHQ dated 15/06/2020.

8.	S.O. No. 432/2020 issued vide No. 4150-4300/HAR(AC-I)PHQ dated 15/06/2020.
9.	S.O. No.423/2020 issued vide No. 3852-4000/HAR(AC-I)PHQ dated 15/06/2020.
10.	S.O. No.21/2020 issued vide No. 1351-1500/HAR(AC-I)PHQ dated 22/02/2020.
11.	S.O. No. 434/2020 issued vide No. 3701-3851/HAR(AC-I)PHQ dated 15/06/2020.
12.	S.O.No.36/2020 issued vide No. 4601-4750/HAR(AC-I)PHQ dated 15/06/2020.
13.	S.O.No.156/2020 issued vide No. 4000-4150/HAR(AC-I)PHQ dated 15/06/2020.
14.	S.O. No. 452/2017 issued vide No. 1454-1605/HAR(AC-I)PHQ dated 27/06/2017

Rakesh Asthana

(Rakesh Asthana) 07.09.2021
COMMISSIONER OF POLICE,
DELHI.

Order Book No. 21 **/HAR/PHQ, dated** 07/09/2021

No. 3151-3300/HAR(AC-I)PHQ, dated Delhi, the 07/09/2021.

Copy forwarded to the:-

1. All Special Commissioners of Police, Delhi.
2. All Joint Commissioners of Police and Additional Commissioners of Police, Delhi, including OSD to Delhi.
3. Principal, P.T.C., Jharoda Kalan, Delhi.
4. All District/Unit DCsP, including FRRO, Delhi/New Delhi.
5. DCP/Recruitment, Delhi.
6. All ACsP/PHQ, L.A. and F.A. to C.P., Delhi.
7. P.S. and Reader to C.P., Delhi.
8. All Inspectors/PHQ and Incharge, Library/PHQ.
9. HAR/PHQ with 10 spare copies.
10. All ACs/Rectt. Cell./PHQ.

Annexure- 'A'

LIST OF RECRUITMENT RULES I.E. DELHI POLICE (APPOINTMENT & RECRUITMENT) RULES, 1980 AND AMENDMENT FROM TIME TO TIME IN R/O FOLLOWING 28 POSTS/CADRES IN DELHI POLICE

Sl. No.	Name of post	Recruitment Rule
1.	Statistician (Sub-Inspector)	Rule-13 (B)
2.	Draftsman (Sub-Inspector)	Rule- 18 (ii)
3.	Sub-Inspector (Computer)	Rule- 12-A
4.	Sub Inspector (Shorthand Reporter/Hindi)	Rule-11
5.	Assistant Sub-Inspector (Shorthand Reporter/Hindi)	Rule-11
6.	Assistant Sub-Inspector (Stenographer)	Rule-10
7.	Radio Technician (Assistant Sub-Inspector)	Rule-17-B (VII)
8.	Store Clerk (Head Constable)	Rule-17-B (XVIII)
9.	Telephone Exchange Operator(Head Constable)	Rule-17-B (XIV)
10.	Draftsman (Head Constable) (Tracer)	Rule-17-B (XII)
11.	Mast Lasker (Head Constable)	Rule-17-B (XIII)
12.	Fitter (Battery) (Head Constable)	Rule-17-B (IX)
13.	Head Constable (Carpenter) (Communication).	Rule-17-B (XIX)
14.	Head Constable (MT/Electrician) (Male)	Rule-17-A (XIII)
15.	Fitter Electrician (Head Constable)	Rule-17-B (XI)
16.	Constable (Photographer)	Rule-20-B (iv)
17.	Workshop Hand (Constable)	Rule-17-B (XV)
18.	M.T. Helper (Constable) (Mechanical) (Male)	Rule-17-A (XVIII)
19.	M.T. Storeman (Constable) (Male)	Rule-17-A (XIX)
20.	M.T. Helper Constable (Electrician) (Male)	Rule-17-A (XXXVI)
21.	M.T. Helper Constable (Battery Chargeman) (Male)	Rule-17-A (XXXVII)
22.	M.T. Helper Constable (Welder) (Male)	Rule-17-A (XXXVIII)
23.	M.T. Helper Constable (Painter) (Male)	Rule-17-A (XXXIX)
24.	M.T. Helper Constable (Vacuum /Tyreman) (Male)	Rule-17-A (XL)
25.	M.T. Helper Constable (Denter) (Male)	Rule-17-A (XLI)
26.	M.T. Helper Constable (Upholster) (Male)	Rule-17-A (XLII)
27.	M.T. Helper Constable (Blacksmith) (Male)	Rule-17-A (XLIII)
28.	M.T. Helper Constable (Carpenter) (Male)	Rule-17-A (XLIV)

***** ***** *****

ANNEXURE – 'B'

LIST OF GAMES/SPORTS.

1. Archery
2. Athletics
3. Badminton
4. Basketball
5. Boxing
6. Cricket
7. Cycling
8. Equestrian
9. Football
10. Gymnastics
11. Hockey
12. Judo
13. Kabaddi/Circle Kabaddi/Beach Kabaddi
14. Karate
15. Kho-Kho
16. Swimming
17. Shooting
18. Table Tennis
19. Tennis
20. Triathlon
21. Volleyball
22. Wrestling
23. Weightlifting

ANNEXURE-'C'

FORM - 2

(For representing a State in India in a National Competition in one of the recognized Games/Sports)

Passport size photograph duly signed by issuing authority.

STATE ASSOCIATION OF _____ IN THE GAME OF_____

(AFFILIATED WITH STATE OLYMPIC ASSOCIATION)

Certificate to meritorious sportsman for employment to Groups 'C' and 'D' Services under the Central Government

Certified that Shri/Smt./Kumari_____ son/wife/daughter of Shri_____, Date of birth _____ resident of_____ _____ (complete address) represented the State of _____ in the game/championship of _____in _____in the National Competition/Tournament held at _____ from _____to _____.

The position obtained by the individual/team in the above said Competition /Tournament was_____.

The Certificate has been issued on the basis of record available in the Office of State Association of _____.

Place_____

Date_____

Signature_____

Name_____

Designation_____

Name of the State Association/Federation_____

Address_____

Seal _____

NOTE: This certificate will be valid only when signed personally by the Secretary of the State Association.

ANNEXURE-'D'

FORM 1

(For representing India in an International Competition in one of the recognized Games/Sports)

Passport size photograph duly signed by issuing authority.

NATIONAL FEDERATION/ NATIONAL ASSOCIATION
OF_____

(AFFILIATED WITH INDIAN OLYMPIC ASSOCIATION)

Certificate to meritorious sportsman for employment to Group 'C' and 'D' Services under the Central Government

Certified that Shri/Smt./Kumari_____ son/wife/daughter of Shri_____ Date of birth _____ resident of _____ (complete address) represented the Country in the game/championship of _____ in _____ Competition/Tournament held at_____ from_____ to_____.

The position obtained by the individual/team in the above said Competition/Tournament was_____.

The Certificate has been issued on the basis of record available in the Office of National Federation/National Association of_____.

Place_____

Date_____

Signature_____

Name_____

Designation_____

Name of the Federation/National Association_____

Address_____

Seal

_____

NOTE: This certificate will be valid only when signed personally by the Secretary, National Federation/National Association.

ANNEXURE-'E'

FORM OF CERTIFICATE TO BE SUBMITTED BY THOSE CANDIDATES WHO INTEND TO AVAIL RELAXATION IN HEIGHT OR CHEST MEASUREMENT.

Certified that Shri/Smt./Kumari _____ S/o, D/o Shri _____is permanent resident of village_____, Tehsil /Taluka _____ District_____ of _____ State.

2. It is further certified that :

* Candidates falling in the categories of Garhwalis, Kumaonis, Dogras, Marathas and candidates belonging to the States of Assam, Himachal Pradesh, Jammu & Kashmir and Leh Ladakh.

* Candidates hailing from the North Eastern States of Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim & Tripura and candidates hailing from Gorkha Territorial Administration (GTA) comprising of the three Sub-Divisions of Darjeeling District namely Darjeeling, Kalimpong and Kurseong and includes the following "Mouzas" Sub-Division of these districts:

(1) Lohagarh Tea Garden, (2) Lohagarh Forest, (3) Rangmohan, (4) Barachenga, (5) Panighata, (6) Chota Adalpur, (7) Paharu, (8) Sukna Forest, (9) Sukna Part-I, (10) Pantapati Forest-I, (11) Mahanadi Forest, (12) Champasari Forest, (13) Salbari Chhat Part-II, (14) Sitong Forest, (15) Sivoke Hill Forest, (16) Sivoke Forest, (17) Chhota Chenga, (18) Nipania.

* He / She belong to Scheduled Tribe.

Signature

District Magistrate / Sub-Division Magistrate / Tehsildar

Date:

Place:

* Delete whichever is not applicable

ANNEXURE-'F'.

CERTIFICATE SHOWING THE CANDIDATE AS WARD OF SERVING/RETIRED/ DECEASED POLICE PERSONNEL.

It is certified that Shri/Smt. _____ (name of the Police Personnel), Rank _____, Range/Constabulary No._____ and PIS No._____ is serving/retired/ deceased since/on _____ in/from _____ District/Unit. His or Her son or un-married daughter _____ (Name) wants to appear in the test for recruitment of _____ in Delhi Police provisionally.

Signature of DCP/ADDL.DCP/ACP/HQ
of concerned District/Units.

(Name & Designation of the Officer with seal)

Dated_____.

ANNEXURE-'G'

RECRUITMENT TO THE POST OF _____ IN DELHI POLICE.

PE & MT-SHEET

Roll No-	Name:
DOB-	Father's name:
Age as on _____	Sex: Male/Female
	Category-
	PE&MT Date:
	PE&MT Centre:

PHYSICAL ENDURANCE & MEASUREMENT TEST SHEET

For candidate:-

Write the certification statement in your running handwriting and put your signature:

*"I certify that I am the person whose Name and Roll No. appear on this Admission Certificate"*_____

_____

_____

_____

Please Write
Mother's name_____

Signature of candidate_____

Physical Efficiency Test

Particulars	Qualified	Not qualified	Signature of candidate	Ranks & Name of the conducting officer
Race				
Long Jump				
High Jump				

Physical measurement of the candidate

Particulars	Height (Cms)	Chest (Cms)	Chest (Cms) Expanded	Cleared/ Not cleared	Signature of candidate	Ranks & Name of the measuring officer
First reading						
After appeal						

DOCUMENTS VERIFICATION WITH ORIGINAL

Submitted (Yes or No)					
A- Educational Qualification	Y or N	Remarks	**D-** Essential requirement	Y or N	Remarks
(i) Matriculation Certificate for date of birth			**E-**Driving License (No._____ Date of issue_____ Issuing Authority_____		
(ii) 11th pass with marks-sheet (in case of wards of police personnel & MTS of Delhi Police) (on the closing date of receipt of online applications)			**E-** Ex-Servicemen		
(iii)10+2(Senior Secondary) (on the closing date of receipt of online applications)			(i)Date of discharge (must be within two years from the closing date of receipt of online applications).		
(iv) Graduation BA/B.Com/Bsc_____ B.Tech_____ Others_____					
(v)Post Graduation, if any			(ii)In case of NOC (proposed date of discharge must be within one year from the closing date of receipt of online applications)		
A- SC/ST/OBC/EWS certificate			(iii)Ex-Servicemen (Commando)		
B-1 Police Ward certificate			**F.** Ex-Servicemen (Others)		
C-Sports certificate(in sports preceding three years from the closing date of receipt of online applications)			**G.** Whether Departmental candidate, if yes:- Date of enlistment in Delhi Police_____		
(i)Represented State at the National level_____ (ii) Name of Sport _____					

(i)Represented Country at the International level (ii)Name of Sport _____					
After verification of documents (Tick which ever applicable)	Cleared	Not Cleared	Signature & thumb impression of candidate	Rank, Name of the I/C Documents Checking Team	
Rank and Name of documents checking officer					

TO BE FILLED IN CASE OF NOT CLEARED CANDIDATE ON BEING FOUND INELIGIBLE IN PHYSICAL EFFICIENCY TEST (Race, Long Jump, High Jump)/ PHYSICIAL MEASUREMENT TEST (HEIGHT & CHEST)/CHECKING OF DOCUMENTS.

I have not been cleared.

Signature of Candidate_____

Member
Member

Chairman

REJECTION SLIP (Candidate Copy)

Date: _____

Roll No.: _____

Name of Candidate: _____

Your candidature for the post of _____ in Delhi Police,_____ (Year) is rejected on the following grounds:-

1. Disqualified in Biometric verification (Photo and Left Thumb Impression does not match).
2. Original 10th/12th standard certificate or Graduation Degree in support of verification of Educational qualification and date of birth not produced.
3. Original Caste certificate (i.e. SC/ST/OBC/EWS) not signed/issued by the competent authority and candidate is not eligible to consider him under UR standard.
4. Original Sports Certificate/Driving Licence/Hill Area Certificate/Ward of Police Personnel certificate/Discharge Book/NOC not produced.
5. Any other discrepancy noticed (Specify):

Note- However, you can submit the required document to prove your eligibility for the post within 05 workings days i.e. by _____ to re-consider your candidature on merit.

Signature of candidate

Signature
Chairman/Recruitment Board.

QUALIFIED SLIP (Candidate Copy)

Date:_____

Roll No.:_____

Name of Candidate:_____

You have successfully qualified Physical Endurance & Measurement Test for the post of _____ in Delhi Police, _____ (Year).

Signature
Chairman/Recruitment Board.