STANDING ORDER NO. HRD/33/2024

BASIC TRAINING OF RECRUIT CONSTABLES (EXECUTIVE)

I. INTRODUCTION

This standing order lays down guidelines for basic training of newly recruited constables of Delhi Police. The purpose of this training is to make them disciplined, professionally competent and physically fit, so as to be able to discharge their duties in public interest, with public service orientation and the requisite adaptability to changing public expectations. In order to make the Recruit Constables (Exe.) professionally skilled, they are to be trained not only in subjects like Bhartiya Nyaya Sanhita (BNS), Bhartiya Nagrik Suraksha Sanhita (BNSS) and Bhartiya Sakshya Adhiniyam (BSA), Local & Special Laws, Police Science, Police Procedure and basics of Computer Science, but also in outdoor skills and techniques to deal with different types of real-life situations. Thus, this standing order designs the basic training course of the Recruit Constables (Exe.) of Delhi Police to train them in all aspects and make them efficient, disciplined and courteous police officers.

II. OBJECTIVES

The main objectives of the basic training of Recruit Constables are as under:-

i. Intensive training of law i.e. BNS, BNSS, BSA and Local and Special Laws.

ii. To impart knowledge of modern scientific investigation techniques and police practical work.

iii. To impart knowledge of Computers and its applications.

iv. To give emphasis on simulated exercises of crime investigation and police procedure.

v. To improve physical strength and endurance.

vi. Development of appropriate attitude towards work & society by inculcating soft skills and practical & procedural police training including the management of records and basic investigation relevant to the rank of Constables.

III. DURATION

The duration of the training will be of 10 months comprising of 03 Semester. Semester- I & II will be of 4½ months each and Semester-III will be of 01 Month Basic Commando & Bomb Disposal Course as below: -

Semester	Duration	Place	Training
Semester - I	4½ Months	DPA	Basic Training Basic Indoor & Outdoor training
Mid-term examination and Break - 21 days			
Semester- II	4½ Months	DPA	Basic Training Basic Indoor & Outdoor training
Semester- III	1 Month	DPA	Specialized Training Basic Commando & Bomb Disposal Course
Final Examinations and Passing Out Parade - 21 days			

However, the schedule of training is subject to change/modification in case of an emergency/contingent condition/ requirement by the Director/DPA.

IV. JOINING PERIOD

All trainees of a batch will join the training on the same day. However, maximum relaxation of 03 working days can be given in exceptional cases by Director/Joint Director, Delhi Police Academy. Relaxation of 10 days can be given with the approval of Special Commissioner of Police, Training.

V. TRAINING ASPECTS

The training at Delhi Police Academy is of different folds i.e. "Outdoor" aspect for all round physical fitness, vitality, sharpening of reflexes, inculcation and strengthening of the fiber of discipline and toughening up in general; "Indoor" and specialized training, for imparting professional knowledge, skills appropriate attitudes necessary for becoming a Police officer. Spl. CP/Training shall review the syllabus on the recommendation of Head of the Training Institution to incorporate any change in Law/amendments etc., if felt necessary, with the approval of the Commissioner of Police.

The distribution of training days, syllabus of Outdoor Training, Indoor Training is given at annexures I, II & III respectively.

S. No.	Training Aspects	Maximum Marks
1	Outdoor Training	850
2	Indoor Training	1000
3	Specialized Training (Commando & BD Course)	150
	Total	2,000

A). OUTDOOR TRAINING

The training in outdoors shall be in accordance with the principle laid down in the Police Manual prescribed from time to time. An Assistant Director, Delhi Police Academy assisted by the Chief Drill Instructor (CDI), will supervise the outdoor training. The Chief Drill Instructor will issue weekly programme after obtaining approval of Assistant Director, Outdoor. The daily duration of the outdoor training shall be as follows: -

1	Morning P.T.	40 Minutes
2	Drill & Guard Duty	40 Minutes
3	Weapon Training, Field Craft& Crowd Control	40 Minutes (10 minutes break in-between 2nd & 3rd Period)
4	Games, Yoga, UAC, First Aid & Wireless Communication	60 Minutes

Details of the Outdoor Subjects, Periods & Marks are given at **Annexure -II.**

In order to ensure effective training and proper supervision over the outdoor training, the trainees shall be divided into platoons of not more than 30 trainees, each under the command of a Drill instructor as the platoon commander. He will be responsible for the maintenance of discipline and the general conduct of all the trainees of his squad. He will also ensure cleanliness of rooms and barracks under occupation by his trainees. Team games will also form a regular part of outdoor training schedule. Deputy Director, Delhi Police Academy shall allot time tables for the Outdoor syllabi & supervise the working of CDI with the assistance of the Assistant Director (Outdoor) Delhi Police Academy.

B). INDOOR TRAINING

i) Assistant Director (Indoor) assisted by the Chief Law Instructor (CLI) and Senior Prosecutor will supervise the Indoor training under the supervision of the Deputy Director.

ii) The Deputy Director shall allot subjects to the Indoor Faculty.

iii) The Indoor syllabi shall be designed in an integrated manner oriented to develop practical skills.

iv) This shall be covered through lectures, discussions, small quiz sessions seminars, simulated situations and workshops etc. with the help of various instructional/teaching gadgets.

v) Guest faculty shall also be regularly invited. Help from institution/university for imparting training may also be taken to enrich the training with the approval of competent authority.

There will be 06 Indoor periods and each period will be of 45 minutes duration and the Indoor classes will run from 10:00 AM to 03:30 AM with a recess of 60 minutes duration.

Details of the Indoor Subjects, Periods & Marks are given at Annexure – III.

C). SPECIALIZED TRAINING (COMMANDO & BD COURSE)

Specialized Training will cover both the aspect i.e. Commando & BD Course, which will include all types of Commando activities, P.T., Firing Practice etc. & Basic Bomb Disposal course. During Commando course, each trainee will have to fire 10 rounds of each weapon for practice training and 10 rounds of each weapon in Final firing test.

The Director/Joint Director, Delhi Police Academy would be the overall in- charge of the training being imparted at the Delhi Police Academy.

VI. STUDY MATERIAL

The Director/Joint Director will constitute a committee under the Chairmanship of Deputy Director or an Assistant Director in order to prepare comprehensive study material. The same shall be made available in the Delhi Police Academy Library for the trainees. Published material, PPTs, Current citations of Hon'ble Supreme Court/High Court, Digital contents available on e-Ustad BPRD, Knowledge management system/Karamyogi/Delhi Police Website,Case files, amended SOs and simulated crime scenes will be used as training materials during the course.

VII. GUIDANCE AND PROGRESS OF INDIVIDUAL TRAINEES:

The Indoor & Outdoor training shall be supervised by an Assistant Director of Police, who shall be assisted by Chief Law Instructor (CLI) for Indoor Training and Chief Drill Instructor (CDI) for Outdoor training separately. The training will be conducted according to the prescribed syllabus for which regular weekly time table will be issued. It will be the responsibility of these officers to ensure that the Indoor faculty is well conversant with their subjects to teach the trainees ensuring that they imbibe the instructions and make satisfactory progress. In all cases, where it is found that any recruit is lacking behind, special attention shall be paid towards him/her so that She/he can be brought to the desired level.

The Director/Joint Director/DPA and Assistant Director/Training will exercise close supervision over the training activities ensuring that recruits are fully and comprehensively trained.

VIII. ATTENDANCE AND LEAVE

A total of 90 % attendance in outdoor/indoor periods is compulsory failing which She/he will be debarred from appearing in the examination.

Trainees having 75% or more but less the 90%attendance will be allowed to appearing the examination after undergoing extra classes for two months. However, trainees having less than 75 % attendance will be re-batched and will be directed to proceed on leave without pay with the directions to join training from the beginning with the next scheduled batch. A trainee will be re-batched only twice, no further opportunity will be given. Attendance of a trainee will be counted from the date of joining of training. However, those who join late, their syllabus will be covered by conducting extra classes.

No leave should be granted during training period and only under exceptional circumstances, it may be sanctioned with prior approval of competent authority.

IX. DISCIPLINE

Director/Joint Director shall be the disciplinary authority for the Recruit Constables during their 10 months period of training at Delhi Police Academy. During this period, the trainees shall be deemed to be under his administrative control for all intent and purposes.

X. EXAMINATIONS

There shall be 02 semesters for the trainees. For each semester, the recruits shall be examined by a Board of Examiners, to be constituted by the Director/Joint Director, DPA consisting of Deputy Director/DPA as Chairman & Assistant Directors of Police as members. The exact strength of the board shall be decided keeping in view total number of examinees. The board shall test all the candidates in Indoor & Outdoor subjects. Examination shall be held after completion of syllabus of each Semester. For the Indoor examination, Director/Joint Director, DPA shall arrange for setting of Question papers and evaluation thereof. Director/Joint Director, DPA shall carefully scrutinize the performance of trainees after first In case any trainee is sanctioned leave in emergent case by the competent authority before/during examination and the trainee is unable to appear in examination, as the case may be, he will be allowed to appear in supplementary examination to be conducted.

The Board of Examiners will consolidate the marks obtained by a trainee in I, II & III semesters examination and declare the result. The examinees will be required to obtain at least 45% marks in each subject and 50% marks in the aggregate in order to pass the examination. While declaring the result, the board may also consider awarding a maximum of 5% grace marks, if a trainee fails in only 01 subject in the final examinations. Recruits shall not pass-out from the DPA until they have successfully passed in all subjects.

A maximum of 02 additional Chances, will be given to the failed recruits for which question paper shall be set out from the prescribed syllabus and if She/he does not pass in all the papers even after availing the additional

chances, her/his services will be terminated (under Rule 5 of the Central Civil Services (Temporary Service) Rules, 1965) by the Director/Joint Director/DPA.

XI. HONOUR LIST

The trainees will be eligible for the following awards for obtaining outstanding merit in various subjects at the occasion of the "Passing Out Parade".

1	All Round Best	Commendation Certificate/Roll with trophy
2	First in Indoor	Commendation Certificate/Roll with trophy
3	First in Outdoor	Commendation Certificate/Roll with trophy
4	First in Commando	Commendation Certificate with trophy by Director Delhi Police Academy
5	First in Police Procedure - I	Commendation Certificate with trophy by Director Delhi Police Academy

In case the number of trainees in the batch is up to 20, then only one prize mentioned at Serial No. 1 will be given. If the number of trainees in the batch is above 20, but up to 50 then prize mentioned at serial No. 01, 02 and 03 will be given. If the number of trainees in the batch is more then 50, then all the prize mentioned above will be given. These awards will be uploaded on Intra DP.

XII. ATTESTATION PARADE

An attestation-cum-passing out parade, including "Oath-taking ceremony" of the trainees shall be conducted who pass the Semester I, II & III examination. Those, who do not qualify in examination of Semester I, II & III will not be allowed to participate in the attestation-cum-passing out parade. If they pass in the 02 additional chances given, they will be administered oath and allowed to pass out of Delhi Police Academy. No passing out parade would be held for such individuals.

XIII. INTER-SE-SENIORITY

The seniority of the Constable (Executive) Male/Female shall be fixed as per the provision of Rule-22 of Delhi Police (Appointment & Recruitment) Rules, 1980. A gradation list shall be prepared and maintained by DCP/Recruitment, New Police Lines.

XIV. CAUTIONS

In order to eliminate unsuitable trainees at the stage of training itself, any one of the following grounds shall be sufficient for initiating of disciplinary action and/or termination of service by the competent authority/Disciplinary

authority as per Delhi Police temporary service rules and Delhi Police punishment & appeal rules there to: -

i) More than 14 days continuous unauthorized absence from the daily outdoor/indoor programme.

ii) Submission of false information and fake medical certificate from a doctor for availing leave or light duty or rest. A trainee who avails medical rest for a period exceeding 14 days continuously will have to appear before a medical board for opinion, if required.

iii) Gross misconduct with the indoor/outdoor instructors or with other trainees/staff.

iv) Commission of any mischief or crime involving moral turpitude during the training period.

v) If any information submitted by the trainees is found to be false, fabricated or manipulated to gain employment.

vi) Any other ground including using unfair means in examination, which adversely reflects on her/his conduct and aptitude for service and any other reason for which the Recruit Constable is otherwise found unsuitable for police service.

XV. MEDICAL CONDITIONS/ HEALTH STATUS & AGE FACTOR

Woman who is pregnant will not be allowed to join training. A certificate to this effect i.e. no pregnancy, from a qualified doctor is to be submitted by the woman trainee along with an undertaking or self-certification at the time of joining. Woman trainee, who incapacitate on account of pregnancy during training will be re-batched immediately. She will be directed to proceed on leave without pay and will be allowed to join training from the beginning with the next scheduled batch or within 02 years.

XVI. DRESS CODE FOR TRAINING

The dress code for Recruit Constables for PT, Drill, Indoor Classes, Sports, General Parade, Commando course etc. for summer and winter as well as for the attestation-cum-passing out parade shall be specified by the Director, Delhi Police Academy.

XVII. REPRESENTATION

No representation with regard to result of any examination will be entertained after 30 days of the declaration of the result.

XVIII. RELAXATIONS

The Commissioner of Police Delhi may relax any of the conditions laid down in this Standing Order from time to time.

XIX. SUPERSESSION CLAUSE

This Standing Order supersedes the previous Standing Order No. HRD/33/2024 issued vide No. 11651-11800/Record Branch/PHQ dated 19.09.2024. This standing order shall come into force with immediate effect.

XX. DISCLAIMER

It is made clear that this Standing Order is exclusively for internal smooth functioning of Delhi Police Department.

(SANJAY ARORA)
COMMISSIONER OF POLICE:
DELHI.

No. 14051-16000 /Record Branch/PHQ dated Delhi, the 18/12/24.

Copy forwarded to:-

1. All Special Commissioners of Police, Delhi.
2. All Joint Commissioners of Police, Delhi including Jt. Director, Delhi Police Academy, Delhi/New Delhi.
3. All Additional Commissioners of Police, Delhi.
4. OSD to C.P., Delhi.
5. All Deputy Commissioners of Police, Districts/Units including PHQ, C.P. Sectt., FRRO and Deputy Director/Delhi Police Academy, Delhi/New Delhi.
6. DCP/HQ(IV)/PHQ with the direction to upload the Standing Order on Intra- DP.
7. LA to CP and FA to C.P., Delhi.
8. All ACsP/Insprs./PHQ.
9. PS/Reader to C.P., Delhi.
10. HAR/PHQ.
11. Inspr./Knowledge Center/PHQ.

ANNEXURE – I

BASIC TRAINING COURSE FOR RECRUIT CONSTABLES

DISTRIBUTION OF TRAINING DAYS

1.	Duration of the course (10 Months)	305 Days
2.	Total numbers of days for Indoor/Outdoor/Commando training at DPA	305 days
3.	Sundays/ 2nd Saturdays and GH	55 days
4.	Semester I Examination	14 days
5.	Mid-term Break	07 days
6.	Semester II/Final Examination	14 days
7.	Basic Commando and BD Course	30 days
8.	Preparation for Passing Out Parade	07 days
9.	Net working days available for training in DPA	305-127 = 178 days
10.	Total periods available for Indoor Training (178 x 6)	1068 periods
11.	Total periods available for Outdoor training (178 x 4)	712 periods

- There will be 06 Indoor and 04 Outdoor periods on every working day.
- Indoor period will be of 45 minutes duration, while in Outdoor PT will be of 40 minutes duration and Drill will be of 90 minutes duration.
- The evening outdoor periods will be of 60 minutes duration.
- However, this schedule is subject to change/modification in case of an emergency/contingent condition/requirement by the Director/Joint Director, DPA.
- In case of Law & Order duties, Gazetted Holidays, Second Saturdays and Sundays will be deemed as working days.

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ANNEXURE – II

BASIC OUTDOOR TRAINING SYLLABUS FOR RECRUIT CONSTABLES OF DELHI POLICE

OUTDOOR SYLLABUS: PERIODS & MARKS SEMESTER – I & II

Paper No.	Subjects	Period	Marks
I	Physical Training	178	300
II	Drill and Guard Duties	178	150
III	Weapon Training & Wireless Communication	120	150
IV	Field Craft & Crowd Control	78	50
V	Unarmed Combat & First Aid	40	100
VI	Yoga	68	100
VII	Games	50	00
TOTAL		712	850

Note: CDI will provide syllabus/test key for Semester I & II examination to the Board of Examiners duly approved by the Director/Joint Director/DPA.

SYLLABUS FOR OUTDOOR EXAMINATION

PHYSICAL TRAINING (P.T.)

Marks: 300 **Periods: 178**

Event	Marks in 1st semester	Marks in 2nd semester	Total Marks
Warm up, Run & Walk, Endurance, Agility, Strengthen			
1. Army Recruits table cards	20	20	40
2. Rope Climbing	25	25	50
3. Push Ups	15	15	30
4. Shuttle Race	15	15	30
5. Bent Knee Sit Ups	15	15	30
6. Chin ups/Bar Hold	15	15	30
7. 3 K.M. Race	20	20	40
8. Front & Back Roll	15	15	30
9. Box Jump (12 inch Pylo Box))	10	10	20

DRILL & GUARD DUTY

Marks: 150 **Periods:178**

Event	Marks in 1st semester	Marks in 2nd semester	Total Marks
1. Turn Out	05	05	10
2. Foot Drill Without Arms	15	15	30
3. Squad Drill With Arms	15	15	30
4. Salute Without Arms	05	05	10
5. Salute With Arms	05	05	10
6. Rifle Exercise	10	10	20
7. Guard Duty	20	20	40

WEAPON TRAINING AND WIRELESS & COMMUNICATION

Marks: 150 **Periods: 120**

Weapons & Explosives	Marks in 1st semester	Marks in 2nd semester	Total Marks
1. 9 MM X 19 MM Pistol Auto	60	60	120
2. 9 MM X 19 MM MP 5Gun			
3. 9 MM X 19 MM Glock-17/26(Pistol)			
4. 5.56 X 45 MM INSAS Rifle			
5. 7.62 X 51 MM SLR			
6. 7.62 X 39 MM A.K.47			
7. Knowledge about Other Modern Weapons (JVPC), .38" Revolver			
8. Elementary Knowledge of explosives &			
9. Identification of explosives			
10. Method of detection/Explosives detectors			
11. Precautions & Safety measures while handling explosives & defusing methods			
Firing exam will be conducted after the completion of musketry & firing practice periods/syllabus.			
Evaluation - Viva – voce - (20 Marks), Firing - (100 Marks)			
Wireless & Communication			
Introduction, Types of WT Sets, Signals, Frequency, Practice Handling, Handling Of R/T Equipment.	15	15	30
Evaluation - Viva – voce - (10 Marks) Practice - (20 Marks)			

FIELD CRAFT & TACTICS AND CROWD CONTROL

Marks: 50 **Periods: 78**

Event Field Craft & Tactics	Marks in 1st semester	Marks in 2nd semester	Total Marks
Camouflage and Concealment Judging Distance Field Signals Duties of Day & Night Sentry Why things are Seen (Visual Training) Knowledge of Directions Route demarcation on map with traditional method and new technologies. Raid/Patrolling	10	10	20
Evaluation Viva – voce 10 Marks Practical 10 Marks			
Crowd Control Gas Mask, Weapons Cane Shield Drill Concept of Tear Gas, Different types of tear gas Different types of gas gun. Different types of Shell: Tear smoke shell, Tear smoke shell chilli Tear smoke electrical, Stun shell, Proofing shell, Wood piercing shell Different types of grenades: Tear smoke grenade, Tear smoke grenade, chilli grenade, Stun grenade, Dye Maker grenade. Self-Protection Aerosols Device Multi barrel launcher Dye Maker Liquid Vehicle based anti-riot system Anti-Riot vehicle (Vajra) water canon UAV Based Riot Control System Part 2 Anti-Riot Drill and Practices Fire Practice drill (Volleys Fire) Part 3 Actual participation	15	15	30
Mock Drill and actual participation in law-and-order arrangement Evaluation Viva - voce 10 Marks Practical 20 Marks			

UAC (UN - ARMED COMBAT) & FIRST AID

Marks: 100 **Periods: 40**

Event	Marks in 1st semester	Marks in 2nd semester	Total Marks
Basic introduction of unarmed Combat and its component. Activities related to unarmed Combat Stances Foot Work Hand Strikes Kicks Blocks Reflex Blocking Falls and Rolls Controlled Sparring Locks to immobilize opponent Escapes from chokes and holds, Hand/Neck - Release Techniques Techniques against weapons like Sticks, Knife, Fire arms etc. Retaining your own weapon - Lathi / Rifle / Pistol Pressure points	40	40	80
First Aid: - General Principles of First Aid Choking, its causes & First Aid Application of bandages for control of bleeding First Aid in situation of: Fracture, Burn injuries, Electric Shock, Snake bite Basic life support (BLS) awareness with Cardio pulmonary resuscitation (CPR) Basic knowledge of cardiac arrest, respiratory arrest and Stroke (Cerebra vascular accident), Heat Stress	10	10	20
Evaluation Viva - voce 20 Marks Performance 80 Marks			

Yoga

Marks: 100 **Periods: 68**

Yoga	Marks in 1st semester	Marks in 2nd semester	Total Marks
Standing Asanas Surya Namaskar aasan, Tadasan, Triyak Tadasan, Ardhchakrasan, -Kati chakrasan, Sitting Asanas Vajrasan, Ustrasan, Paschimottanasan, Vakrasan/Ardhmatsyendrasan, Shashankasan, Mandukasan Prone Position Asanas Shalabhasan, bujangasan, Dhanurasan, Makarasan,, Lying position Asanas Sarvangasan, Halasan, Markatasan, Chakrasan, Pawanmuktasan, Uttanpadasan, Savasan, Pranayam, Kapalbhati, Anulomvilom, Brahmari, Ujjai Pranayam	50	50	100
Evaluation Viva - voce 20 Marks Performance 80 Marks			

Sports: Periods - 50

Marking Key Physical Training (P.T.) SEMESTER –I Marks: 150

Subject			
I) Army Recruits table cards I to III and Ground Work (**20** MARKS)			
II) Rope climbing (25 MARKS)			
Male (up to 30 years)		**Female (up to 30 years)**	
Class	Marks	Class	Marks
Class-III	15	Class-III (75%)	15
Class-II	25	Class-III	25

Male (Above 30 years)		**Female (Above 30 years)**	
Class	Marks	Class	Marks
Class-III	15	Class-III (50%)	15
Class-II (75%)	25	Class-III (75%)	25

III) Push-ups (15 MARKS)			
Male (up to 30 years)		**Female (up to 30 years)**	
Number of Push Ups	Marks	Number of Push Ups	Marks
21-22	07	16- 17	07
23-24	09	18-19	09
25-26	11	20-21	11
27-28	13	22-23	13
29-30	15	24-25	15

Male (Above 30 years)		**Female (Above 30 years)**	
Number of Push Ups	Marks	Number of Push Ups	Marks
16- 17	07	11- 12	07
18-19	09	13-14	09
20-21	11	15-16	11
22-23	13	17-18	13
24-25	15	19-20	15

IV) 5 meter shuttle within 1 minutes (15 MARKS)	
Male (up to 30 years)	**Male (up to 30 years)**

No. of Shuttles	Marks	No. of Shuttles	Marks
12	07	11	07
13	09	12	09
14	11	13	11
15	13	14	13
16	15	15	15
Male (Above 30 Years)		**Female (Above 30 Years)**	
No. of Shuttles	Marks	No. of Shuttles	Marks
11	07	10	07
12	09	11	09
13	11	12	11
14	13	13	13
15	15	14	15

V) Bent Knee Sit Ups (15 MARKS)			
Male (Up to 30 Years)		**Female (Up to 30 Years)**	
Number of Sit Ups	Marks	Number of Sit Ups	Marks
24 to 27	07	19 to 22	07
28 to 31	09	23 to 26	09
32 to 35	11	27 to 30	11
36 to 39	13	31 to 34	13
Up to 40	15	Up to 35	15

Male (Above 30 Years)		**Female (Above 30 Years)**	
Number of Sit Ups	Marks	Number of Sit Ups	Marks
19 to 22	07	14 to 17	07
23 to 26	09	18 to 21	09
27 to 30	11	22 to 25	11
31 to 34	13	26 to 29	13
Up to 35	15	Up to 30	15

VI) Chin-Ups (Male), Bar Hold (Female) (15 MARKS)			
Male (Up to 30 Years)		**Female (Up to 30 Years)**	
Number of Chin ups	Marks	Timing in Seconds	Marks
3 qualifying	08	>= 60 qualifying	08
4	10	>= 70	10
6	12	>=80	12
8	15	>=90	15

Male (Above 30 Years)		**Female (Above 30 Years)**	
Number of Chin ups	Marks	Timing in Seconds	Marks
2 qualifying	08	>= 50 qualifying	08
3	10	>= 60	10
5	12	>=70	12
7	15	>=80	15

VII) 3 K. M. Running (20 MARKS)			
Male (Up to 30 Years)		Female (Up to 30 Years)	
Time Taken	Marks	Time Taken	Marks
12.30 Minutes	20	14.30 Minutes	20
13.00 Minutes	18	15.00 Minutes	18
13.30 Minutes	16	15.30 Minutes	16
14.00 Minutes	14	16.00 Minutes	14
14.30 Minutes	12	16.30 Minutes	12
Up to 15.00 Minutes	10	Up to 17.00 Minutes	10
Male (Above 30 Years)		Female (Above 30 Years)	
Time Taken	Marks	Time Taken	Marks
14.00 Minutes	20	16.00 Minutes	20
14.30 Minutes	18	16.30 Minutes	18
15.00 Minutes	16	17.00 Minutes	16
15.30 Minutes	14	17.30 Minutes	14
16.00 Minutes	12	18.00 Minutes	12
Up to 16.30 Minutes	10	Up to 18.30 Minutes	10

VIII) Front & Back Roll (15 MARKS)			
IX) Box Jump (1 Foot Pylo Box) for recruits (10 marks)			
Male upto 30 years		Female upto 30 years	
No. of Jumps in 01 Min	Marks	No. of Jumps in 01 Min	Marks
Above 45	10	Above 35	10
41-45	08	31-35	08
36-40	06	26-30	06
31-35	04	21-25	04
26-30	02	16-20	02
Upto 25	00	Upto 15	00
Male above 30 years		Female above 30 years	
No. of Jumps in 01 Min	Marks	No. of Jumps in 01 Min	Marks
Above 40	10	Above 30	10
36-40	08	26-30	08
31-35	06	21-25	06
26-30	04	16-20	04
21-25	02	11-15	02
Upto 20	00	Upto 10	00

Marking Key Physical Training (P.T.) SEMESTER –II

Marks: 150

Outdoor/ Subject			
I) Army Recruits table cards IV to VI and Ground Work (**20** MARKS)			
II) Rope climbing (25 MARKS)			
Male (up to 30 years)		**Female (up to 30 years)**	
Class	Marks	Class	Marks
Class-III	15	Class-III (75%)	15
Class-II	20	Class-III	20
Class- I	25	Class- II	25

Male (Above 30 years)		**Female (Above 30 years)**	
Class	Marks	Class	Marks
Class-III (75%)	15	Class-III (50%)	15
Class-III	20	Class-III (75%)	20
Class- II	25	Class-III Complete	25

III) Push-ups (15 MARKS)			
Male (up to 30 years)		**Female (up to 30 years)**	
Number of Push Ups	Marks	Number of Push Ups	Marks
26 - 30	07	11 - 15	07
31-35	09	16-20	09
36-40	11	21-25	11
41-45	13	26-30	13
46-50	15	31-35	15
Male (Above 30 years)		**Female (Above 30 years)**	
Number of Push Ups	**Marks**	**Number of Push Ups**	**Marks**
11 - 15	07	6 - 10	07
16-20	09	11-15	09
21-25	11	16-20	11
26-30	13	21-25	13
31-35	15	26-30	15

IV) 5 meter shuttle within 1 minutes (15 MARKS)			
Male (up to 30 years)		**Female (up to 30 years)**	
No. of Shuttles	Marks	No. of Shuttles	Marks
14	07	12	07
15	09	13	09
16	11	14	11
17	13	15	13
18	15	16	15

Male (Above 30 Years)		**Female (Above 30 Years)**	
No. of Shuttles	Marks	No. of Shuttles	Marks
12	07	10	07
13	09	11	09
14	11	12	11
15	13	13	13
16	15	14	15

V) Bent Knee Sit Ups (15 MARKS)			
Male (Up to 30 Years)		**Female (Up to 30 Years)**	
Number of Sit Ups	Marks	Number of Sit Ups	Marks
26 - 30	07	11 - 15	07
31-35	09	16-20	09
36-40	11	21-25	11
41-45	13	26-30	13
46-50	15	31-35	15

Male (Above 30 Years)		**Female (Above 30 Years)**	
Number of Sit Ups	Marks	Number of Sit Ups	Marks
11 – 15z	07	6 - 10	07
16-20	09	11-15	09
21-25	11	16-20	11
26-30	13	21-25	13
31-35	15	26-30	15

VI) Chin-Ups (Male), Bar Hold (Female) (15 MARKS)			
Male (Up to 30 Years)		**Female (Up to 30 Years)**	
Number of Chin ups	Marks	Timing in Seconds	Marks
4 qualifying	08	>= 90 qualifying	08
6	10	>= 100	10
8	12	>=110	12
10	15	>=120	15

Male (Above 30 Years)		**Female (Above 30 Years)**	
Number of Chin ups	Marks	Timing in Seconds	Marks
3 qualifying	08	>= 70 qualifying	08
4	10	>= 80	10
6	12	>=90	12
8	15	>=100	15

VII) 3 K. M. Running (20 MARKS)			
Male (Up to 30 Years)		Female (Up to 30 Years)	
Time Taken	Marks	Time Taken	Marks
12.00 Minutes	20	14.00 Minutes	20
12.30 Minutes	18	14.30 Minutes	18
13.00 Minutes	16	15.00 Minutes	16
13.30 Minutes	14	15.30 Minutes	14
14.00 Minutes	12	16.00 Minutes	12
Up to 14.30 Minutes	10	Up to 16.30 Minutes	10

Male (Above 30 Years)		Female (Above 30 Years)	
Time Taken	Marks	Time Taken	Marks
13.30 Minutes	20	15.30 Minutes	20
14.00 Minutes	18	16.00 Minutes	18
14.30 Minutes	16	16.30 Minutes	16
15.00 Minutes	14	17.00 Minutes	14
15.30 Minutes	12	17.30 Minutes	12
Up to 16.00 Minutes	10	Up to 18.00 Minutes	10

VIII) Front & Back Roll (15 MARKS)			
IX) Box Jump (1 Foot Pylo Box) for recruits (10 marks)			
Male upto 30 years		Female upto 30 years	
No. of Jumps in 01 Min	Marks	No. of Jumps in 01 Min	Marks
Above 60	10	Above 50	10
56-60	08	46-50	08
51-55	06	41-45	06
46-50	04	36-40	04
41-45	02	31-35	02
Upto 40	00	Upto 30	00
Male above 30 years		Female above 30 years	
No. of Jumps in 01 Min	Marks	No. of Jumps in 01 Min	Marks
Above 50	10	Above 40	10
46-50	08	36-40	08
41-45	06	31-35	06
36-40	04	26-30	04
31-35	02	21-25	02
Upto 30	00	Upto 20	00

COMMANDO

MARKS: 150 **Periods: 154**

1.	Commando Training	Period	Marks
		154	150

ANNEXURE – III

BASIC INDOOR TRAINING SYLLABUS FOR RECRUIT CONSTABLES OF DELHI POLICE

INDOOR SYLLABUS: PERIODS & MARKS

Paper No.	Subjects	Semester - I		Semester - II	
		Period	Marks	Period	Marks
I.	Organization and Administration	45	50	45	50
II.	Law-I (BNS)	70	50	70	50
III.	Law-II (BNSS + BSA)	70	50	70	50
IV.	Law-III (Local & Special Law including Law related to Terrorism)	70	60	70	50
V.	Police Behavior & Social Groups	45	50	45	65
VI.	Computer & Cyber Crime	40	50	40	50
VII.	Police Procedure-I (Duties of Constable)	50	50	50	50
VIII.	Police Procedure-II (Police Records and Skills)	50	60	50	65
IX.	Police Investigation (Theory & Practical)	80	80	80	70
Total		520	500	520	500
Practical Training (Law & Orders arrangements)		14	00	14	00
Grand Total		534	500	534	500

Note: 28 Periods have been spared from Indoor periods for practical exposure of Law & Orders arrangements.

Paper-I Organization and Administration

Periods -90 **Marks –100**

SEMESTER –I

Periods - 45 **Marks - 50** **Time - 3 Hours**

I.	Salient features of Indian Constitution	
a.	Constitution of India- salient features.	
b.	Fundamental Rights–Duties.	
c.	Directive Principles of State Policy.	
d.	Organization of Central Government.	
e.	Indian Judicial System: District Courts, High Courts & Supreme Court.	
II. Organization & Police Role		
Origin and Evolution of Police		
a)	Central Police Organizations & Central Armed Police Forces i.e. IB, CRPF, BSF, ITBP, CISF, NSG, NIA, CBI, NDRF, ED, SSB, RPF and SPG.	
b)	Organization of Government of NCT of Delhi, District and sub-divisions and Revenue Officers.	
c)	Police and Local Bodies (MCD, PWD, NDMC & DDA etc.).	
d)	Police Commissionerate system	
e)	Delhi Police Organization: Hierarchy, Badges of all ranks of Police.	
f)	Delhi Police Ranges, Districts, Sub-Divisions, Police Stations, Divisions & Beats and their jurisdictions.	
III. Standing Orders of Delhi Police on Operational Matters: -		
S.No	New Standing Order Nos.	Subject
1.	L&O/13/22	Absence of Officers and men from Police station police post and lines
2.	HRD/21/2022	Posting of HCs/CTs. in Police Stations to learn police practical work
3.	Traff. Mgt./03/22	Complaint of misbehavior, overcharging and refusal towards public and action thereon relating to Taxi/TSR drivers
4.	L&O/30/24	submission of daily crime diary by Police Stations
5.	AP/02/2022	CP's Reserve
6.	AP/01/2021	Use of hand cuffs
7.	AP/03/2024	Security Protocols for transportation and escort of under-trial Prisoners/Detenues & convicts outside Central Jails, Delhi.
8.	L&O/56/2022	Separate custody of Case properties and Govt. Properties in Police station Malkhana.

9.	Lic.&Leg./04/24	Compensation for loss or damage caused to property owned, possessed or maintained by the police department on conviction of accused persons in criminal cases.
10.	Lic.&Leg./05/23	Duties of the Police under the Juvenile Justice (Care and Protection of Children.
11.	Tech & PI/03/22	Control Room.
12.	Int./04/2022	Intelligence collection by Police Station staff
13.	AP/05/2022	On saluting guard of honor and Guard duties and guard inspection.
14.	Lic.& leg./08/2024	Recording of 1st information report on the directions of court U/s 175 BNSS
15.	L&O/74/2022	Prevention Action U/S, 126/170 of the BNSS
16.	Lic. & Leg./16/22	Execution of Summon and warrants
17.	Traff. Mgt./06/22	Traffic Hold up - Duties of PCR Van and Police Stations staff for assisting Traffic Police
18.	Crime/26/2024	Online Registration of e-FIR or e-NCR through Delhi Police Website & Application
19.	L&O/81/22	Responsibilities of police regarding unauthorized constructions and encroachment on Govt. land
20.	L&O/82/22	Maintenance of law and order at the time of removal of unauthorized encroachment by hawkers and vendors causing obstructions on footpath, pavements and public roads
21.	Crime/18/2024	Procedure to be followed on receipt of information about missing children /persons & Incentive to Police personnel for recovery of missing children.
22.	L&O/43/2024	Guidelines for Test Identification Parade
23.	Vig. & Pub. Tpt/ 16/2023	Sexual Harassment of Women at Workplace

SEMESTER – II

Periods - 45 **Marks - 50** **Time - 3 Hours**

I.	Know My Delhi.
II. Organization & Police Role	
Origin and Evolution of Police	
a)	Traffic Police & Crime & Railways, Metro, Licensing Branch, IGIA, DAP, PCR, Special Branch, Tourist Police Special Cell.
b)	Civil Defence & Home Guard.
c)	Neighborhood Watch Scheme, Eye & Ear Scheme, YUVA & Police Mitra & Parahari.
d)	NGO/Local Social Organizations/Citizen Councils.
e)	Emergency Services-CATS, Fire Brigade, PCR Vans, other Ambulance Services.

III. Administration and Service Matters	
a.	Turnout and care of Uniform.
b.	Discipline in police force: rules and regulation.
c.	Punishment.
d.	Clothing and equipment.
e.	Pay and allowances.
f.	Promotion.
g.	Rewards and decoration.
h.	Leave procedure.
i.	The Central Civil Services (Conduct)Rules,1964
j.	Medical facilities & reimbursement.
k.	Retirement benefits.
l.	Maintenance of police station premises, quarter sand surroundings.
m.	Badges of all rank of police.
n.	Flags of car of President, Govt. Minister, LG, Commissioner of Police/(DGP), Spl. Commissioner of Police/(Addl. DGP), Jt. CP/(IGP), Addl. CP/(DIG) & Senior Officers of Defence forces.

IV. Standing Orders of Delhi Police on Operational Matters: -		
1.	L&O/51/22	Duties and responsibilities of Police staff posted ad various Hospitals.
2.	AP/12/2022	Delhi Police Commandos.
3.	SPUWAC/05/24	Guidelines for police response and investigation in cases of sexual offences.

4.	Spl. Cell/03/22	Responsibilities of the police in any disaster/crisis (natural or man-made) and terrorist attacks by using chemical weapons/biological agents/ radioactive materials as well as aftermath of a nuclear attack.
5.	L&O/70/2024	Guidelines for Arrest
6.	L&O/57/2022	Duty of beat officer
7.	Int./03/2022	Responsibility regarding verification of character and antecedent and issue of Police clearance certificate etc.
8.	Crime/07/2022	Eyes & Ear scheme
9.	Security/08/22	Security measures at Police establishments.
10.	L&O/59/2022	Instructions regarding mentioning name of senior officers in daily dairy or case dairy etc.
11.	L&O/60/2022	Action to be taken against defacement of public property.
12.	L&O/71/2024	Maintenance of First Information Report (FIR) register, Uploading of FIR on Delhi Police Website and procedure for supply of copy of FIR to accused
13.	P&L/06/2022	Ban on wearing and use of uniform of Police and Armed forces.
14.	L&O/16/2022	Security audit of senior citizen
15.	L&O/06/2022	Procedure for installation of Iron Gates for security purposes in residential colonies.
16.	SPUNER/01/22	Tacking the problems faced by students and others from North Eastern States in Delhi
17.	HRD/42/2022	Procedure to be adopted for drawal of salary in respect of newly recruited SIs/ASIs/HCs/Consts.
18.	Percept. Mgt./02/2022	Social media policy and guidelines to be followed by Delhi Police.

PAPER - II

Law–I (Bhartiya Nyaya Sanhita, 2023)

Periods -140 **Marks -100**

SEMESTER - I

Periods - 70 **Marks - 50** **Time- 3 Hours**

(B.N.S.):			
S. No.	CHAPTER	Topics	Sections
1.	Chapter I	Preliminary	2(4), 2(7), 2(8), 2(9), 2(11), 2(13), 2(14), 2(21), 2(24), 2(28), 2(32), 2(33), 2(36, 37, 38), 2(39), 3(5), 3(6),
2.	Chapter II	Of Punishments	13
3.	Chapter III	General Exceptions	14 to 44
4.	Chapter IV	Of Abetment, Criminal Conspiracy & Attempt	45, 46, 47, 49, 61(1), 61(2), 62
5.	Chapter VI	Of Offences Affecting the Human Body	114, 115(1), 115(2), 116, 117(1), 117(2), 118(1), 118(2), 120(1), 120(2), 121(1), 121(2), 122, 123, 124(1), 124(2), 125,
6.	Chapter XI	Of offences against The Public Tranquility	189(1 to 9), 190, 191(1-3), 192, 193(1-3), 194(1-2), 195(1), 196, 197
7.	Chapter XII	Of offences by or relating to public servants	198, 199 to 204, 205
8.	Chapter XIII	Of contempt of the lawful authority of public servants	217, 221, 223
9.	Chapter XIV	Of false evidence and offences Against public justice	227 to 229, 238, 248 to 250, 253-254, 256, 259 to 265
10.	Chapter XV	Of offences affecting the public health, safety, convenience, Decency and morals	270, 281, 285, 287, 292, 294 to 296
11.	Chapter XVI	Offences relating to religion	298 to 300, 302
12.	Chapter XVII	Of offences against property	303(1&2), 304 (new sec.), 305 to 307, 308 (1to7), 309 (1 to 6), 310 (1 to 5), 311, 312

SEMESTER –II

Periods - 70 **Marks – 50** **Time- 3 Hours.**

(B.N.S.)			
S. No.	CHAPTER	Topics	Sections
1.	Chapter V	Of offences against woman and child	63, 64, 65, 66, 67, 68, 69, 70, 71, 72-73, 74 to 78, 79, 80, 85, 87, 96
2.	Chapter VI	Of offences affecting the human body	100, 101, 102, 103(1), 105, 106, 107, 108, 109, 110, 111 to 113, 126(1), 127(1), 126(2), 127(2), 128 to 132, 134, 137(1), 137(1)(a&b), 138, 137(2), 140(1),140(2), 143, 144
3.	Chapter VII	Offences against the states	147, 148, 149, 157, 158
4.	Chapter X	Of offences relating to coin, currency-notes, bank notes and government stamps	178, 181, 178 to 182
5.	Chapter XVII	Of offences against property	314, 315, 316 (1-5), 317(1-5), 318(1), 318(2), 318(4), 319(1), 319(2), 324(1, 2, 4 & 5), 325, 326(a to g), 329(1-4), 330(1-2), 333, 331 (1-8), 334 (1-2)
6.	Chapter XVIII	Of offences relating to documents and to property marks	336 (1-3), 335, 337, 340 (1-2), 344
7.	Chapter XIX	Of criminal intimidation, insult, annoyance, defamation etc.	351 (1-4), 352, 353, 355

Note: While teaching above chapters/sections, corresponding sections of Indian Penal Code will also be discussed so that trainees are aware of the basic concept of previous law. However, no questions will be asked from the previous law.

PAPER -III

Law–II

(Bharatiya Nagarik Suraksha Sanhita, 2023&Bharatiya Sakshya Adhiniyam, 2023)

SEMESTER –I

Periods : 70 **Marks : 50** **Time : 3 Hrs.**

Bharatiya Nagarik Suraksha Sanhita, 2023			
Sl No.	CHAPTER NO.	NAME OF CHAPTER	SECTIONS
1.	CHAPTER I	Preliminary	2(1)(a-z), 2(2)
2.	CHAPTER IV	Powers of Superior Officers of Police and Aid to the Magistrates and the Police	30, 31, & 33
3.	CHAPTER V	Arrest of Persons	35 to 40, 42 to 50, 56 to 58, 61
4.	CHAPTER VI	Processes to Compel Appearance	63 to 73, 84, 85
5.	CHAPTER VII	Processes to Compel the production of Things	94, 96, 97, 103 & 106
6.	CHAPTER VIII	Reciprocal arrangements for assistance in certain matters and procedure for attachment and forfeiture of property	112, 113
7.	CHAPTER IX	Security for keeping the peace and for Good Behaviour	125 to 129
8.	CHAPTER XI	Maintenance of Public Order and Tranquility	148, 151, 152, 163, 164
9.	CHAPTER XII	Preventive Action of the Police	168 to 171
10.	CHAPTER XIII	Information to the Police and their Powers to Investigate	173 to 176,179 to 181 183,184, 185 186, 187, & 182
Bharatiya Sakshya Adhiniyam, 2023			
S. No.	CHAPTER No.	NAME OF CHAPTER	SECTIONS
1	CHAPTER I	Preliminary	2

2	CHAPTER II	Relevancy of Facts	3, 12, 22(1), 23(1), 23(2), 26(a), 39 to 41
3	CHAPTER III	Facts which need not be proved	51 to 53
4	CHAPTER IV	Of Oral evidence	54 & 55
5	CHAPTER V	Of Documentary Evidence	56 to 60, 62 & 63

SEMESTER –II

Periods : 70 **Marks : 50** **Time : 3 Hrs.**

Bharatiya Nagarik Suraksha Sanhita, 2023			
S. NO.	CHAPTER NO.	NAME OF CHAPTER	SECTIONS
1.	CHAPTER XIII	Information to the Police and their Powers to Investigate	190, 192, 193, 194 & 196
1.	CHAPTER XXVI	General provisions as to Inquiries and Trials	359
2.	CHAPTER XXXV	Provision as to Bail and Bonds	478 to 483
3.	CHAPTER XXXVIII	Limitation for Taking Cognizable of Certain Offences	514
4.	CHAPTER XXXIX	MISCELLANEOUS	530
Bharatiya Sakshya Adhiniyam, 2023			
S. NO.	CHAPTER NO.	NAME OF CHAPTER	SECTIONS
1	CHAPTER VII	Of The Burden of Proof	104, 105, 117, 118 & 120
2	CHAPTER IX	Of Witnesses	124, 125, 130, 131, 132(1)(2)
3	CHAPTER X	Of Examination of Witnesses	141, 142, 143, 148, 157, 160, & 162

Note: While teaching above chapters/sections, corresponding sections of CrPC & IE Act will also be discussed so that trainees are aware of the basic concept of previous law. However, no questions will be asked from the previous law.

PAPER - IV

Law-III (Local and Special Laws) (with Books)

Periods :140 **Marks : 125**

SEMESTER –I

Periods : 70 **Marks : 60** **Time : 3 Hrs.**

Local and Special Laws		
Sr. No.	Acts/Topics	Sections
1.	D.P. Act, 1978	1-37, 46-58, 59-69, 73-79, 80-145
2.	Arms Act, 1959	2 a,b,c, 3, 4, 19, 20, 25, 27, 31, 37 to 39
3.	Dowry Prohibition Act,1961	1, 2, 3, 4 & 5
4.	Delhi Public Gambling Act, 1955	1, 3, 4, 5, 12, 13 &15
5.	The Criminal procedure (Identification) Act, 2022 (Act No. 11 of 2022)	1 to 09
6.	J.J. Act (Care and protection of Children) Act, 2015	1, 2, 4, 10, 11, 12, 27, 32-34, 48, 50, 74-79
7.	Motor Vehicle Act, 1988 (with Amendments of 2019)	2 to 5, 119, 122 to 135, 177, 184, 185, 197, 202, 206, 207
8.	The Narcotics Drugs and Psychotropic Substance Act, 1985	2, 8, 15, 17, 18, 19, 20, 21, 41 to 43, 50, 57
9.	The National Security Act, 1980	3
10.	The Police Act,1861	2 to 5, 7, 8, 10, 20, 22, 23, 25, 28 to 31, 32A, 32B, 34, 34A, 42, 44
11.	Punjab Police Rules, 1934	Police record duty etc.
12.	Delhi Excise Act,2009	2, 33-35, 37-40, 42, 47,48
13.	POCSO Act, 2012.	1 to 15, 21, 24, 27
14.	The Sexual Harassment of women at Work Place (Prevention, Prohibition & Redressal) Act, 2013	2 to 14
15.	Prisons Act	2, 46 & 47

SEMESTER –II

Periods : 70 **Marks : 65** **Time : 3 Hrs.**

Local and Special Laws		
S. No.	Acts/Topics	Sections
1.	The Prevention of Corruption Act	7 to 13, 17, 19
2.	The Prevention of Cruelty to Animal Act, 1960	2(C)(D)(F)(G), 3, 11, 12, 31, 34, 36
3.	The Prevention of Damage to Public Property Act,1984	2 to 5
4.	The Immoral Traffic (Prevention) Act, 1956	2 to 9, 14, 15
5.	The Protection of Civil Right Act,1955	2 to 7, 10, 15
6.	The indecent Representation of Women (Prohibition) Act,1986	2(A)(C), 3, 4, 6, 8
7.	The Schedule Caste and Schedule Tribes (Prevention of Atrocities) Act,1989	3, 4, 5
8.	MCOCA,1999	2, 3, 4, 14, 18, 19 & 20
9.	RTI Act 2005	2, 3, 6, 7, 8, 9, 11, 19 & 20.
10.	Foreigner Act, 1946	2 & 14
11.	Unlawful Activities (Prevention) Act,1967	1 to 23
12.	Indian Explosive Act, 1884	9B
13.	Explosive Substance Act, 1908	3, 4, 5 & 6
14.	Criminal Procedure (Identification) Act, 2022	
15.	Terrorism –Meaning, Types, Causes & Prevention Groups, Modus Operandi, Collection of intelligence on the activities of terrorists of groups, Do's/Don'ts in conducting operations, Prevention, detention and arrest Hawala Financing	
16.	Selected case studies of Terrorist attacks	Terrorist attack on Parliament, Red Fort & Sarojini Nagar Market.

Paper-V

Police Behaviour and Social Groups

Periods -90 **Marks –100**

SEMESTER –I

Periods - 45 **Marks – 50** **Time- 3 Hours**

Police Image

a.	What is image?
b.	Describe the Present Police image and how to improve it?
c.	Why a positive image of Police officer is necessary?
d.	One case history of Police misbehavior leading to riot.
e.	Case studies about death in Lockup.
f.	Expectations of the People from the Police.

I. **Police Relations with Public & other Social Group**

a.	What is public relation?
b.	How every constable is a P.R.O. of the Department?
c.	Principles of Police Conduct.
d.	Understanding about Crime, Criminals and Victims.
e.	Police and General Public.
f.	Police and Women & related NGOs
g.	Police and Children & related NGOs
h.	Police and Students.
i.	Police and Youth.
j.	Police and Weaker sections.
k.	Police and Industrial Labour.
l.	Police and senior citizens
m.	Police and Public Representatives e.g. MPs, MLAs, Councilors etc.
n.	Police and personnel from electronic as well as print media and precautions taken during media presence while dealing with public.
o.	Police and Other Government Functionaries.
p.	Police & Professional Groups eg. Doctors, Advocates etc
q.	Police Behavior towards Accused & Offenders.
r.	Police and Anti-social Elements & Trouble Makers.
s.	Managing conflict and conflict resolution.
t.	Community Policing
u.	Leadership qualities in police officer

II. (a) Course to change the Police attitude towards: -

a.	Traffic violators
b.	Dealing with the Complainant at the Police Station
c.	Public dealing while on beat duty

d.	The Press & Media
e.	Magistrates, Lawyers & Jail Staff
f.	Inter-face with NGOs, Resident & Market Associations, Private Security Agencies, RWA's etc.
g.	Social Media etiquette for Police personal
h.	Society & Police attitude towards under privileged sections
i.	Police Behaviour with transgender
j.	Police Behaviour with Foreigners
k.	Counseling and Mediation
l.	Use of proportionate force with case studies
m.	Negotiating techniques in typical situation
n.	Lecture on stress & time management by Expert
o.	Gender sensitization & Role of Police

II(b) Police conduct during: -

a.	Sports meet.
b.	Cultural programme.
c.	School and colleges.
d.	Law & Order arrangements.
e.	VIP duties.

Ethics in Law Enforcement & Principles of Police conduct

a.	Ethics and law enforcement, Police-service.
b.	Principles of Police conduct: Rights and wrongs.
c.	Policing and Moral values.
d.	Policing and ethics.

SEMESTER –II

Periods - 45 **Marks – 50** **Time - 3 Hours**

I). Police and Human Rights

a.	The Provisions of Human Rights in Indian Constitution and in various other laws.
b.	Necessity of Human Rights in a democratic society.
c.	Human Rights Organizations and civil liberties.
d.	Usualviolations of Human Rights in Police working– accountability & punishment.
e.	Concept of Human Rights and their importance in Police work.
f.	Legal provisions for protection of Human Rights of complainants, suspects and accused persons-duties and obligation of constables.
g.	Departmental Instructions and Court Instructions on treatment of complainants, victims of crime, witnesses and accused persons.
h.	Dos and Don'ts for protection and observance of human rights.
i.	Proper treatment of women, children and weaker sections of the society.
j.	Referral case studies.
k.	Guidelines of Human Rights Commission.

II). Police Attitude

a.	Development of positive attitude.
b.	Working in teams for enhanced performance.
c.	Role of leadership in police working.
d.	Time management.
e.	Stress management.
f.	Incident control.
g.	Politeness in Police Attitude/Conduct.
h.	Dynamics in policing in cosmopolitan cities.
i.	Personality Development & Language Classes

III). Gender issues

a.	Difference between gender & Sex and Gender sensitization in the Internal functioning of Police Organizations.
b.	Social changes, Women development & Gender sensitization
c.	Gender and Human Rights.
d.	Gender & Criminal Justice System.
e.	Behavior of Police with Gender perspective.
f.	Film on Gender Sensitization.

IV). Safety and Security of Senior Citizens

a.	Senior Citizens & their registration.
b.	Steps to be taken for safety of Senior Citizen &Role of Beat Constables.
c.	Role of Police in sorting out the problems of Senior Citizens.

V). Criminology

a.	Theories of criminology.
b.	Causes of crime.
c.	Types of crime.
d.	Theories of penology.
e.	Reformatory Measures.

VI). Violence and Police

a.	Present trends in law and order.
b.	Role of Police against: - Mafia Dons, Insurgents, Gangsters, Caste conflicts, Family violence etc.

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Paper No - VI Computer

Periods – 80 **Marks - 100**

SEMESTER – I

Total Periods: 40 **Total Marks: 50** **Time - 2 Hours.**

S. No.	Topics	Periods	Marks
1.	Introduction of computer: - Definition, Input & Output Devices (Know your Mouse & Keyboard), Type of Computer Memory, Computer Memory Units (Byte to TB), Parts of Computer (Hardware & Software), Computer Ports (How to connect Input & Output Devices. Saving Computer from Virus. How to Start/On & Shutdown/Off of a Computer Handling & Maintenance of Computer	06	20
2.	Practical work in MS-Word (Page Information, about File Menu, Home Menu, Insert Menu, Page layout & View Menu) Keyboard Shortcut Key use in MS-Word	06	10
3.	Practical work in MS-Excel (Page Information, about File Menu, Home Menu, Insert Menu, Formula Menu, Page layout & View Menu) How to print a document. Printer installation & sharing, common problems related to printers.	06	05
4.	Practical work in MS-PowerPoint (Page Information, about File Menu, Home Menu, Insert Menu, Design Menu, Animations & View Menu) Knowledge about Internet & Area Network (LAN, MAN, WAN).	06	05
5.	Knowledge about the following websites: - delhipolice.gov.in (Citizen Service & Police Service) zipnet.delhipolice.gov.in nipun.delhipolice.gov.in ecourts.gov.in (Supreme Court, High Court, Districts Court) trackthemissingchild.gov.in How to use Govt. E-mail (email.gov.in)	06	05
6.	Mobile & Other App. use in Delhi Police (Himmat Plus, Violation on Camera, Traffic Sentinel, Intra-DP) e-Sakshya & e- Halaat, Delhi Police Whatsapp Channel etc. Knowledge about E-Beat book & E-Chittha.	06	05
	Revision and Test	04	
	Total	**40**	**50**

SEMESTER – II

Total Periods: 40 **Total Marks: 50** **Time - 2 Hours.**

S. No.	Topics	Periods	Marks
1.	What is Cyber-Crime? Type of Cyber-Crime (Hacking, Fishing, Cyber Bulling, Cyber Grooming, Spreading Virus, Cyber-Theft, Stalking, Cyber-Terrorism, Cyber-Fraud etc.) What is hacker? Type of Hackers. Cyber Do's & Don'ts, Cyber security resources How to conduct Search and Seizure of electronic items	06	20
2.	Introduction of CCTNS and Login & Logout in CCTNS ICJS: - Pillars of ICJS, its operations and uses. How to create a new GD (Single/ Multiple GD, GD for criminal case) How to search & view GD details	06	10
3.	ICMS: - Registration of complaint, assign EO, submit enquiry report, transfer complaint. Knowledge about CDR analysis & IPDR. Hash value calculation, use of writer blocker, seizure of digital evidence.	06	05
4.	Registration of stranger Roll, assign EO, submit enquiry report, Remark by SHO	06	05
5.	Registration of FIR (IIF-I) /NCR/Preventive action etc.	06	05
6.	Knowledge about investigation module: - Crime detail preparation, person arrest/ apprehension/Bound-down, Property seizure, Case Diary Knowledge about Prosecution Module/ Register Module/ Data Bank Module/ Village crime etc. IT Act 2000 Sec 43 and 65 to 78	06	05
	Revision and Test	04	
	Total	**40**	**50**

PAPER - VII

Police Procedure-I (Duties of Constable)

Periods :100 **Marks : 100**

SEMESTER –I

Periods :50 **Marks : 50** **Time : 3 Hours.**

I. Prevention and Detection	
a)	Introduction of Police stations and its working.
b)	Introduction and importance of Beat/use of e-Beat Book system & Prevention of Crime.
c)	Searching & Frisking.
d)	How to install barricades and its removal.
e)	Naka Bandi & Checking at Markets, Highways (Placement of Barricades, Minimum No. of Police personnel deployed with or without arms, presence of police vehicles etc.)
f)	Surveillance over criminals, Bad Characters, anti-social elements and suspects.
g)	Problem of First-time offender (Budding criminals).
h)	Collection of criminal intelligence and observation.
i)	Road patrol-rules and duties of Police Constables, managing highway traffic jams and ensuring order.
j)	Chasing of Strangers.
k)	Duties of Constable when cases are reported in absence of seniors.
l)	Meeting with RWAs, senior citizens, School & College administration.
m)	Police Duty in case of Missing Children/Persons.
n)	Beat Duties in Fairs & Festivals of different communities.
o)	Checking in trains & other public transport.
p)	Checking of dark spots in Beat area.
q)	Problem faced by people from North East Region in Delhi & role of Delhi Police to tackle these issues.
r)	General Information about North- Eastern States (Seven Sisters).

II. Investigation	
a.	Investigation, Its scope and application.
b.	Procedure for investigation. (Section 112, 113 & 173 to 193 BNSS)

III. Security Duties	
a.	Sentry and Guard Duties.
b.	Escort of prisoners.
c.	Handcuffing of prisoners and care to be taken while on escort duty.
d.	Precautions to be taken during escorting of hard-core criminals,

	terrorists etc.
e.	Escort of property and cash.
f.	V.I.P. Security Duty, Guard Duty, Pilot & Escort Duty.
g.	Escort duties in Railway trains and passenger buses.
h.	Security of vital installations.

IV(a). Police Stations and Miscellaneous Duties	
a.	Duties of Constables in Police Station.
b.	Duties of Constable as Station Writer, Reception & Telephone duty at Police Station.
c.	Duties of Border Pickets, PCs and HCs.
d.	Duties as Court Assistant (Naib Court) & Court Pairvi officer.
e.	Security aid, RAX, telephone & EPABX (Electronic Private Automatic Branch Exchange etc.
f.	Wireless Communication, Automation equipment, Computers etc.
g.	Receipt of complaints and visitors.
h.	Assistance to MHC(R).
i.	Assistance to MHC (M).
j.	Assistance to I/C V-B Branch (summon, warrant and service).
k.	Reader to SHO.
l.	Rider/Driver duty & maintenance of Log Book of police vehicle.
m.	Introduction to discreet enquiries regarding issue of passport, induction in government service etc.

SEMESTER –II

Periods :50 **Marks : 50** **Time : 3 Hours.**

I. Police Stations and Miscellaneous Duties	
a)	Bandh, Strike, Agitation, Demonstration & Rally by Labour, students, political parties & religious group and its handling by Police.
b)	Election Duties.
c)	Caste & Communal riots: role of police.
d)	Public agitations against Police.
e)	Crowd control and use of minimum force.

II. Traffic Police Duty	
a.	Traffic Rules & Regulations.
b.	Road Signs and Road markings.
c.	Traffic signals-phases & cycles patterns, types etc.
d.	Recording of violations–filling up/updating of Traffic notice book, e- Challan Machine, Interceptor, Alco-meter, RLVD, OSVD, Cranes etc.
e.	VIP route and function arrangements.
f.	Traffic duty-demonstrations, processions and other law & order duty.

III. First Aid	
a)	First aid and its importance. Fracture and wounds, bruises, contusions, abrasions. Dressing & bandaging etc.
b)	Artificial Respiration in drowning/hanging case & CPCR.
c)	First aid in poisoning cases.
d)	First aid in burn cases and snake bite cases.
e)	First aid in Electrocution cases.
f)	Administration of first aid to the victims of seizure/ fits.
g)	Public health.

IV. Emergency Relief	
a.	Types of emergency and relief required-cyclones, flood, earthquake, Gas leakage etc.
b.	Knowledge rescue operations and removal of causalities.

c.	Separate Communication Centre.
d.	Maintenance of essential services concerning law and order.
e.	Chemical, Biological, Radiological and Nuclear (CBRN)

V. Fire Prevention and Fire-fighting	
a.	Elementary knowledge of firefighting and equipment.
b.	Rescue & Administration of first aid in outbreak of fire.

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Paper-VIII

Police Procedure-II (Police Records and Skills)

Periods :100 **Marks : 125**

SEMESTER –I

Periods : 50 **Marks : 60** **Time : 3 Hours.**

Part-I	
I. Records	
a.	Police station records: An overview of Non PPR & maintenance of PPR registers, its importance, Daily Dairy etc.
b.	Railways and Bus warrants.
c.	Use of B.C. Rolls Form A&B.
d.	Maintenance of General Diary-Station Diary.
e.	Information sheet/stranger Rolls Verification.
f.	Computerization of various records of police station & its importance (CCTNS System).
g.	Maintenance of Govt. properties/articles & Case Properties kept in Malkhana/e-Malkhana.

II. Procedure: Handling Crime & Criminals	
a.	Importance of modus operandi in tracking of criminals & M.O. Classification.
b.	Methods of searching/frisking the suspects/criminals.
c.	Interrogation of Accused, Strangers & Suspects.
d.	Questioning of Witnesses.
e.	Collection of information and checking of dangerous criminals and habitual offenders(DCHOs) and suspected receivers of stolen property.
f.	Precautions to be taken in case of outbreak of crime.
g.	Methods of tracing out of view Bad characters (OVBCs).
h.	While doing BC/Ruffians/Jail Release checking, what is to be enquired-Ostensible means of livelihood, activities of his associates & accomplices, etc.
i.	Searching of bags/Luggage.
j.	Informant system-Methods of Collecting intelligence.
k.	Enquiries about out of view Bad characters (OVBCs), Ex-convict, warrantees etc.
l.	House surrounding and arrest.
m.	Railway sabotage-assistance.

III. Observation and Portraits: -	
a.	Estimation of Crowd, its nature etc. & control techniques.
b.	Visit of senior Officers.
c.	Portrait-Introduction-How to observe.
d.	General appearance of the body of person.
e.	Identification by head, Mouth, Jaw, hand, hair, face, walk speech, dress, wounds & cut marks.
f.	Photographs to be shown and test conducted.
g.	Photographs with names to be shown and tested.
h.	Recruits from other class will be shown portrait & asked to describe.
i.	Identification of the suspects through her/his jewellery & clothes.
j.	Photographs of B.Cs to be shown and test conducted.
k.	Different photographs shown and identification obtained.
l.	Photograph in model Police station shown and tested.
m.	Methods of noting identification Particulars of an accused.
n.	Visit to Model Police Station and simulated crime scene models- Test observation in class.
o.	Simulation of Motor accidents.
p.	Use of portraits.
q.	Use of computers in building of Portraits and identification of criminals.
r.	Demonstration of photographs of the scene of crime (real/ simulated of theft, murder etc. to the trainees subsequent discussion& test).

IV. Communication, Verbal & Written Skills	
a.	Communication of written and verbal messages & its importance/technique.
b.	Effective verbal communication, body language& expression and Eye contact.
c.	Lecture by an expert on importance of effective verbal communication for police officers.
d.	Drafting of an observation report.
e.	Recording of statement(s).
f.	Report writing: Salient points.

SEMESTER –II

Periods : 50 **Marks : 65** **Time : 3 Hours.**

Part-II	
I.	**Scene of Crime**
a.	Importance of scenes of crime.
b.	Inspection, survey and preservation, Drawing of SOC, Photography & Videography.
c.	Preservation of Scene-Various methods and measures.
d.	Methods of handling crowds/on-lookers around the scene of occurrence.
e.	Ways for seeking co-operation & Information from public.
f.	Information and care of witnesses.
g.	Methods of dealing with injured.
h.	Methods of dealing with accused.
i.	Transmission of information to Police Station & senior officers.
j.	Handling of the victim, his relations & well-wishers.
k.	Crime Scene in a house breaking case. Simulated crime scene.
l.	Crime Scene in a road accident. Simulated crime scene (SCS).
m.	Crime Scene in a Murder Case. Simulated crime scene (SCS).
n.	Control of Incidents of riots. Simulated crime scene (SCS).
o.	Calling of Forensic Experts, Crime Team, BDS, Dog Squad and other Support Services.

II.	**Scientific and Technical Aids**
a.	General lecture on Scientific aids to investigation-Development of scientific temper in policemen. Logic, analysis, observation and inference.
b.	Preservation of Finger and Footprints at the scene of occurrence.
c.	Use of finger and footprints at the scene.
d.	Blood stains preservation-experts & their opinion.
e.	Use of glass, clothes, dust, hair, cartridges, weapons etc. found at the scene or during investigation.
f.	Tyre marks, skid marks, tool marks etc.
g.	Lifting, packing, sealing, carrying and handling of exhibits.
h.	Evidentiary value of exhibits.
i.	Test Identification Parade (TIP) of accused and case property.
j.	Introduction to DNA Test, Polygraph test, Brain mapping, Narco Test etc.
k.	Police dog squad & its use.

l.	Preservation of live explosives or remnants of explosives at an explosion site.
m.	Preservation of communication/equipments, computers and peripherals, printers, Fax Machine etc. at the site.
n.	Collection of clues and investigation with the help of items/marks etc. found at the scene of occurrence.
o.	Ways of seeking public co-operation and information.

III. Finger & Foot Prints	
a.	Various types of finger & footprints.
b.	Single digit classification, F.P.B. organization and its functions.
c.	Cases in which F.P. Process helped in detection and evidentiary value.
d.	Cases of Foot prints evidentiary value.
e.	Practical classes-Methods of taking finger and footprints.
f.	New system AFPLB.

IV. Elements of Medical Jurisprudence	
a.	Importance of medical jurisprudence.
b.	Death-General.
c.	Asphyxial deaths.
d.	Wounds.
e.	Poisoning with symptoms.
f.	How to escort a dead body to the mortuary.
g.	Post-mortem Examination: - Preserving of Blood sample, Viscera, Hair etc.

Paper-IX

POLICE INVESTIGATION (THEORY & PRACTICAL)

Periods:160 **Marks:150**

Paper will be in 03 Parts viz Part –I [Written test (case Study), Part – II (Internal Assessment) & Part – III (Moot Court)

SEMESTER –I

Periods: 80 **Marks: 80** **Time - 3 Hours**

Part I: Written Test (Case Study)

In this paper a trainee will be asked questions about maintenance of records, preparation of memo, recording of statement, description of a body etc. The written paper will have following contents: -

1. Recording of FIR.
2. Inspection of scene of crime.
3. Identification & Collection of physical evidence.
4. Lifting, handling, packing, labelling, filling up of forms and forwarding of the exhibits to laboratories.
5. Examination of witnesses, Interrogation of suspects and accused persons with legal provisions.
6. Statements of confessing accused with legal provisions.
7. Searches and seizures with legal provisions.
8. Arrests, with justification and safeguards against in discriminate arrest (Reference to Supreme Court directions in the matter of D.K. Basu V/s State of West Bengal, Section35(1)(b) BNS).
9. Preparation of criminal records like dossiers, search slips, etc.
10. Test Identification parade of accused & case property.
11. Remands (judicial/police custody), extra-territorial remand.
12. Employment of sources and agents.
13. Co-ordination with other Police Stations.
14. Checking of receivers of stolen property.
15. Shadowing of suspects.
16. Writing of case diaries, memos etc.
17. Preparation of final report.
18. Writing of inquest report.
19. F.S.L. and other expert institutions and their utilization in Police law relating to experts and scientific evidence.
20. Physical evidence–importance, sources, utility, location and collection.
21. Identification-Hair, fibres and fabrics; Blood, semen and other fluids; Soil, dirt and dust; Tyre impressions and skid marks; Glass and paints; Telegraph and traction wires and cables; Burnt remains (Arson cases).
22. Documents-problems and principles, forgeries, erasures, alternations, additions, obliteration, counterfeit coins and currency, handwriting, type-script, printed matter, paper and ink.
23. Ballistics-fire arms, cartridges, bullets, range of fire and explosives.
24. Restoration obliterated marks, tool marks, Mechanical fit and trace analysis.
25. Alcohol, drugs, Narcotics and poisons. Blood–Animal and Human–blood grouping.

26. Photography/Videography in Police work–Crime scene photography, laboratory photography, photography in court work etc. Basic knowledge of videography and data handling as per New Criminal Law hash value calculation.
27. Medico-legal aspects of death, with emphasis on cause and time of death-distinction between homicidal, suicidal, accidental and natural deaths.
28. Methods of establishing identity of dead-persons- exhumation, post–mortem examination, examination of mutilated bodies and skeletal remains.
29. Medico-legal aspects of deaths and injuries arising out of Traffic accidents drunken drivers.
30. Medico–legal aspects of poisons commonly used in India the Commission of crime (Living subjects and dead bodies).

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SEMESTER –II

Periods: 70+10 **Marks: 70**

Part II - Preparation of Case File & Internal Assessment	Marks: 50
Part III - Moot Court	Marks: 20

Part-II Internal Assessment

The first part has been attributed to internal assessment. Internal assessment of practical work carried out by the trainee including preparation of at least 04Kalandra's (126/170 BNSS 83/97 DP Act, 92/93/97 DP Act, 28/112 DP Act) and investigation of 03 cases (281/125 BNS, 285BNS,303(2)/317(2) BNS & 74 BNS).

Each case file shall carry 10 marks and Kalandra's shall carry 05 Marks. This part of the paper will be of only 50 marks.

The internal assessment will be based on a trainee's practical work carried out during the training. The trainee has to prepare the description Roll of accused detailing height, complexion, face, nose, chin, moustache, built, special marks of identification such as scar, mole, pox marks etc. The trainee will be shown a person and he shall be asked to prepare the description roll of that person.

The trainee has to learn the filling up of various forms which are required during the course of investigation. These forms will predominantly include Body Inspection Memos, Arrest Memo, Judicial Remand Form, Personal Search Memo, Seizure Memo, Stolen Property form, conviction slip etc. and also Information Sheets/Stranger Rolls. It will be taught that how the information sheet plays important role in crime prevention. The trainee has to learn that how the statement U/s 180 BNSS is recorded and the precautions thereof. Besides, trainee will be subjected to practice of writing case diary, disclosure memo etc. which a 'taftishi' constable is required to know.

The trainee should know the procedure of execution of summons and warrants. Trainee has to complete practically the entire procedure of Sec. 84/85 BNSS right from serving of summons to attachment of the property and declaration of proclaimed offender. The focus should be on reporting and execution of various processes.
Making various kinds of entries in Daily Diary is very important job for a constable. The process of depositing the unclaimed property U/s 66 D.P. Act and making of D.D. entry. The constable has to learn work of the Assistant Record Moharrar. Therefore, he should know about making entries in various PPR and Non PPR registers.

To learn about the Beat system and maintaining the Beat Book is very important for a beat constable. Various parts of beat book and how the entries are to be made should be known to the trainee. He will be required to complete the Beat book in all respect.

Preservation of crime scenes, handling, packaging and sealing of exhibits and precautions while escorting the dead body etc. are another important area where practical training of the constable shall be very essential. The trainee will do all these activities in the Practical exercises. While awarding marks neatness in packaging of the exhibits will also be taken in to consideration.

S. No.	Preparation of Kalandra's/Case File
1.	83/97 DP Act
2.	92/93/97 DP Act
3.	28/112 DP Act
4.	281/125 BNS
5.	285 BNS
6.	303(2)/317(2) BNS
7.	74 BNS
8.	126/170 BNSS

Case Studies and Simulation Exercises	
S. No.	Topics
1.	Rioting and Murder
2.	Fatal Road Accident
3.	Violent Agitation resulting in Police firing
4.	Road accident
5.	Theft
6.	Murder
7.	Rape
8.	Burning cases, etc.
9.	Lecture by expert from CFSL Regarding Rape, Murder Burning Cases.

Part-III Moot Court

Periods: 10 **Marks: 20**

This paper will be moot court. The objective of this section would be to acquaint the trainee with various aspects of the court proceedings. The trainee will be exposed to a real time court situation in which there will be a Moot Court Magistrate, Defence counsel and Public Prosecutors and the court will hold the regular court proceedings. In the final examination 20 marks will be allocated for the performance of the trainee in the moot court. The trainee will be taught and familiarized on following counts: -

S. No	Topics
1.	How to appear in the court?
2.	How to depose as PW?
3.	Refreshing of memory before deposing evidence
4.	Examination & Cross examination
5.	Familiarize with court procedures
6.	Role of Naib Court.

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