STANDING ORDER NO. HRD/09/2022

RECRUITMENT OF CONSTABLES [MOUNTED] MALE IN DELHI POLICE

1. INTRODUCTORY: -

[i] This Standing Order deals with the direct recruitment of the Mounted Police. The Mounted Police plays a very vital role in the functioning of Delhi Police. The Mounted Police performs multifarious duties extending from patrolling including night patrolling, Nakabandi, etc. particularly in the rural areas to crowd control and other law and order duties. A Police man on horseback while patrolling creates a sense of security among the citizens besides pride in their force.

[ii] This Standing Order deals with the (a) direct recruitment of Constables (Mounted) male in Delhi Police in accordance with Rule 16 of Delhi Police (Appointment & Recruitment) (Amendment) Rules, 1985 (b) 'Transfer' from amongst Constables of Delhi Police.

(iii) Recruitment will be carried out by a Recruitment Board, Delhi Police, SSC or any other agency as prescribed in Rule 8[ii] of the Delhi Police [Appointment and Recruitment] Rules, 1980. The DCP/HQ(III) will put up the vacancy position category-wise i.e. Un-reserved, Economically Weaker Sections, SC, ST, OBC and Ex-servicemen candidates to the Commissioner of Police, Delhi, each year. The Commissioner of Police, Delhi will take a decision regarding recruitment depending on the number of vacancies and availability of training infrastructure. The decision regarding recruitment will be communicated by DCP/HQ(III) to DCP/Recruitment who will initiate the process of recruitment.

(iv) Candidates from all parts of the country will be eligible to apply. The vacancies shall be advertised in leading newspapers (in English & Hindi) of Delhi and their editions in all other States. Vacancies shall also be published in Employment News inviting applications from all over the country in order to widen the base of recruitment and make Delhi Police a Cosmopolitan Police Force. A copy of the advertisement will also be uploaded on the Delhi Police website. In the advertisements, full particulars of the essential requirements will be given so that only those candidates who fulfill the eligibility criteria can apply online alongwith a fee of Rs.100/- only. The recruitment will be done by the Recruitment Board of the Delhi Police. Fee is exempted for candidates belonging to Scheduled Caste, Scheduled Tribe and Ex-Servicemen eligible for reservation after uploading the Caste Certificates/Discharge Book or NOC, as per existing Government orders.

2. CONSTITUTION OF RECRUITMENT BOARD

A Special Commissioner or a Joint Commissioner of Police shall be nominated by the Commissioner of Police, Delhi to exercise overall supervision over the entire recruitment process.

One or more Recruitment Boards shall be nominated by the Commissioner of Police for monitoring the Computer Bases Examination at different Centers, conducting Physical Endurance & Measurement Test(PE&MT) and Horse Riding Ability Test in Delhi. The constitution of the Boards shall be decided by the Commissioner of Police. The Recruitment Board(s) shall comprise a DCP/Addl. DCP and two officers of the rank of ACP to be nominated by the Commissioner of Police, Delhi. If necessary, a panel of DCsP/Addl. DCsP/ACsP may be nominated to work on different dates, especially during large scale recruitments. Requisite number of officers and subordinate staff to assist the Board(s) shall be deputed by the Police Headquarters with the approval of Commissioner of Police, Delhi. Changes will be made amongst the staff connected with the physical tests and measurements, if considered necessary, even by calling officers/men from other Distts./Units/Battalions.

3. MODE OF RECRUITMENT

The selection process shall consist of the following compulsory test in the given order:

Sl. No.	Tests/Exams	Maximum Marks/Qualifying
(i)	Computer Based Examination	100 Marks
(ii)	Physical Endurance & Measurement Tests(PE&MT)	Qualifying
(iii)	Horse Riding Ability Test	60 Marks

4. RESERVATION POLICY

Vacancies in a recruitment year shall be reserved as follows:-

(i) 15% for Scheduled Caste candidates.
(ii) 7½% for Scheduled Tribe Candidates.
(iii) 27% for OBC candidates as per Central List and List issued by the Govt. of NCT of Delhi.
(iv) 10% for Economically Weaker Sections (EWSs)
(v) 10% for Ex-servicemen candidates as per rule.

The vacancies of SC/ST/OBC/EWSs shall be reserved on the basis of post based roaster as per Government of India's instructions/rules issued from time to time. Instructions issued by the Govt. of India regarding direct recruitment in respect of candidates belonging to reserved categories (SC/ST/OBC/EWSs) from time to time, will be applicable in the direct recruitment of Constable (Mounted).

The educational qualification and other physical standards for post shall be the same as prescribed in the Rules for direct recruitment to such post. No relaxation other than those provided in this Standing Order, will be given in any qualifications or standards, except in the cases and manner laid down in the Delhi Police [Appointment & Recruitment] Rules, 1980.

5. ESSENTIAL QUALIFICATIONS

A) EDUCATIONAL QUALIFICATION

10+2 (Senior Secondary) pass from a recognized Board at the time of filling of application form.

Relaxable up to 11th pass only for:-

Sons of serving, deceased, retired police personnel including Multi-Tasking Staff of Delhi Police.

B) AGE

18 to 25 years. The upper age limit will be relaxable only in the following Cases:-

(a) Upto a maximum of 5 years if a candidate belongs to a Scheduled Caste or a Scheduled Tribe category.

(b) Upto a maximum of 3 years if a candidate belongs to OBC category. This relaxation is admissible for those castes notified in the Central List and the List issued by the Govt. of NCT of Delhi.

(c) Upto a maximum of 5 years for sportsmen of distinction who have represented a State at the National level or the Country at the time International Level in sports during preceding three years from the date of advertisement of vacancies. The discipline of sports for which relaxation is available is mentioned in the **Annexure 'A'.** The Sports Certificate shall be issued in the Proforma attached at **Annexure- B & C** having photograph of the candidate duly attested by the Secretary of the State/National Sports Federation. If a candidate belongs to SC/ST category and fulfills the above criteria, he is eligible for 5 years relaxation in upper age limit over and above the relaxation prescribed at Clause (B)(a). In effect, he qualifies for relaxation in the upper age limit upto a maximum of 10 years.

(d) Relaxation in the upper age limit is admissible upto 40 years for general category, 43 years for OBC & 45 years for SCs/STs in case of departmental candidates of Delhi Police. A "departmental candidate" means Constable driver, dog handler and Multi-tasking Staff enlisted in Delhi Police with a minimum of 3 years continuous service in Delhi Police and who otherwise fulfills all educational and other physical qualifications.

(e) Relaxation in the upper age limit is admissible upto 29 years in case of sons of serving, retired or deceased Delhi police personnel/Multi-Tasking Staff of Delhi Police.

Note1: Candidates claiming benefits under OBC category shall be in accordance with castes notified in the Central List. This relaxation will also be admissible for candidates who are issued OBC Certificate by the Govt. of NCT of Delhi. The Certificate should be in the prescribed format issued by the competent authority empowered for the purpose. No other certificate will be accepted as sufficient proof.

Note 2: Candidates seeking reservation benefits for SC/ST/OBC must ensure that they are entitled to such reservation as per eligibility. They should also be in possession of the certificates in the prescribed format in support of their claim at the time of submitting application form as per format attached as **Annexure- "D & "E".**

Note 3: Candidates seeking reservation benefits for Economically Weaker Sections (EWSs) must ensure that they are entitled to such reservation as per eligibility. They should also be in possession of the certificates in the prescribed format in support of their claim at the time of submitting application form as per format attached as **Annexure- 'F'**.

Age concession of Ex-Servicemen will be allowed in accordance with the orders issued by the government from time to time. They will be permitted to deduct the period served in the armed forces from their actual age and the resultant age, so derived, should not exceed the prescribed age limit by more than three years.

DEFINITION OF EX-SERVICEMEN:

The definition of Ex-servicemen as defined in Govt. of India. Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training, New Delhi's vide O.M. No. 36034/5/85-Estt.(SCT) dated 14.04.1987 is given as under:-

"An ex-serviceman" means a person, who has served in any rank whether as a Combatant or non-combatant in the Regular Army, Navy and Air Force of the Indian Union and :-

(i) who retired from such service after earning his pension; or

(ii) whose discharge book has the endorsement of Ex-servicemen, or

(iii) who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or

(iv) who has been released, otherwise than on his own request, from such service as a result of reduction in establishment; or

(v) who has been released from such service after completing the specific period of engagements, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity; and includes personnel of the Territorial Army of the following categories, namely:-

(a) Pension holders for continuous embodied service.
(b) Gallantry award winners".

The Territorial Army personnel will however be treated as ex-servicemen w.e.f. 15.11.86.

Note 1: Ex-Servicemen who have already secured employment under Central Government (including State Govt./Public Sector Undertakings/Autonomous Bodies/Statutory Bodies/ Nationalized Banks etc.) in Group 'C' & 'D' posts on regular basis after availing of the benefits of reservation given to Ex-Servicemen for their re-employment are NOT eligible for fee concession or for claiming benefits of reservation under Ex-Servicemen category. However, they are eligible for the age relaxation only.

Note 2: The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purposes of age relaxation.

Note 3: For any serviceman of the three Armed Forces of the Union to be treated as Ex-Serviceman for the purpose of securing the benefits of reservation, he must have already acquired, at the relevant time of submitting his application for the Post/Service, the status of ex-serviceman and / or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces within the stipulated period of one year from the closing date of the application form.

EXPLANATION

The persons serving the Armed Forces of the Union, who on retirement from service, would come under the category of "ex-serviceman" may be permitted to apply for re-employment, one year before the completion of the specified terms of engagement and avail themselves of all concessions available to Ex-Servicemen but shall not be permitted to leave the uniform until they complete the specified term of engagement in the Armed Forces of Union.

All such candidates who are serving in the Armed Forces and intend to apply under Ex-Servicemen category will be required to submit NOC from the department which shall clearly mention their date of discharge from the Armed Forces. The date of discharge/date of completion of specified term of engagement with the Armed Forces must be within one year from the closing date of application form. NOC having no mention of the date of discharge from the Armed forces will not be entertained and their Application forms will be rejected without assigning any further reasons.

A matriculate Ex-Serviceman (which term includes an ex-serviceman, who has obtained the Indian Army Special Certificate of Education or the corresponding certificate in the Navy or the Air Force); who has put in not less than 15 years in the Arms Forces of the Union may be considered eligible for appointment to the post for which essential qualification is Graduation and where experience of technical or professional nature is not essential.

6. STANDARD OF PHYSICAL MEASUREMENT

(a) Height:- Minimum 170 Cms, relaxable for:-

(i) 5 cms (165 cms) for residents of hill areas e.g. Garahwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to the states of Sikkim, Nagaland, Arunanchal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir and Leh&Ladakh regions of J&K. (candidates claiming this relaxation would have to produce a certificate to this effect. (Hill area certificate) from the competent authority i.e. DC/DM/SDM or Tehsildar of their place of residence at the time of physical measurement test). The format of certificate is annexed as **Annexure-G.**

(ii) 5 cms (165 cms) for ST candidates.

(iii) 5 cms (165 cms) in case of sons of either serving, retired or deceased Delhi Police personnel/Multi-Tasking Staff of Delhi Police.

(b) **Chest**:-Minimum 81 cms to 85 cms (with minimum of 4 cms expansion). Relaxable by 5 cms for:-

(i) Residents of Hill areas as above.

(ii) ST candidates.

(iii) Sons of either serving, retired or deceased Delhi Police personnel/Multi-Tasking Staff of Delhi Police.

7. **PHYSICAL ENDURANCE TEST(QUALIFYING) FOR THE POST OF MALE CONSTABLE(MOUNTED) FOR ALL CANDIDATES INCLUDING EX-SERVICEMEN AND DEPARTMENTAL CANDIDATES (AGE-WISE) WILL BE AS UNDER:-**

Age	Race 1600 mtrs	Long Jump	High Jump
Upto 30 Years	7 Minutes	$12^{1/2}$ feet (12'6")	$3^{1/2}$ feet (3'6")
Above 30 to 40 years	8 Minutes	$11^{1/2}$ feet (11'6")	$3^{1/4}$ feet (3'3")
Above 40 years	9 Minutes	$10^{1/2}$ feet (10'6")	3 feet

Note: Those who qualify in the race will be eligible to appear in Long Jump and then High Jump. The Long Jump and High Jump are to be cleared in any one of the three chances that will be given. There shall no appeal against disqualification in race, Long jump & High jump.

8. **PHYSICAL MEASUREMENT**

Physical measurement Test shall be taken only of those candidates who qualify the Endurance Tests.

9. **CRUCIAL DATE FOR DETERMINING AGE-LIMIT**

The crucial date for determining the age of a candidate will be treated as 1st January of the year of recruitment in case the

recruitment starts before 30th June. However, if the recruitment starts in the 2nd half of the year, the crucial date will be 1st July of the calendar year. For this purpose, the date of notification of vacancies would be taken as the date for start of recruitment. The Date of Birth as recorded in the Matriculation/Secondary Examination Certificate will be accepted for determining the age eligibility and no subsequent request for its change will be considered.

10. RELAXATIONS FOR WARDS OF POLICE PERSONNEL & MULTI-TASKING STAFF

In case of sons of either serving, retired or deceased Delhi Police personnel/Multi-Tasking Staff of Delhi Police, who do not fulfill the general conditions of physical standard, age and educational qualifications, the following relaxations are admissible:-

FOR CONSTABLE (MOUNTED):-

1.	Age	:Maximum age limit upto 29 years.
2.	Height	:Relaxable by 5 centimeters
3.	Chest	:Relaxable by 5 centimeters
4.	Edu. Qualification	:Relaxable upto 11th pass (from a recognized school)

The relaxation will be extended to the sons of only those Delhi Police Personnel/Multi-Tasking Staff, who have not been awarded the punishment of dismissal/removal/termination or compulsory retirement by way of penalty. The certificate of 11th pass (produced by the wards of Delhi Police personnel for getting relaxation in education) must be accompanied by a marks-sheet. If 11th class certificate does not contain the detailed marks-sheet of 11th class final examination then a separate marks certificate should be produced by the candidates at the time of checking of documents.

Note1: Wards of police personnel and Multi-Tasking Staff of Delhi Police belonging to SC/ST/OBC/Hill area category will not be entitled to get double relaxation. They can either avail relaxation in their own category or as ward of police personnel & Multi-Tasking Staff of Delhi Police.

Note 2: Candidates in this category can be allowed to take the test provisionally production of certificate in prescribed format as per **Annexure-'H'**, issued only by the DCP/Addl. DCP/ACP/HQ of the concerned Distt./Units (DCP/HQ(IV) or ACP/CR/PHQ in respect of PHQ staff), where the Police personnel had last served, after verification of the relevant service records. This certificate would be required to be produced at the time of physical measurement test.

11. MODE OF FILLING & SUBMISSION OF APPLICATION FORM

Application forms shall be available to the candidates in the following way:-

(i) The Application forms shall be available "online" on Delhi Police official website https://delhipolice.gov.in.

(ii) Application from candidates will be accepted through ON-LINE-MODE ONLY. Application of candidates applying through any other mode shall be summarily rejected.

(iii) The application fee will be Rs. 100/-.

(iv) Fee is exempted for all candidates belonging to Scheduled Caste, Scheduled Tribe, and Ex-Servicemen eligible for reservation after uploading the Caste Certificates/Discharge Book or NOC, as per existing Government orders. Fees once paid will not be refunded under any circumstances.

(v) The candidate will upload clear scanned copies of all the documents in support of his claim for the recruitment.

(vi) Candidates are not required to send hard copies of their online application form or any other documents. However, they can retain the hard copy of their online application form for their record.

(vii) Only one online application is to be submitted by a candidate for the examination. In case more than one application of a candidate are detected, Delhi Police will consider only the last application. If a candidate submits multiple applications and appears in the examination more than once, his candidature will be cancelled.

12. ADMIT/ADMISSION CARDS

The Admit Card/Admission Card for Computer Based Examination, PE&MT and Horse Riding Ability Test will be uploaded on Delhi Police website https://delhipolice.gov.in candidates have to download and print hard copy of the Admit Card/Admission Card from the Delhi Police Website. No separate Admit Card/Admission Card will be sent to the candidates.

13. COMPUTER BASED EXAMINATION

(i) All candidates shall be put through a Computer Based Examination of one and half hour (90 Minutes) duration to be conducted at different Centres. The Computer Based Examination will consist of objective type question paper containing 100 Questions carrying 100 marks in which 60% question will be of General Knowledge/Current Affairs and 40% question of Knowledge about various breeds/equestrian sports events, diseases and upkeep of horse. There will be 'No negative' marks for wrong answer. The question paper for Computer Based Examination will be conducted in HINDI and ENGLISH Only.

(ii) It will be clarified to all the candidates that after selection, the training courses will be in Hindi medium and they will have to learn and pass training course in Hindi medium. The Commissioner of Police, Delhi may entrust the task of conducting written test and evaluation of answer sheets to an independent agency. Alternatively, the written test may be conducted by constituting a board of officers for this purpose.

14. OUTSOURCED AGENCY AND SECRECY OFFICER

(i) The Outsourced Agency will conduct end-to-end execution/completion of Computer Based Examination and its associated activities related to the recruitment as per Agreement/Contract.

(ii) A 'Question Bank' will be created by the Outsourced Agency for the Computer Based Examination in accordance with the advice of the Secrecy Officer nominated by the Commissioner of Police, Delhi. A team of experts should be deployed by the Outsourced Agency for creating the Question Bank and for validation work. It would be the responsibility of the Outsourced Agency to put in place all

the security measures to protect the Question Bank for hacking or any other security threats.

(iii) The Secrecy Officer shall have the centre wise details of the candidates who intend to appear for the Computer Based Examination. It would be the responsibility of the Outsourced Agency to provide slots to the candidates at the centre allotted to the candidate and also to communicate these details to the candidates immediately through SMS and email at least two/three weeks before the Computer Based Examination.

(iv) The Computer Based Examination will be conducted as per the Agreement/Contract.

(v) The Commissioner of Police, Delhi will depute an Observer in each Computer Based Examination Centre, to ensure a free and fair and transparent examination. Other supporting officers and staff shall be nominated by the PHQ. The venue Incharge shall be responsible for the smooth conduct of examination at the venue. Any candidate found indulging in any unfair practice will be summarily removed from the Computer Based Examination and debarred from the examination. Necessary legal action may also be taken as per requirement.

(vi) It would be the responsibility of the Outsourced Agency to conduct the examination at the centres with entire required infrastructure and the requisite technology be updated from time to time. The Outsourced Agency shall make seating arrangements at the venue in accordance with the seating plan. They shall make the necessary logistic arrangements for the overall smooth conduct of the test. The examination is to be conducted as per the guidelines of Delhi Police. Any deviation in conduct of the examinations from these guidelines and the liability arising out of the same is to be entirely borne by the Outsourced Agency.

(vii) The Outsourced Agency will ensure that each exam shift shall be conducted on different set of question papers of the same difficulty level.

(viii) The Secrecy Officer shall liaise with the Outsourced Agency and ensure confidentiality while setting up the question bank.

(ix) The Outsourced Agency will provide facility for jumbling the questions and answers.

(x) The Outsourced Agency shall maintain strict secrecy and confidentiality and shall not divulge/share/supply any information relating to this assignment to any third party.

(xi) The Outsourced Agency will prepare and hand over the merit list (category-wise) in the format (soft copy & hard copy) as required by Delhi Police to the Secrecy Officer.

15. EXAMINATION CENTRE

(i) The Computer Based Examination will be conducted at different centres depending on the number of applicants under the overall supervision of the Recruitment Board. An Admission Certificate in respect of all candidates who appear in the Computer Based Examination shall be maintained as per prescribed format annexed as **Annexure-'J'**. The same will also be kept with the dossiers of all selected candidates. Each candidate will be frisked before entry to the examination hall and no electronic device or gadget is permitted inside the hall. The Outsourced Agency will also capture biometric and the Outsourced Agency will provide photograph and biometric record of all candidates, who had appeared in Computer Based Examination as well as the qualified candidates separately to DCP/Recruitment, Delhi to verify/match their finger prints biometric feature/photograph.

(ii) No change of centre of examination for the Computer Based Examination will be allowed under any circumstances. Delhi Police reserves the right to cancel any centre and can ask the candidates of that centre to appear at another centre. Delhi Police also reserves the right to divert candidates of any centre to some other centre to take the examination.

16. PROVIDING SECURITY COVER AT ALL EXAMINATION VENUES

The Distts. DCsP will be requested to provide adequate security at all examination venues for maintaining proper Law & Order and Traffic arrangements. MHA may be requested to make arrangements for deployment of sufficient number of personnel from CISF/other CAPFs at all examination venues for providing security cover.

17. CCTV COVERAGE/VIDEOGRAPHY/PHOTOGRAPHY AND BIOMETRIC DURING TESTS/EXAMINATION

To ensure absolute transparency in the process of selection and in order to eliminate any possibility of impersonation/malpractice during tests/examinations, all the events should be covered by CCTV/Videographed and footage should be kept in archives for five years. Similarly, biometric system should be used for capturing finger prints of the candidates to fix and verify their identities at different stages of recruitment and at the time of joining training as well. The photograph and biometric record of each candidate shall be kept for five years. All these records shall be maintained by DCP/Recruitment.

18. DISPLAYING/UPLOADING OF ANSWER KEY OF COMPUTER BASED EXAMINATION

After conducting the Computer Based Examination, the answer key for the examination will be displayed/uploaded by the Outsourced Agency on the website of the Delhi Police i.e. https://delhipolice.gov.in. The candidates who are not satisfied with the captured response, may challenge by filling application/representation alongwith proof/ documents/solution in support of their claim within 15 days of uploading of the answer key along with a fee of Rs. 100/- per question/answer challenged. Online link will be provided to accept the representations and fee. However, the decision of the Commissioner of Police, Delhi on the challenges shall be final and no further communication will be entertained.

No representation after the stipulated period will be entertained under any circumstances.

19. DECLARATION OF THE RESULT OF COMPUTER BASED EXAMINATION FOR APPEARING IN PE&MT

The result of the Computer Based Examination shall be prepared by the Secrecy Officer with the assistance of Outsourced Agency on the basis of Marks obtained in Computer Based Examination. The candidates who come with the range of merit of Computer Based Examination equal to twenty (20) times the number of vacancies advertised in each category i.e. General/SC/ST/OBC/EWSs and Ex-serviceman (category-wise) shall be called for appearing in the PE&MT.

The candidates of General/EWS Category securing 40% marks, SC/ST/OBC candidates securing 35% marks and Ex-servicemen securing 30% marks in aggregate, in the above Computer Based Examination, may be considered to have qualified in the test. In case requisite number of candidates have not qualified, the Commissioner of Police, Delhi may lower the minimum marks secured in aggregate for each category separately.

Being called for PE&MT or being subjected to police verification will in no way give any legal claim or right to any candidates being finally appointed.

20. CHECKING OF ORIGINAL DOCUMENTS/CERTIFICATES FOR ELIGIBILITY CRITERIA AT THE TIME OF PE&MT

DCP/Recruitment will set up necessary infrastructure like computers and accessories, Internet connection, furniture and all other requirements for checking of documents at the time of PE&MT.

All the original documents/certificates pertaining to age, education, SC/ST/OBC/EWS, Hill areas, NOC/Discharge Certificate (in case of Ex Serviceman), sports certificate, wards certificate issued to wards (sons) of Delhi Police personnel would be checked only of the candidates who successfully qualify all the events of PE&MT (i.e. race, long/high jump and physical measurement).

The candidates will also be required to produce self attested copies of all the documents/certificates for checking their eligibility at the time of PE&MT as per PE&MT Sheet. The PE&MT Sheet is annexed at **Annexure 'K'**. After documents are checked, candidates should be passed through the biometric system to verify their finger prints/biometric features to match with biometric data and photographs provided by the Outsourced Agency from different Computer Based Examination Centres.

21. PHYSICAL ENDURANCE & MEASUREMENT TEST (PE&MT)

(i) The PE&MT will be conducted at 03 Centres namely DPA/Wazirabad, DPA/Jharoda Kalan and Sports Grounds,New Police Lines, Kingsway Camp,Delhi.

(ii) DCP/Recruitment will schedule PE&MT and allot its Centres to the candidates.

(iii) PE&MT shall be conducted by Boards consisting of one DCP/Addl. DCP assisted by 2/3 ACsP and other subordinate staff to be nominated by the Commissioner of Police, Delhi. The subordinate staff for assistance will be detailed by DCP/Recruitment.

(iv) The DCP/Addl. DCP/ACP detailed for physical measurement and endurance tests will personally supervise the same and will be responsible for the correctness of measurement and its recording.

(v) The DCP In-charge of each PE&MT Board shall supervise the work and carry out test checks to ensure that the work is done properly and honestly. He will also clearly brief all the ACsP/Insprs. and other staff detailed for the task.

(vi) The candidates who are coming to appear in PE&MT should first report to the Holding area. The Holding area staff will check the photograph on the Admit Card of the candidates to avoid impersonation. Thereafter, chest number may be allotted to the candidates and holding staff will prepare the batch for the racing event.

(vii) RFID Tags (Radio Frequency Identification) on the candidates will be used in racing event.

(viii) Height and Chest will be measured through digital equipment.

(ix) The digital take off board will be used for Long Jump.

(x) The Endurance Test and Physical Measurement shall be recorded on the spot by the GO/Incharge in his own hand writing. No over writings/corrections should be made under any circumstances. The PE&MT test sheets and all legitimate corrections, if any, would be personally attested by the G.O. concerned with his name in capital letters in brackets and his office stamp with date. The PE&MT sheet shall be prepared and maintained as per prescribed format annexed as Annexure-'I'. The PE&MT sheet shall be handed over to DCP/ Recruitment who will scrutinize the records for its correctness and keep them in safe custody for keeping with the dossiers of candidate.

(xi) The entire PE&MT process shall be covered by CCTV/videography and the video recordings shall be kept in safe custody of Recruitment Cell (NPL) for a period of five years.

(xii) After conduct of PE&MT, DCP/Recruitment will provide data of qualified candidates to the Secrecy officer as well as to the Outsourced Agency. Accuracy of data in all respects will be the responsibility of DCP/Recruitment.

(xiii) The candidates, who are declared not qualified in Physical Standards i.e. height and chest may prefer an appeal on

same day, if they so desire, to the Appellate Authority nominated for the Centre. The decision of the Appellate Authority is final and no further appeal or representation in this regard is entertained thereafter.

22. APPELLATE BOARD FOR PHYSICAL MEASUREMENT TESTS

An Appellate Board for each venue consisting of one Joint Commissioner of Police/Addl. Commissioner of Police and one or more officer(s) of appropriate ranks shall be constituted by the Commissioner of Police, Delhi to consider the appeals filed by candidates against physical measurement (Height and Chest) and carry out re-measurement on the same day.

23. HORSE RIDING ABILITY TEST

A horse riding test of 60 marks will be conducted by Board to be appointed by C.P., Delhi, consisting of an Addl.CP as Chairman, a DCP and an expert of repute in the field of horse riding. The services of a serving/retired officer of the 61th cavalry/President's bodyguard or some noted polo player etc. could be taken as the expert of repute.

Sl. No.	Name of Item	Marks
1.	Approaching a horse	5
2.	Saddling and Bridling	10
3.	Mount/dismount	5
4.	Walking	5
5.	Trot with stirrups	5
6.	Trot without stirrups	5
7.	Canter with stirrups	5
8.	Canter without stirrups	10
9.	Hurdles	10

Total: 60

Note:- Candidates securing at least 40% marks in the horse riding ability test would be declared qualified.

24. INCENTIVES TO NCC CERTIFICATE HOLDERS

The incentives to NCC certificate holders will be granted at the following scales:-

Certificate Category	Incentive/Bonus marks

NCC 'C' Certificate	5% of the maximum marks of the examination
NCC 'B' Certificate	3% of the maximum marks of the examination
NCC 'A' Certificate	2% of the maximum marks of the examination

Note:- The benefit will only be given on production of the original certificate supporting their claims (subject to verification) at the time of document verification (i.e. PE&MT). The crucial date for this purpose will be the closing date of receipt of online applications. This benefit is not available for Ex-servicemen.

25. WEIGHTAGE OF ADDITIONAL MARKS

The weightage of additional marks shall be given to the candidates possessing Degree or Post Graduate Diploma Certificate awarded by the Rashtriya Raksha University (RRU) which will be at the following scales:-

Class obtained in Degree/ Post Graduate Diploma	Additional marks to be given
Distinction	5% of the maximum marks of the examination
First Class	4% of the maximum marks of the examination
Second Class	3% of the maximum marks of the examination
Pass Class	2% of the maximum marks of the examination

Note:-The benefit will only be given on production of the original certificate supporting their claims (subject to verification) at the time of document verification (i.e. PE&MT). The crucial date for this purpose will be the closing date of receipt of online applications.

26. RESOLUTION OF TIE CASES

In case where more than one candidate secures the same aggregates marks, tie will be resolved 'by applying the following methods one after another:

(i) The older candidate shall be given preference.

(ii) In case, the date of birth is also same, the candidate who secured higher marks in Computer Based Examination shall be given preference.

(iii) If date of birth and marks in Computer Based Examination are also same, alphabetical order in which first names of the candidates appear will decide the case.

27. DECLARATION OF FINAL RESULT

(i) The list of selected candidates (as per the number of vacancies advertised) (category-wise) from the list of candidates, declared qualified in Computer Based Examination will be prepared by the Secrecy Officer strictly on the basis of merit of Computer Based Examination (100 marks), Horse Riding Ability Test (60 Marks) and incentive/bonus marks/weightage (if any). The data base of candidates shall be provided by DCP/Recruitment through Recruitment Cell/PHQ.

(ii) SC, ST, OBC candidates, who are selected on their own merit without relaxed standards, along with candidates belonging to other communities, will not be adjusted against the reserved share of vacancies. Such SC, ST, OBC candidates will be accommodated against the general/unreserved vacancies as per their position in the overall Merit List. The reserved vacancies will be filled up separately from amongst the eligible SC,ST, OBC candidates which will thus comprise SC, ST, OBC candidates who are lower in merit than the last general candidate on merit list of unreserved category but otherwise found suitable for appointment even by relaxed standards.

(iii) A person belonging to EWS cannot be denied the right to compete for appointment against an unreserved vacancy. Persons belonging to EWS who are selected on the basis of merit and not on account of reservation are not to be counted towards the quota meant for reservation.

(iv) The candidates will be selected provisionally subject to police verification of their character and antecedents and medical fitness as prescribed for the post. The concealment of facts/misrepresentation of any type in Attestation Form may result into cancellation of candidature. In case the concealment of facts/misrepresentation of any type in Attestation Form, is detected, after joining, action will be

taken against the candidate as per the provisions of Standing Order No.HRD/12/2022 and he will also be liable to refund the amount spent on his training given to him from the State Exchequer. He shall also be debarred from serving in Delhi Police. Legal action shall also be initiated against him.

(v) In large recruitments, whenever felt desirable and necessary, at the end of the recruitment process, a "Reserve Panel" of 15% candidates" will be announced in addition to the number of candidates selected as per the notified vacancies according to their merit/ category-wise. They would be considered for filling up the category-wise vacancies, which may arise if any of the finally selected candidates in the main list do not join the department for any of the reasons viz. (i) being medically unfit (ii) adverse police verification report (iii) otherwise not willing to join the department (iv) not found eligible for appointment (v) due to resignation or death of selected candidates within one year of joining to the post, etc. till next recruitment is held. These candidates will have no claim or right for appointment per se against the vacancies notified for the recruitment. They can get the appointment only in the event any vacancy (category-wise) arises as a result of selected candidates not joining the department for the reasons stated above. Vacancies shall be filled up strictly according to the category-wise merit list. Further, no candidates from this list will be considered against any future/ other vacancies. Candidates from this list will be called for codal formalities i.e. police verification, medical examination etc. only if vacancies arise due to reasons cited above.

(vi) After preparation of final result (category-wise) by the Secrecy Officer, the list of successful candidates containing Roll Numbers shall be submitted to Joint Commissioner of Police/Headquarters in a sealed cover for further approval. After obtaining approval of the Commissioner of Police, the final result will be declared. The result of provisionally selected candidates will be uploaded on Delhi Police website and Intra DP. Subsequent stages of enlistment viz. medical examination, filling up/depositing of police verification/medical examination forms etc. along with date etc. fixed for the purpose shall also be indicated on the result sheet itself.

(vii) A "Call Letter" shall be issued to the selected candidates for receiving the "Offer of Appointment" letters. This letter will be issued to the selected candidates only after due completion of all codal formalities i.e. subject to medical fitness, verification of Character and Antecedents and final checking of documents etc.

(viii) "Agreement Form/Bond" (F-81) will, thereafter, be given to the candidates, who shall submit the same at the time of joining their. training. The same shall be handed over to DCP/Recruitment by the Training Institution.'

Note:- Cases of all selected candidates against whom any criminal case is registered/pending investigation/pending trial in the court will be considered as per law in view of the provisions of S.O.No.HRD/12/2022. Cases of the selected departmental candidates against whom any DE/PE/Criminal case/Vigilance enquiry etc. is pending will be kept pending till the finalization of their cases and their cases will be decided on merit after finalization of the cases.

28. MEDICAL EXAMINATION

The candidates so selected shall undergo Medical Examination by doctors in selected Government hospitals in Delhi as per the prescribed standards.

29. VERIFICATION OF CHARACTER & ANTECEDENTS

The verification of Character and Antecedents of the candidates will be conducted through concerned authorities expeditiously. If need be, special teams shall be sent to liaise with district authorities to expedite the police verification.

30. VERIFICATION OF GENUINENESS OF EDUCATIONAL QUALIFICATION/SC/ST/OBC/EWS CERTIFICATE/ETC.

(i) The verification of the genuineness of Educational Qualification/ SC/ST/OBC/EWS certificate etc. of all selected candidates will be got done using "DigiLocker" online by DCP/Recruitment.

(ii) If documents are not available in "DigiLocker" online, DCP/Recruitment to get it verified from the issuing authorities by post or any other appropriate means.

(iii) The verification record of Educational Qualification/ SC/ ST/ OBC/ EWS certificate etc. shall be kept with the service book of the candidates.

31. PROVISIONAL APPOINTMENT SUBJECT TO VERIFICATION

Even where the prescribed certificates have been produced, the appointing authority shall include a clause in the Offer of Appointment as follows:-

"The appointment is provisional and is subject to verification of the Educational Qualification/SC/ST/OBC/EWS certificate etc. In case the verification reveals that the above document/certificate is false, necessary pursuant action against such police personnel will be taken by the Disciplinary Authority concerned and in the event of forgery of documents(s), then in addition, to the departmental action, a criminal case may also be registered against the individual as per law in view of the provisions of S.O. No. HRD/12/2022".

32. MAINTENANCE OF RECRUITMENT RECORDS

(i) All records pertaining to the recruitment of Computer Based Examination including PE&MT, Horse Riding Ability Test will be maintained by DCP/Recruitment in safe custody.

(ii) Application forms/dossiers of candidates who fail in the examination and application forms/dossiers of candidates who are included in the merit list will be retained for a period of three years from the date of declaration of final results. Records relating to court cases shall be kept till the finalization of the case.

(iii) Application forms/ dossiers of such candidates, whose appointment has not been done for one reason or the other, should be retained for a period of five years or till such time that the matter is finally disposed off.

(iv) Representations received against the result announced should be retained in a separate file along with candidate's data/record if available for a period of five years from the date of announcement of final result. The period can be extended beyond five years till the matter is finally disposed of in specific cases. Application forms/dossiers of selected/ appointed candidates may be sent to their respective places of posting for preparing their service record.

(v) The Answer sheets of all candidates, who appeared in the Computer Based Examination and Trade Test will be

maintained in a soft copy in HDD for 10 years or till such time i.e. court matter, if any, is finally disposed off.

(vi) The result sheets containing marks of all candidates who appeared in the Computer Based Examination and Trade Test will be maintained in a soft copy in HDD as a permanent record.

(vii) The records will be destroyed after the given period with due approval of the competent authority.

33. BASIC TRAINING AND JOINING ON OR AFTER FIXED DATE

On appointment, the candidates shall be required to undergo and successfully complete a one year basic training course and pass out of Police Training College as per Standing Order No. 16.

34. INTER-SE-SENIORITY

The seniority of Constable (Mounted) shall be fixed as per the provision of Rule-22 of Delhi Police (Appointment & Recruitment) Rules1980. A gradation list shall be prepared and maintained by Recruitment Cell (NPL), Delhi.

35. ENQUIRY/CALL CENTRE

DCP/Recruitment shall provide a Helpdesk Telephone Number which shall be published in the schedule of Computer Based Examination/Physical Endurance & Measurement Test (PE&MT)/Horse Riding Ability Test etc. The Helpdesk Telephone Number shall be manned from 09:30 AM to 06:00 PM every day except on Sundays and on National Holidays by trained persons to guide and help the applicants and also answer their queries. A list of FAQs '(Frequently Asked Questions) will be prepared by DCP/Recruitment and uploaded on the website of Delhi Police and will also be available with the Helpdesk Telephone Number Operators.

36. FINAL AUTHORITY

In case of any dispute in any clause of this Standing Order, the decision of the Commissioner of Police, Delhi will be final.

37. SUPERSESSION CLAUSE

This Standing Order supersedes previous Standing Order No. 262/2010 issued vide No.6451-6600/HAR/PHQ dated 04.08.2010.

38. DISCLAIMER

It is made clear that this Standing Order is exclusively for internal smooth functioning of Police Department.

Rakesh Asthana

(RAKESH ASTHANA)
COMMISSIONER OF POLICE:
DELHI.

06.06.2022

No. 42651-42800 /Record Branch/PHQ dated Delhi, the 6/6/22

Copy forwarded to:-

1. All Special Commissioners of Police, Delhi.
2. All Joint Commissioners of Police, Delhi including Jt. Director, Delhi Police Academy, Delhi/New Delhi.
3. All Additional Commissioners of Police, Delhi.
4. OSD to C.P., Delhi.
5. All Deputy Commissioners of Police, Districts/Units including PHQ, C.P. Sectt., FRRO and Deputy Director/Delhi Police Academy, Delhi/New Delhi.
6. DCP/HQ(IV)/PHQ with the direction to upload the Standing Order on Intra-DP.
7. LA to CP and FA to C.P., Delhi.
8. All ACsP/Insprs./PHQ.
9. PS/Reader to C.P., Delhi.
10. HAR/PHQ.
11. Librarian/PHQ.

ANNEXURE – 'A'

LIST OF GAMES/SPORTS.

1. Archery
2. Athletics
3. Badminton
4. Basketball
5. Boxing
6. Cricket
7. Cycling
8. Equestrian
9. Football
10. Gymnastics
11. Hockey
12. Judo
13. Kabaddi/Circle Kabaddi/Beach Kabaddi
14. Karate
15. Kho-Kho
16. Swimming
17. Shooting
18. Table Tennis
19. Tennis
20. Triathlon
21. Volleyball
22. Wrestling
23. Weightlifting

ANNEXURE-'B'

FORM - 2

(For representing a State in India in a National Competition in one of the recognized Games/Sports)

Passport size photograph duly signed by issuing authority.

STATE ASSOCIATION OF _____ IN THE GAME OF_____

(AFFILIATED WITH STATE OLYMPIC ASSOCATION)

Certificate to meritorious sportsman for employment to Groups 'C' and 'D' Services under the Central Government

Certified that Shri/Smt./Kumari_____ son/wife/daughter of Shri_____, Date of birth_____ resident of _____(complete address) represented the State of _____ in the game/championship of _____in_____in the National Competition/Tournament held at_____from _____to _____.

The position obtained by the individual/team in the above said Competition/Tournament was_____.

The Certificate has been issued on the basis of record available in the Office of State Association of_____.

Place_____
Date_____

Signature_____
Name_____

Designation_____

Name of the State Association/Federation_____

Address_____
Seal _____

NOTE: This certificate will be valid only when signed personally by the Secretary of the State Association.

ANNEXURE-C

FORM 1

(For representing India in an International Competition in one of the recognized Games/Sports)

Passport size photograph duly signed by issuing authority.

NATIONAL FEDERATION/ NATIONAL ASSOCIATION
OF_____

(AFFILIATED WITH INDIAN OLYMPIC ASSOCATION)

Certificate to meritorious sportsman for employment to Group 'C' and 'D' Services under the Central Government

Certified that Shri/Smt./Kumari_____ son/wife/daughter of Shri_____Date of birth _____ resident of _____ (complete address) represented the Country in the game/championship of _____ in _____ Competition/Tournament held at_____ from_____ to_____.

The position obtained by the individual/team in the above said Competition/Tournament was_____.

The Certificate has been issued on the basis of record available in the Office of National Federation/National Association of_____.

Place_____
Date_____

Signature_____

Name_____

Designation_____

Name of the Federation/National Association_____

Address_____

Seal _____

NOTE: This certificate will be valid only when signed personally by the Secretary, National Federation/National Association.

ANNEXURE-D

FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the Sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education.

(The Form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

This is to certify that Shri/Smt./Kumari* _____ son/daughter of _____ of village/town/* in District/Division *_____ of the State/Union Territory* _____belongs to the Caste/Tribes_____ which is recognized as a Scheduled Castes/Scheduled Tribes* under:-

The Constitution (Scheduled Castes) order, 1950* The Constitution (Scheduled Tribes) order, 1950*
The Constitution (Scheduled Castes) Union Territories order, 1951* The Constitution (Scheduled Tribes) Union Territories Order, 1951*
(As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Re-organisation Act, 1960 the Punjab Re-organisation Act, 1966, the State of Himachal Pradesh Act 1970 and the North-Eastern Area(Re-organisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order, (Amendment) Act, 1976)
The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956@
The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959@ as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976@
The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962@ The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@
The Constitution (Puducherry) Scheduled Castes Order 1964@
The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @
The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@
The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @
The Constitution (Nagaland) Scheduled Tribes Order, 1970 @

The Constitution (Sikkim) Scheduled Castes Order 1978@
The Constitution (Sikkim) Scheduled Tribes Order 1978@
The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@
The Constitution (SC) orders (Amendment) Act, 1990@
The Constitution (ST) orders (Amendment) Ordinance 1991@
The Constitution (ST) orders (Second Amendment) Act, 991@
The Constitution (ST) orders (Amendment) Ordinance 1996.
The Scheduled Caste and Scheduled Tribes Orders(Amendment)Act,2002
The Constitution (Scheduled Caste) Orders (Amendment) Act,2002
The Constitution (Scheduled Caste and Scheduled Tribes) Orders (Amendment) Act,2002
The Constitution (Scheduled Caste) Order (Amendment) Act,2007

Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

2. This certificate is issued on the basis of the Scheduled Castes/ Scheduled tribes certificate issued to Shri/Smt. _____Father/mother _____ of
Shri/Smt./Kumari*_____ _____ of village/town*_____ in District/Division* _____of the State/Union Territory*_____who belong to the _____ Caste/Tribe which is recognized as a Scheduled Caste/ Scheduled Tribe in the State/Union Territory* issued by the _____dated_____.

3. Shri/Smt./Kumari and /or* his/her* family ordinarily reside(s) in village/town*_____ ___ of _____ District/Division*_____of the State/Union Territory* of _____.

Signature_____
** Designation_____
(with seal of office)

Place _____
Date _____

* Please delete the words which are not applicable
@ Please quote specific Presidential Order
% Delete the paragraph which is not applicable.

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

**

List of authorities empowered to issue Caste/Tribe Certificates:

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Dy.Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.

(ii)Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii)Revenue Officers not below the rank of Tehsildar.

(iv)Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

ANNEXURE-E

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri / Smt. / Kumari _____Son /Daughter of Shri/Smt._____ of Village/Town_____ _____ District/Division _____in the _____State belongs to the _____Community which is recognized as a backward class under:

Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
Resolution No. 12011/96/94-BCC dated 9/03/96.
Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
Resolution No. 12011/13/97-BCC dated 03/12/97.
Resolution No. 12011/99/94-BCC dated 11/12/97.
Resolution No. 12011/68/98-BCC dated 27/10/99.
Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
Resolution No. 12015/9/2000-BCC dated 06/09/2001.
Resolution No. 12011/1/2001-BCC dated 19/06/2003.
Resolution No. 12011/4/2002-BCC dated 13/01/2004.
Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Shri / Smt. / Kumari _____ and / or his family ordinarily reside(s) in the _____ District / Division of _____ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of

India,Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004.

Dated: _____

District Magistrate/Deputy Commissioner /Competent Authority

(withSeal of office)

NOTE:

(a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificates are indicated below:

(i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar' and

(iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

ANNEXURE-F

Government of.....
(Name & Address of the authority issuing the certificate)
INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____ **Date:** _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____son/daughter/wife of _____permanent resident of_____, Village/Street _____Post. Office _____District _____in the State/Union Territory _____Pin Code_____whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year_____ . His/her family does not own or possess any of the following assets*** :

I. 5 acres of agricultural land and above;
II. Residential flat of 1000 sq. ft. and above;
III. Residential plot of 100 sq. yards and above in notified municipalities;
IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari _____belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Recent Passport size attested photograph of the applicant

Signature with seal of Office _____

Name_____

Designation _____

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2:The term 'Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note 3: The property held by a "Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

ANNEXURE-G

FORM OF CERTIFICATE TO BE SUBMITTED BY THOSE CANDIDATES WHO INTEND TO AVAIL RELAXATION IN HEIGHT OR CHEST MEASUREMENT.

Certified that Shri/Smt./Kumari _____ S/o, D/oShri _____is permanent resident of village_____, Tehsil/Taluka _____ District_____ of _____ State.

2. It is further certified that :

* Candidates falling in the categories of Garhwalis, Kumaonis, Dogras, Marathas and candidates belonging to the States of Assam, Himachal Pradesh, Jammu & Kashmir and LehLadakh.

* Candidates hailing from the North Eastern States of Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim & Tripura and candidates hailing from Gorkha Territorial Administration (GTA) comprising of the three Sub-Divisions of Darjeeling District namely Darjeeling, Kalimpong and Kurseong and includes the following "Mouzas" Sub-Division of these districts:

  (1) Lohagarh Tea Garden, (2) Lohagarh Forest, (3) Rangmohan, (4) Barachenga, (5) Panighata, (6) ChotaAdalpur, (7) Paharu, (8) Sukna Forest, (9) Sukna Part-I, (10) Pantapati Forest-I, (11) Mahanadi Forest, (12) Champasari Forest, (13) SalbariChhat Part-II, (14) Sitong Forest, (15) Sivoke Hill Forest, (16) Sivoke Forest, (17) ChhotaChenga, (18) Nipania.

* He / She belong to Scheduled Tribe.

Signature

District Magistrate / Sub-Division Magistrate / Tehsildar

Date:

Place:

* Delete whichever is not applicable

ANNEXURE-H

CERTIFICATE SHOWING THE CANDIDATE AS WARD OF SERVING/RETIRED/ DECEASED POLICE PERSONNEL.

It is certified that Shri/Smt. _____ (name of the Police Personnel) Rank_____Range/Constabulary No._____ and PISNo._____ is serving/retired/deceased since/on _____ in/from _____ Distts./Units. His/Her son/un-married daughter _____ (Name) want to appear in the test for recruitment of Constable (Mounted) in Delhi Police provisionally.

Signature of DCP/ADDL.DCP/ACP/HQ
of concerned District/Units.

(Name & Designation of the Officer with seal)

Dated_____.

ANNEXURE-I

CERTIFICATE SHOWING THE CANDIDATE AS DEPARTMENTAL CANDIDATE

It is certified that Shri _____ (Name of Delhi Police Personnel), Rank_____ Range/Constabulary/Belt No._____ and PIS No._____ was enlisted in Delhi Police on _____ and has completed three years of continuous service in the present rank/department. He/She is presently posted in _____ District/Units of Delhi Police and wish to appear in the test for recruitment of Constable (Mounted) in Delhi Police provisionally. It is also clarified that he/she has completed the period of probation satisfactorily on _____ and during his/her service, he/she has been awarded _____ No. of Major and _____ No. of Minor punishments. At present no DE/PE/Criminal case is pending against him/her as per record (if yes mention the present status thereon).

Signature of DCP/Addl. DCP/ACP/HQ
of concerned District/Units.

(Name & Designation of the Officer with seal)

Dated _____.

Note:- A 'departmental candidate' means Bandsman, Bugler, Dispatch Rider, Driver, Dog-Handler and Multi-Tasking Staff enlisted in Delhi Police with a minimum of three years continuous service in Delhi Police **on the closing date of receipt of on-line applications** and who otherwise fulfills all educational and other physical qualifications.

ANNEXURE-J

RECRUITMENT TO THE POST OF CONSTABLE (MOUNTED) IN DELHI POLICE

ADMISSION CERTIFICATE (DELHI POLICE COPY)

NAME & ADDRESS OF THE CANDIDATE	ROLL NO.	CATEGORY		Photo of Candidate & Scanned Signature

Centre Code/Address	Ticket/Seat Number	Sex	Date of Birth

ATTENTION : -

1. Mobile phone or any other unauthorized Electronic gadgets are strictly prohibited inside the Examination venue.

2. Invigilator may please ensure that they obtain the Signature and thumb impression of the candidate on the Admission certificate and ask the candidate to write his address on the reverse in his presence and take it back from the candidate.

Date	Subject	Signature of candidate (with same style and medium as made in the application form)	Thumb impression of candidate	Name & Signature of invigilator

Write the certification statement in your running handwriting and put your signature:

"I certify that I am the person whose Name and Roll No. appear on this Admission Certificate"

Please Write

Mother's name_____

_____

Signature of candidate

The candidate should write his/her address below, in BLOCK LETTER:

Name_____S/d/o _____

Address_____

ANNEXURE-K

RECRUITMENT TO THE POST OF CONSTABLE (MOUNTED) IN DELHI POLICE.

PE&MT-SHEET

Roll No-	Name:
DOB-	Father's name:
Age as on _____	Sex: Male/Female
	Category-
	PE&MT Date:
	PE&MT Centre:

PHYSICAL ENDURANCE & MEASUREMENT TEST SHEET

For candidate:-

Write the certification statement in your running handwriting and put your signature:

*"I certify that I am the person whose Name and Roll No. appear on this Admission Certificate"*_____

_____

_____

_____

Please Write
Mother's name_____

Signature of candidate_____

Physical Efficiency Test

Particulars	Qualified	Not qualified	Signature of candidate	Ranks & Name of the conducting officer
Race				
Long Jump				
High Jump				

Physical measurement of the candidate

Particulars	Height (Cms)	Chest (Cms)	Chest (Cms) Expanded	Cleared/ Not cleared	Signature of candidate	Ranks & Name of the measuring officer
First reading						
After appeal						

DOCUMENTS VERIFICATION WITH ORIGINAL

Submitted (Yes or No)					
A- Educational Qualification	Y or N	Remarks	**D-** Essential requirement	Y or N	Remarks
(i) Matriculation Certificate for date of birth			**E-** Ex-Servicemen		
(ii) 11th pass with marks-sheet (in case of wards of police personnel & MTS of Delhi Police) (on the closing date of receipt of online applications)			ii) In case of NOC (proposed date of discharge must be within one year from the closing date of receipt of online applications)		
(iii)10+2(Senior Secondary) (on the closing date of receipt of online applications)			Whether Departmental candidate, if yes:- Date of enlistment in Delhi Police_____		
(iv) Graduation BA/B.Com/Bsc_____ B.Tech_____ Others_____					
(v)Post Graduation, if any			Degree or Post Graduate Diploma Certificate awarded by the Rashtriya Raksha University(RRU), if yes Distinction/First Class/Second Class/Pass with date		
NCC certificate-A/B/C					

No._____ dated_____.					
A- SC/ST/OBC/EWS certificate					
B-1 Police Ward certificate					
C-Sports certificate(in sports preceding three years from the closing date of receipt of online applications)					
(i)Represented State at the National level_____ (ii) Name of Sport _____					
(i)Represented Country at the International level (ii)Name of Sport _____					

After verification of documents (Tick which ever applicable)	Cleared	Not Cleared	Signature & thumb impression of candidate	Rank, Name of the I/C Documents Checking Team	
Rank and Name of documents checking officer					

TO BE FILLED IN CASE OF NOT CLEARED CANDIDATE ON BEING FOUND INELIGIBLE IN PHYSICAL EFFICIENCY TEST (Race, Long Jump, High Jump)/PHYSICIAL MEASUREMENT TEST (HEIGHT & CHEST)/CHECKING OF DOCUMENTS. I have not been cleared.

Signature of Candidate_____

Member **Member** **Chairman**

REJECTION SLIP(Candidate Copy)

Date
Roll No.
Name of Candidate

Your candidature for the post of Constable (Mounted) in Delhi Police,_____(Year) is rejected on the following grounds:-

1. Disqualified in Biometric verification (Photo and Left Thumb Impression does not match).
2. Original $10^{th}/12^{th}$ standard certificate in support of verification of Educational qualification and date of birth not produced.
3. Original Caste certificate (i.e. SC/ST/OBC/EWS) not signed/issued by the competent authority and candidate is not eligible to consider him under UR standard.
4. Original Sports Certificate/Driving Licence/Hill Area Certificate/Ward of Police Personnel certificate/Discharge Book/NOC not produced.
5. Any other discrepancy noticed (Specify):

Note- However, you can submit the required document to prove your eligibility for the post within 05 workings days i.e. by _____ to re-consider your candidature on merit.

Signature of candidate

Signature
Chairman/Recruitment Board

QUALIFIED SLIP(Candidate Copy)

Date
Roll No.
Name of Candidate

You have successfully qualified Physical Endurance & Measurement Test for the post of Constable (Mounted) in Delhi Police, _____(Year).

Signature

Chairman/Recruitment Board